



M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: July 29, 2021

RE: Abolish and Create Positions - FY 2022 Budget

The attached action amends the classified civil service authorized strength by abolishing and creating positions as approved in the FY 2022 budget process, to become effective July 1, 2021.

These approved positions include the following:

- In the classified civil service authorized strength:
 - Create one (1) classified civil service position of Traffic Signal Technician Sr. (Grade 515N) in the Division of Traffic Engineering.
 - Create one (1) classified civil service position of Coding Compliance Specialist (Grade 516N) in the Division of Fire and Emergency Services.
 - Abolish one (1) vacant classified position of Planning Manager (Grade 526E) and create one (1) classified civil service position of Administrative Officer (Grade 523E) in the Division of Planning.
 - Create one (1) classified civil service position of Technical Specialist (Grade 515N) in the Division of Parks and Recreation.



The fiscal impact for FY 2022 (26 pay periods) will be budget neutral. All funding for the new positions is included in the FY 2022 approved budget.

File Number:

0765-21

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle 859-258-3957.

