




Lexington-Fayette Urban County Government
DEPARTMENT OF SOCIAL SERVICES

Jim Gray
Mayor

Chris Ford
Commissioner

TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: January 20, 2016

SUBJECT: Catering Contract with the Hyatt Regency for the Senior Intern Luncheon

Request:

Request Council Authorization for the Mayor to execute a Catering Agreement with the Hyatt Regency Lexington for catering services for the annual Senior Intern Luncheon on Friday, June 10, 2016, at a cost not to exceed \$5,500.

Purpose:

This contract will provide for the space, AV equipment, and catering of the annual Alumni Luncheon for the Senior Intern Program.

Budgetary Implication:

The minimum cost is \$4,000 but typically the cost of this event is slightly higher but will not exceed \$5,500.00.

Are the funds budgeted?

Yes. This contract will be paid from the following accounts.

1103-606102-6063-71299 (Hotel services)	\$5400.00
1103-606102-6063-71399 (AV equipment rental from hotel)	\$100.00

File Number: 40-16

Director/Commissioner: Kristy Stambaugh/Chris Ford