



**TO:** Mayor Linda Gorton  
Honorable Members, Urban County Council

**FROM:**   
Chris Ford, Commissioner of Social Services

**DATE:** January 2, 2020

**SUBJECT:** Master License and Services Agreement Renewal with WellSky Corporation  
and the Department of Social Services

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**Request:**

Request Council Authorization for the Mayor to execute an agreement renewal between the Department of Social Services and WellSky Corporation to provide licensed software and services for the department's Case Management Information System (CMIS).

**Purpose:**

The Department of Social Services manages a customized and self-designed CMIS database on WellSky's Human Services Case Management software platform. Social Services currently contracts 60 staff member licenses and technical support services on the platform, for programming, case management, and client tracking. This agreement renewal allows for Social Services' continued utilization of this sole-source customized database. The original contract was in response to RFP #46-2014.

**Budgetary Implication:**

The annual service fees total \$30,560, contingent upon funding appropriation in subsequent fiscal years.

**Are the funds budgeted?**

Yes, in account 1101-202505-0001-76102.

**File Number:** 0038-20

**Director/Commissioner:** Chris Ford

**cc:** Aldona Valicenti, CIO

