

JUSTIFICATION FOR CHANGE

PROJECT: HVAC and Piping Repair for the Phoenix Bldg.

CONTRACT NO. 145-2013

CHANGE ORDER: 4

1. Necessity for change: Cooling tower work (in scope) requires taking the cooling tower offline which would be uncomfortable and possibly dangerous to building occupants. Performing this work after normal operating hours is preferred under these circumstances. Relocation and connection due to missed units.
2. Is proposed change an alternate bid? Yes No
3. Will proposed change alter the physical size of the project? Yes No
If "Yes", explain.
4. Effect of this change on other prime contractors: N/A
5. Has consent of surety been obtained? Yes Not Necessary
6. Will this change affect expiration or extent of insurance coverage? Yes No
If "Yes", will the policies be extended? Yes No
7. Effect on operation and maintenance costs: Doing this work after normal operating hours ensures building occupant comfort and safety.
8. Effect on contract completion date: None

Recommended by _____ Mayor _____ Date _____
 (Project Manager)

Approved by _____ (Grant Manager)