

**LEXINGTON-FAYETTE URBAN COUNTY  
 GOVERNMENT CONTRACT CHANGE ORDER**  
 Page 1 of 2

To (Contractor):  
 Brandstetter Carrol, Inc.  
 2360 Chauvin Drive  
 Lexington, Kentucky 40517

Date: **May 4, 2018**  
 Project: Fire Station #24 Design  
 Location: Lexington  
 Contract No. 267-2016  
 Original Contract Amt. \$384,111.00  
 Cumulative Amount of  
 Previous Change Orders \$0.00  
 Percent Change - Previous  
 Change Orders  
 Total Contract Amount Prior  
 to this Change Order \$393,961.00  
 Change Order No. 2

0.00%

You are hereby requested to comply with the following changes from the contract plans and specification;

**Current Change Order**

Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price
1	<b>Additional Services to design kitchen expansion at Fire Station #24</b>		\$12,000.00
	Total decrease	\$0.00	
	Total increase		\$12,000.00
	Net Amount of this Change Order	\$12,000.00	
	New Contract Amount Including this Change Order	\$405,961.00	
	Percent Change - This Change Order		3.12%
	Percent Change - All Change Orders		3.12%

The time provided for the completion in the contract and all provisions of the contract will apply hereto.

Recommended by *Jose Sturmo* (Project Manager) Date **5/4/18**  
 Accepted by *[Signature]* (Contractor) Date **5/4/18**  
 Approved by *[Signature]* (Director) Date **5/7-18**  
 Approved by *[Signature]* (Commissioner) Date **5/7-18**  
 Approved by *[Signature]* (Mayor or CAO) Date **5/4/18**

*Mayor*  
 MAY 17 2018

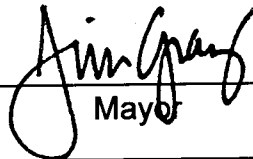
**JUSTIFICATION FOR CHANGE**

PROJECT: Fire Station #24 Design

CONTRACT NO. 267-2016

CHANGE ORDER #: 2

1. Necessity for change: The kitchen is too small to accommodate the number of firefighters who will be assigned to the new Station 24.
  
2. Is proposed change an alternate bid? \_\_\_ Yes  X  No
3. Will proposed change alter the physical size of the project?  X  Yes \_\_\_ No  
If "Yes", explain. This change will increase the footprint of the building.
  
4. Effect of this change on other prime contractors: N/A
  
5. Has consent of surety been obtained? \_\_\_ Yes  X  Not Necessary
6. Will this change affect expiration or extent of insurance coverage? \_\_\_ Yes  X  No  
If "Yes", will the policies be extended? \_\_\_ Yes \_\_\_ No
7. Effect on operation and maintenance costs:
  
8. Effect on contract completion date: TBD

  
\_\_\_\_\_  
Mayor

MAY 17 2018

\_\_\_\_\_  
Date



May 4, 2018

Ms. Joyce Thomas, Administrative Officer Senior  
Lexington Fayette Urban County Government  
Department of General Services  
Office of the Commissioner  
200 East Main Street  
Lexington, KY 40507

RE: Project 30-2016/ Lexington Fire Station No. 24 Expansion of Kitchen

Dear Ms. Thomas:

As per the LFUCG General Services and Fire Department request to expand the Kitchen, BCI believes that the request warrants additional services for the design work involved with the modification.

BCI is requesting a fee for this work of \$12,000. BCI is requesting that this be amended into our current contract for Project 30-2016.

Should you have any questions or concerns, please contact our office at (859) 268-1933.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael E. Carroll".


5/4/2018

Michael E. Carroll, AIA,  
Vice President



MEMORANDUM

TO: Mayor Jim Gray  
Urban County Council

FROM:   
Sally Hamilton, Commissioner, General Services

DATE: May 4, 2018

SUBJECT: Request Council Authorization to Execute Change Order #2 with Brandstetter Carroll, Inc. in the amount of \$12,000.00 to the Fire Station #24 Design project, Contract #267-2016. The new contract amount including this change order is \$405,961.00.

**Request Authorization to:**

Execute Change Order #2 with Brandstetter Carroll, Inc. in the amount of \$12,000.00 for the Fire Station #24 Design project, Contract #267-2016. The new contact amount including this change order is \$405,961.00.

**Why are you requesting?**

To better accommodate the total number of firefighters who will be stationed at Station 24, the kitchen area needs to be increased in size by 10 feet. This change order authorizes design of an expansion to the kitchen to accommodate this need.

**The cost in this budget year is:** \$12,000.00

**The cost for future budget year is:** \$0

**Are the funds budgeted?** Yes.

**Account number:**

FUND	DEPT ID	SECTION	ACCOUNT	BUDGET REF	AMOUNT
2607	505704	5742	90511	2017	\$12,000.00

**File Number:** 0506-18

**Director/Commissioner:**

Kenneth Armstrong, Commissioner, Public Safety  
 Jamshid Baradaran, Director, Facilities and Fleet Maintenance  
 Chief Kristin Chilton, Lexington Fire Department  
 Assistant Chief Todd Reece, Lexington Fire Department

