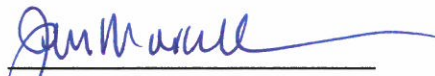




M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: June 11, 2021

RE: Pay Increases and Salary Structure Movement – Division of Human Resources

Request:

The attached action increases the salaries of all eligible full-time permanent employees and part-time employees included in the unified pay plan (including employees who would otherwise be ineligible due to grade max restriction) by 3.0%, effective June 21, 2021. This action also amends the unified pay plan's salary schedules by adjusting the schedules by 2.0% and amends section 23-28 by increasing the existing step structure of Police Chief and Fire Chief by 3.0% and adjusting the incumbents' salaries accordingly. Finally, this action increases salaries of the following positions by 3.0%: Council Administrator (1), Law Clerk P/T (3) and Park Patrol Coordinator (1).

Why are you requesting:

All funding for the increase is included in the FY 2022 proposed budget and is contingent upon the approval of the budget.

File Number:

0616-21

Director/Commissioner:

John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle (859) 258-3957.

