

EQUAL OPPORTUNITY EMPLOYER

Serving Anderson, Boyle, Franklin, Garrard, Jessamine, Lincoln, Mercer, Scott and Woodford Counties.

March 9, 2012

Mr. Rick Caldwell
Administrative Officer
Office of the Commissioner
Department of General Services
200 E Main Street – 4th Floor
Lexington, KY 40507

Mr. Caldwell,

Blue Grass Community Action Partnership respectfully requests the Council to reconsider the charging of rent to our Elder Nutrition Program at 1530 Nicholasville Road (aka the Lexington Senior Citizens Center) and 498 Georgetown Street (aka Black and Williams Neighborhood Center).

The Elder Nutrition program receives annual funding from LFUCG that is used as matching money. Matching money shows our grantee there is community support for the program that we are providing and without that support we cannot receive the grant. LFUCG supported this program with \$24,980 to help us feed many low income seniors at three sites in Fayette County. From July 1, 2011 to December 31, 2011 the Lexington Senior Center provided 12,913 meals (2,100 per month) while the Black and Williams Center provided 6,321 meals (1053 per month) to our most vulnerable citizens who also use the other services provided by these centers. In addition to providing meals, we also provided transportation to the centers for 36 individuals who have no other form of transportation. Many of these people without this service would have to choose between taking their medicine, paying utilities, or eating. The calculated rent for these centers is \$16,036.52. At an average of \$3.50 per meal this prevents the purchase of 4,582 meals to those who need it the most.

The council reconsidering this charge would be greatly appreciated.

Sincerely,

Troy Roberts
Executive Director

Blue Grass Community Action Partnership





Blue Grass Community Action Partnership's

Mission Statement

The agency has dedicated resources to enable low income, disadvantaged and disabled families and individuals of all ages and ethnic backgrounds to attain skills, knowledge and motivation to become fully self-sufficient.

Elder Nutrition Program's Goal

The program's goal is to deliver quality meals to the nutrition sites and homebound clients (age 60 years of age and older) so that senior citizens who receive the meals have nutritionally sound meals that meet at least one-third of the current daily recommended dietary allowance.

Lexington Senior Ctr(3) | Parent Committees Human Rights Committee Program Management Home Black & Williams (2) Policy Council Delivered Meal Delivery Tower Plaza (3) (9) Nutrition Assistant Family Service Workers Director Volunteers Office/Transportation Assistant Administrative/Transportation Family Service Coordinator Education Coordinator Health Coordinator Child Development Director of Child Coordinator Development Participants (39) Site Supervisors (6) Coordinator SCSEP Director of Aging Services Aging Services Senior Companions Assistant Director Companions (83) Director Director of Weatherization Blue Grass Community Action Partnership Crew Leaders (3) Field Supervisor Weatherization Laborers (5) Senior Centers (7) Homecare Aides Center Aides Volunteers Drivers Director - Case Manager - -**Executive Director** Executive Committee _Volunteers **Board of Directors** Community Services/Housing Program Assistant CSBG/Housing Director Adult Day (5) Director Developers (9) Community CSBG/Housing Coord. Housing Specialist I Director of Finance Fiscal Department Grant Accountant Accounts Payable Payroll Clerk Fiscal Officer -Maintenance Vendors Vehicle Maintenance (Drivers) Clerk Data Entry Clerk II(1) Project Manager (1) Reservation/Dispatch Clerks (6) Data Coordinator (1) Maintenance Clerk Drivers (56) Sub-Contractors T Assistant TT Associate Director of Transportation Bluegrass Ultra-Transit Services Maintenance Manager Office Coordinator (1) Operations Manager Driver Managers (2) Administrative Services Personnel Committee Human Resource Receptionist IT Director Custodian Director

ELDER NUTRITION PROGRAM (FAYETTE CO. ONLY, COMBINED) BUDGET PROJECTION FISCAL YEAR 2013 (JULY 1, 2012 - JUNE 30, 2013)

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GRANT	\$	398,617
COUNTY		30,000
UNITED WAY		12,948
DONATIONS	2	11,342

TOT	AL	RE	VEN	UE:

452,907

EXP	EN	SE	S:
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WAGES	\$ 97,349
PAYROLL TAXES & BENEFITS	25,518
STAFF TRAVEL	2,562
OFFICE SUPPLIES & POSTAGE	4,095
EQUIPMENT	1,500
UTILITIES/PHONE	1,982
BUILDING MAINTENANCE	300
INSURANCE/BONDING	2,804
TRANSPORTATION	104,402
TRAINING	900
INDIRECT COST	16,257
MEALS	170,652
MATCH	 24,586

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\$ 452,907

PROJECTED INCOME/(LOSS):

\$

ELDER NUTRITION PROGRAM (FAYETTE CO. ONLY, ARNOLD TOWERS) BUDGET PROJECTION

FISCAL YEAR 2013 (JULY 1, 2012 - JUNE 30, 2013)

REV	ENU	E &	SUF	PC	RT	:

GRANT	\$ 130,077
COUNTY	6,504
UNITED WAY	2,807
DONATIONS	2,459

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141,847

EXP	EN	SE	S:
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WAGES	\$ 38,190
PAYROLL TAXES & BENEFITS	10,301
STAFF TRAVEL	556
OFFICE SUPPLIES & POSTAGE	888
EQUIPMENT	500
UTILITIES/PHONE	430
BUILDING MAINTENANCE	100
INSURANCE/BONDING	608
TRANSPORTATION	22,635
TRAINING	300
INDIRECT COST	6,378
MEALS	55,631
MATCH	5,330

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\$ 141,847

PROJECTED INCOME/(LOSS):

\$

ELDER NUTRITION PROGRAM (FAYETTE CO. ONLY, BLACK & WILLIAMS) BUDGET PROJECTION FISCAL YEAR 2013 (JULY 1, 2012 - JUNE 30, 2013)

REVENUE & SUPPORT: GRANT COUNTY UNITED WAY DONATIONS	\$ 96,637 9,780 4,221 3,697	ě.	
TOTAL REVENUE:		\$	114,335
EXPENSES: WAGES PAYROLL TAXES & BENEFITS STAFF TRAVEL OFFICE SUPPLIES & POSTAGE EQUIPMENT UTILITIES/PHONE BUILDING MAINTENANCE INSURANCE/BONDING TRANSPORTATION TRAINING INDIRECT COST MEALS MATCH	\$ 23,077 3,726 835 1,335 500 646 100 914 34,034 300 3,854 36,999 8,015		
TOTAL EXPENSE:		\$	114,335

PROJECTED INCOME/(LOSS):

ELDER NUTRITION PROGRAM (FAYETTE CO. ONLY, LEXINGTON CENTER) BUDGET PROJECTION FISCAL YEAR 2013 (JULY 1, 2012 - JUNE 30, 2013)

REVENUE & SUPPORT: GRANT COUNTY UNITED WAY DONATIONS	\$ 171,903 13,716 5,920 5,186	
TOTAL REVENUE:		\$ 196,725
EXPENSES: WAGES PAYROLL TAXES & BENEFITS STAFF TRAVEL OFFICE SUPPLIES & POSTAGE EQUIPMENT UTILITIES/PHONE BUILDING MAINTENANCE INSURANCE/BONDING TRANSPORTATION TRAINING INDIRECT COST MEALS MATCH	\$ 36,082 11,491 1,171 1,872 500 906 100 1,282 47,733 300 6,025 78,022 11,241	
TOTAL EXPENSE:		\$ 196,725

PROJECTED INCOME/(LOSS):

ELDER NUTRITION PROGRAM (FAYETTE CO. ONLY) PROJECTED FUNDING SOURCES FISCAL YEAR 2013 (JULY 1, 2012 - JUNE 30, 2013)

Grants from the Federal and State Governments	\$ 398,617
Lexington-Fayette Urban County Government	30,000
United Way of the Blue Grass	12,948
Donations from Clients and Others	11,342
TOTAL	\$ 452,907

NOTE: The amounts expressed above are based on projected revenues, as Blue Grass Community Action Partnership has received no contracts for Fiscal Year 2013.

BLUE GRASS COMMUNITY ACTION PARTNERSHIP STATEMENT OF CASH FLOWS For The Year Ended June 30, 2011

CASH FLOWS PROVIDED BY OPERATING ACTIVITIES:

Change in net assets		\$	(262,382.80)
Adjustments to reconcile change in net assets			
to net cash provided by operating activities:			
Depreciation	655,885.31		
(Increase)/Decrease in Receivables	130,043.80		
(Increase)/Decrease in Prepaid Expenses	139,998.23		
(Increase)/Decrease in Other Assets	(41,129.00)		
Increase/(Decrease) in Accounts Payable	(18,490.24)		
Increase/(Decrease) in Accrued Salaries	(30,383.68)		
Increase/(Decrease) in Notes Payable	(4,642.37)		
Increase/(Decrease) in Accrued Payroll Taxes	6,967.31		
Increase/(Decrease) in Accrued Vacation Pay	(11,081.22)		
Increase/(Decrease) in Other Liabilities	(5,756.61)		
Increase/(Decrease) in Deferred Grant Revenues			
Total Adjustments			821,411.53
Net cash provided by operating activities			559,028.73
Capital Expenditures			(448,567.80)
NET INCREASE IN CASH AND CASH EQUIVALENTS			110,460.93
CASH AND CASH EQUIVALENTS - JUNE 30, 2010		102	1,390,075.87
CASH AND CASH EQUIVALENTS - JUNE 30, 2011		\$	1,500,536.80

^{**} The organization considers highly liquid investments (including restricted assets) with an original maturity of three months or less when purchased to be cash equivalents.

Space Need Analysis

Lexington Senior Center

	<u>SF</u>
Office #8	74
Area #17 (shared storage 50%)	60
Area #18 (shared kitchen 45%)	102
Total	236

Black and Williams

	SF
Room 109	863
Room 111	866
Total	1729