



**TO:** Mayor Linda Gorton  
Vice Mayor Dan Wu  
Honorable Members, Urban County Council

**FROM:**   
Kacy Allen-Bryant, Commissioner of Social Services

**DATE:** June 27, 2023

**SUBJECT:** Memorandum of Agreement with Step by Step Inc. for Council Capital Expenditure

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**Request:**

A Resolution authorizing and directing the Mayor, on behalf of the Urban County Government, to execute a Memorandum of Agreement related to Council Capital Project Expenditure funds with Step by Step Incorporated (\$28,000), for the Office of the Urban County Council, at a cost not to exceed the sum stated.

**Purpose:**

Step by Step, Incorporated submitted a proposal to the Urban County Council for Council Capital Project Expenditure Funds to support a one-time capital project pursuant to Part 7-Council Capital Project Expenditure Policy of the Lexington-Fayette Urban County Council Rules and Procedures. This proposed capital project for a passenger van meets the criteria of the policy and is an appropriate expenditure of public funds, and LFUCG seeks to provide Council Capital Project Expenditure Funds to Organization subject to the terms and conditions of this Agreement.

**Budgetary Implication:**

The cost of this project is \$28,000.00

**Are the funds budgeted?**

Yes, in 1105-121002-1021-91715.

**File Number:** 0695-2023

**Director/Commissioner:** Theresa Maynard / Kacy Allen-Bryant

