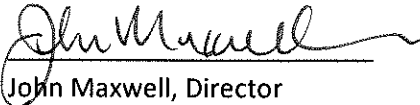




M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: September 16, 2016

RE: Create Positions FY 2017

The attached action is amending the classified and unclassified civil service authorized strength of the Code of Ordinances, creating positions that were funded and approved in the FY 2017 budget process, to become effective July 1, 2016.

These approved positions include the following:

- one (1) classified position of Project Manager (Grade 517N) in the Division of Streets and Roads;
- one (1) unclassified position of Administrative Specialist Sr. Part-time (Grade 516N) in the Division of Risk Management;

The fiscal impact for FY 2017 (26 pay periods) will be budget neutral. All funding for the new positions is included in the FY 2017 approved budget.

File Number:

1073-16

Director/Commissioner:

John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle 859-258-3957.

