



November 2, 2020

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DWQ OSHA Safety Program Compliance Improvement
Division of Water Quality-West Hickman and Town Branch WWTPs
FY21 Budget Planning/Scope of Services – New Task Order Budgeting for July 1,
2020 to June 30, 2021 (FY21)

Robin,

The following budgeting information is provided as a continuation of tasks and services to be conducted in FY21 with regards to health and safety program improvements and OSHA compliance assistance for the West Hickman and Town Branch Wastewater Treatment Plants. The referenced tasks and corresponding projected budgets are provided in support of a new task order to be issued to SMG for FY21 (July 1, 2020 to June 30, 2021). SMG has attempted to break out the scope of work and costs as best as possible based on Division needs/requests and the previous work completed. The possibility exists that some of the individual deliverables provided below might be revised based upon completion of the second half of FY20 services or the addition of specific Division requests that vary from the proposed deliverables.

West Hickman and Town Branch WWTPs

FY21: SMG Tasks/Budgets – Projections: July 1, 2020 through June 30, 2021
OSHA Safety Program Compliance Improvement, Support Services for continued oversight and site implementation of safety programs including:

- Completing/finalizing facility 2019/2020 OSHA audits;
- Assisting the facilities with compliance corrective measures and audit updates;
- Division written safety program revisions/updates;
- Training support
- Physical, chemical and biological exposure monitoring;
- New facility hazard assessments and hazardous energy (LO/TO) procedural updates;
- Management H&S training and additional safety program tasks as coordinated by DWQ.

Projected SMG Task 5D – Total Estimate for FY21 (July 1, 2020 – June 30, 2021): \$105,000.00