



MEMORANDUM

TO: Janet Graham, Commissioner
Department of Law

FROM: Alisha Lyle, Administrative Specialist Principal
Division of Human Resources

DATE: September 21, 2017

RE: Summary of Personnel Actions for Resolutions
(Council Meeting – September 28, 2017)

The following have been approved by the Mayor and are hereby submitted for Council approval for conditional offers to the following:

PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS

New Hires

Lisa Sheehy, Customer Service Specialist, Grade 510N, \$16.124 hourly in the Division of Government Communications, effective October 9, 2017.

Trampis Porter Jr., Skilled Trades Worker Sr., Grade 517N, \$20.372 hourly in the Division of Water Quality, effective October 9, 2017.

Chasity Hensley, Administrative Specialist, Grade 513N, \$16.924 hourly in the Division of Police, effective upon passage of Council.



Keyu Yan, Planner Sr., Grade 521N, \$25.564 hourly in the Division of Planning, effective October 16, 2017.

UNCLASSIFIED CIVIL SERVICE APPOINTMENT

New Hire

Terrance Tuggle, Records Management Assistant P/T, Grade 507N, \$13.565 hourly in the Office of Council Clerk, effective October 9, 2017.

