



**TO: LINDA GORTON, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: October 6, 2025**

**SUBJECT: Professional Services Agreement: Contract Forensic Nursing Advocate**

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**Request:** Council authorization to execute Professional Services Agreement with Megan Magsam to serve as Contract Forensic Nursing Advocate and will be scheduled based on availability. The funds will be budgeted in VOCA\_2026 for the purpose of providing direct advocacy services to sexual assault victims and providing evaluation and archiving services to secure and modernize non-digital sexual assault case files.

**Purpose of Request:** The Lexington-Fayette Urban County Government will receive funding from Victims of Crime Act (VOCA) 2024-25 from the Kentucky Justice Cabinet for the purpose to implement a Forensic Nursing Advocacy Program. The purpose is to support the efforts of the agency's current Sexual Assault Nurse Examiner (SANE) Program by providing a timely follow-up with sexual assault survivors and reviewing and digitally archiving historical sexual assault case files. Project activities include conducting follow-up with survivors, connecting survivors with resources, utilizing digitization equipment, reviewing historical SANE files and archiving files. The term of the agreement is October 1, 2025 through June 30, 2026. The agreement may be terminated by either party for any reason upon thirty days written notice to the other party.

**What is the cost in this budget year and future budget years?** \$27,784.00 is established for FY26 for contracted professionals. Future budget years are depending on available grant funds.

**Are the funds budgeted?** Funds for these services are budgeted as follows:

Fund	Dept	Section	Account	Bud Ref	Project	Activity	Amount
3140	505506	5561	71299	2026	VOCA_2026	FED_GRANT	\$27,784.00



**File Number:** 0978-25

**Director/Commissioner:** Weathers/Armstrong

