

**JUSTIFICATION FOR CHANGE**

PROJECT: Roof Replacement for the Phoenix Building

CONTRACT NO. 122-2013

CHANGE ORDER: 1

1. Necessity for change: During demolition of the existing penthouse roof damaged decking was uncovered. The damaged decking deflects and is causing water to pond. An additional roof drain will be installed between two existing drains to provide additional drainage. Roof will be removed, 1 drain installed and tied into existing drain line below. Roof will be patched/flashed.
2. Is proposed change an alternate bid? \_\_\_ Yes  X  No
3. Will proposed change alter the physical size of the project? \_\_\_ Yes  X  No  
If "Yes", explain.
4. Effect of this change on other prime contractors: N/A
5. Has consent of surety been obtained? \_\_\_ Yes  X  Not Necessary
6. Will this change affect expiration or extent of insurance coverage? \_\_\_ Yes  X  No  
If "Yes", will the policies be extended? \_\_\_ Yes \_\_\_ No
7. Effect on operation and maintenance costs: Providing additional drainage will prolong the life of the roof and save money on future repairs.
8. Effect on contract completion date: 2 days

Recommended by Jim Pasm Mayor \_\_\_\_\_ Date \_\_\_\_\_  
 (Project Manager)

Approved by \_\_\_\_\_ (Grant Manager)