




TO: Mayor Linda Gorton  
Urban County Council

FROM:   
Gregory S. Lubeck, P.E., Deputy Director  
Division of Water Quality

DATE: May 31, 2024

SUBJECT: Renewal of Consultant Services Contract Agreement with Tetra Tech, Inc. for Municipal Separate Storm Sewer System (MS4) Program Management Services - Contract #087-2020

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**Request**

The purpose of this memorandum is to request approval of the fourth and final renewal (effective June 15, 2024 through June 14, 2025) of the Consultant Services Contract Agreement with Tetra Tech, Inc., per Resolution #220-2020 / RFP #8-2020, following the expiration of the third annual renewal term ending June 14, 2024.

**Why are you requesting?**

The renewal option with Tetra Tech, Inc., is for continued services associated with the compliance measures of Lexington's MS4 Permit. The RFP provided for up to four (4) additional 365-day renewal periods upon mutual agreement by all parties. The specific scopes of work associated with these services will be formalized via a series of written task orders, thus the budgeted funds are a not-to-exceed amount for each year of the contract.

**What is the cost in this budget year and future budget years?**

Anticipated costs for FY25 are \$664,233. Budget requests for FY25 are based on anticipated costs for each year.

**Are the funds budgeted?**

Budget amendment pending to place funds in 4052-303204-3373-71205 2025 MS4\_PM CONSENT\_DE

**File Number:** RFP #8-2020 / Resolution #220-2020 / Contract #087-2020

**Director / Commissioner:** Martin / Albright

