



TO: Mayor Linda Gorton  
Urban County Council

FROM:  (for Comm. Conrad)  
Monica Conrad, Acting Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management  
Chris Litton, Project Program Manager, General Services  
Teresa Grider, Administrative Officer, Facilities & Fleet Management

DATE: December 29, 2020

SUBJECT: Request Council Authorization to Execute Change Order #3 with Structural Systems Repair Group #53-2020 in the amount of \$10,784.15 and an additional seven (7) calendar days to the schedule.

**Request authorization to:** Execute Change Order #3 with Structural Systems Repair Group #53-2020 in the amount of \$10,784.15 and an additional seven (7) calendar days to the schedule for the Government Center Building Envelope Improvements. The new contract amount including this change order is \$703,167.03.

**Why are you requesting?** Per PR#7 and contractor's justification dated 12.4.2020, repairs will be made associated with the concealed conditions of deteriorated vestibule brick and concrete roof slab.

**Department needs this action completed because:** To execute the amendment to the construction contract to continue with the construction in order to maintain the overall project schedule.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: \$10,784.15  
The cost for future FY is: N/A

**Advance Document Review:** Law Dept. N/A {Yes/No, Completed By [Attorney Name, Date]}  
Risk Management N/A {Yes/No, Completed By [Official, Date]}

**Are the funds budgeted?**

The funds are budgeted or a budget amendment is in process: Budgeted

Account number: 2609-707201-0001-91012

Project/Grant ID: FACILITIES\_2019      Activity: BUILD\_IMPR

Budget Reference: 2019      Current Balance: \$365,367

**File Number:**

**Director/Commissioner:** Jamshid Baradaran, Director, Facilities & Fleet Management

