



April 20, 2023

Abigail Allan
Council Clerk
Lexington-Fayette Urban County Government
200 East Main Street
Lexington, KY 40507

Re: Searchable Code on the Web and Supplement the Code on the Web

Dear Abbye:

Thank you for your interest in American Legal Publishing for the supplementation and placing the code of ordinances online in a searchable format. We are excited to be working with you on this project. Following is information regarding our services and our proposal. Once the initial supplement is completed we would build the code into our software on the web.

We can also provide you with a downloadable or flash-drive version in addition to placing the code on the Web. The Web version would be maintained on American Legal Publishing's website, with a link from the municipality's website. You can see examples of codes on the internet at our website: www.amlegal.com (under Code Library).

I would be happy to provide a demonstration to show you how the web software works and answer any questions you may have about future updates to the code and additional levels of online services we provide.

Let me know if you have any questions.

Sincerely,



Richard C. Frommeyer
Codification Consultant
3635 Walnut Park Dr.
Alexandria, KY 41001
American Legal Publishing
A Member of the ICC Family of Solutions
rfrommeyer@amegal.com
800.445.5588 office
513.235.3926 cell

WEB HOSTING AND FUTURE UPDATES AGREEMENT FOR THE CODE

April 20, 2023

American Legal Publishing will convert the Lexington-Fayette Urban County Government, Kentucky Code of Ordinances into a fully-searchable format and post the code on the web at the following prices:

A. Code of Ordinances Conversion:

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|----|----------------------------------------------------------------------------------------------------------------------|--------------------|
| 1) | Code converted into online search program (one-time setup fee) and include six (6) months of placing the code online | \$2,850.00 |
| 2) | Future Re-Indexing of Updates to Online Code (cost is in addition to editing charge for printed pages) | No additional cost |
| 3) | Code on the Internet Annual Hosting Fee: | \$500.00 per year |
| 4) | Phone Support | no charge |

Chose a schedule for future code updates for the paper and online:

Printed Book Updates: _____ annually _____ six months _____ quarterly _____ as ordinances pass

Folio/Internet Updates: _____ annually _____ six months _____ quarterly _____ as ordinances pass

If updating the Internet code more often than the printed code, the County will be invoiced for the internet work at \$23.00/page and at the previously contracted supplement rate for editing of printed pages - on an ongoing basis instead of waiting for the printed pages to be sent. **It is required that the printed code book updates occur at least once a year.**

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| 5a) | Optional On-Site Installation & Training (not necessary) at \$695.00/day + Travel Expenses. | _____ |
| 5b) | Optional Web Based Training (not necessary) at \$100.00/an hour with a minimum charge of a \$200.00. | _____ |
| 6) | Future Code on the Web at \$500.00 per year. | _____ |
| 7) | Access and Search other codes on American Legal Publishing's Website | No charge |
| 8) | Advance Legislative Service (PDF): As new ordinances are passed they will be added to the New Ordinance List. This list will have the latest ordinances listed by date passed. Once ordinances are supplemented this list will be cleared. An ordinance can post on the same day. The cost for this service is \$10.00 per ordinance. If the entire ordinance needs to stay online then chose our other service called Comprehensive Ordinance List. | _____ |
| 9) | New Ordinance Notification Service: As new ordinances are passed, American Legal will place a New Ordinance Notice that this code section has been amended. Once the ordinance is supplemented into the code of ordinances the Notice will be removed. The cost for this service is \$5.00 per notice. This service is usually combine this service with the Advance legislative Service or the Comprehensive Ordinance List. | _____ |
| 10) | Comprehensive Ordinance List (COL): As new ordinances are passed they will be added to the Comprehensive Ordinance List. This list will have the latest ordinances listed by year. The ordinances will be highlighted in yellow until they are added to the code book. All ordinances can be listed, even ones that are not usually codified such as annexation, variances, budget, and other miscellaneous ordinances. The ordinance is linked to a pdf copy of the original ordinance. The price for this service is \$15.00 an ordinance. If you store the ordinances on the County website there is no storage cost. If ordinances are stored on ALP website a price will be determined each year based on the number of ordinances stored on American Legal Publishing's site. Initially the cost will be \$50.00 per year for storage. | _____ |

- 11) History Linking to Original Ordinance: American Legal Publishing can link a PDF version of your original ordinance to the history section of your online code. The cost for this service is \$10.00 an ordinance. The cost is \$5.00 an ordinance if COL is also chosen. _____
- 12) Definition Links Service: American Legal will build defined term links or pop up boxes to any word requested by the County. Many counties like this service so that a user can see the definition of the word without going back to the defined terms section of the code. This service is available for the Code of Ordinances and the Land Development Code. The cost for this service is \$95.00 an hour. _____
- 13) Archived Codes Online Service: American Legal Publishing can store previous versions of your code and or supplements online for research purposes. The cost for this service is \$450.00 per supplement, with a maximum \$300 yearly fee. _____
supplement.
- 14) Custom Banner Services: American Legal can make your online code look just like the county's website. The cost for this service is based on the files that are provided by the County. The one time fee is anywhere from no charge to a price to be determined. Please send the files for an actual price.
- 15) Web Meeting Minutes Service: American Legal can store meeting minutes as well as other documents online. Your minutes, resolutions, annexations can all be placed online and indexed for \$1.00 per page provided to publisher in a format set by Publisher. _____

B. SUPPLEMENTATION PROCESS

THE PUBLISHER SHALL:

1. Examine the ordinances and other legislative material as submitted by the County.
2. Provide an estimate of the supplement once materials are submitted by the County.
3. Incorporate those materials into the existing Code of Ordinances according to the subject matter in the existing code, or where there is no existing legislation on the subject, at a logical location in the Code.
4. Make necessary changes in wording of the materials to bring about uniformity of style and to correct typographical errors.
5. Prepare a legislative history of each affected section citing the ordinance or resolution number and date of passage of the ordinance or resolution.
6. Revise or make additional entries to chapter summaries, tables of special ordinances, cross-reference tables, and general index as necessary to reflect the incorporation of additional, changed or deleted material.

PRINTING

On a schedule chosen by the County, deliver to the County up to 20 sets of printed copies of supplemental pages for the Code of Ordinances. The printing, format, page size, and paper stock will match that of the County's present code. An instruction sheet for directing the placement of the new pages will be provided.

SHIPPING AND DELIVERY

The Publisher shall ship by common carrier, the number of supplements ordered and the County may direct that different portions of the shipment be made at various locations within the County at no additional cost. The Publisher will charge shipping and handling costs.

C. THE COUNTY SHALL:

- 1. Provide the ordinances or resolutions passed subsequent to publication of the previous Code supplement;
- 2. Pay to the Publisher for main editing work at \$23.00 per page for the paper changes and online ordinances are included in this price. (One side of one sheet of paper is considered one page. A sheet contains two pages.)
- 4. Provide updates on an ongoing basis as ordinances pass. These updates are typically completed in 45 days or less depending on the size of the ordinance. An actual date will be given if requested by the County. This if for yearly updates. If the County wants instant updates the time is usually 15 days or less.

IV. TRANSMITTAL AS OFFER.

The transmittal of this Agreement to the County is an offer by the Publisher to perform the stated services at the prices and terms referenced within the Agreement. This offer will expire if not executed by the County by July 30, 2023, unless such date is extended in writing by the Publisher.

IN WITNESS WHEREOF the parties to this contract have hereunto set their hands on the date(s) indicated:

Lexington-Fayette County Urban County
Government, Kentucky

American Legal Publishing Corporation

By _____

By _____

Title _____

Title Ray Bollhauer, President

Date _____

Date _____