



TO: Mayor Linda Gorton  
Urban County Council

FROM:   
Geoffrey Reed, Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management  
Chris Litton, Project Program Manager, General Services  
Teresa Grider, Administrative Officer, Facilities & Fleet Management

DATE: February 11, 2019

SUBJECT: Request Council Authorization to approve and award the Consultant Services Agreement with EOP Architects for Design Services associated with RFP #1-2019.

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**Request authorization to:** Execute the Consultant Services Agreement between the Department of General Services and EOP Architects for the Design Services of the Government Center Building Envelope Evaluation Services. This work was competitively bid under RFP #1-2019.

**Why are you requesting?** To execute the Consultant Services Agreement to move forward with the project design services and maintain the overall project schedule.

**Department needs this action completed because:** To execute the Consultant Services Agreement to move forward with the project design services and maintain the overall schedule

**What is the cost in this budget year and future budget years?**

The cost for this FY is: \$64,000.00  
The cost for future FY is: N/A

**Advance Document Review:** Law Dept. N/A {Yes/No, Completed By [Attorney Name, Date]}  
Risk Management N/A {Yes/No, Completed By [Official, Date]}

**Are the funds budgeted?**

The funds are budgeted or a budget amendment is in process: Budgeted  
Account number: 2608-707201-0001-76101  
Project/Grant ID: FACILITY\_2018 Activity: BUILD\_IMPR  
Budget Reference: 2018 Current Balance: \$1,150,600.00

**File Number:**

**Director/Commissioner:** Jamshid Baradaran, Director, Facilities & Fleet Management

