



TO: Mayor Linda Gorton
Urban County Council

FROM: Susan B. Speckert, Commissioner of Law

DATE: August 22, 2023

SUBJECT: Westlaw On-line Legal Research Contracts

Request

The Department of Law is requesting approval to renew its contract with Thomson Reuter ["WestLaw"] for on-line legal research. This is a three-year (Nov. 1, 2023 – Oct. 31, 2026) contract that is subject to sufficient funds being appropriated in future fiscal years and which can be terminated upon 30 days written notice (if you do not receive sufficient appropriation of funds) to the vendor.

Why are you requesting?

The current contract price for on-line research is \$3,086.27 monthly subject to a 5% increase at the beginning of each contract year. As indicated above, we are in the third year of this contract and it is up for renewal. The renegotiated price will be \$3,240.58 for the first year (Nov.1 – Oct. 31); \$3,402.61 for the second year (Nov. 1 – Oct. 31); and, \$3,572.74 for the third, and final year of this specific Contract, (Nov. 1 – Oct. 31). This Contract includes all the limited number of print books we presently receive as well as every Westlaw encyclopedia, practice guide, treatise, and handbook; jury verdicts and settlements; attorney/judge profiler; and national briefs, pleadings, motions, memoranda, and trial court orders.

What is the cost in this budget year and future budget years?

The cost for this FY24 is: \$25,924.64.

The cost for FY25 is \$40,183.20

The cost for FY26 is \$42,192.36



Are the funds budgeted? Yes.

Account number: 1101 194101 1961 77802

File Number: 862-23

Director/Commissioner: Susan B. Speckert



Susan B. Speckert

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