

**GRANT AWARD AGREEMENT**

*Fiscal Year 2020 Class B Education Incentive Grant Project*

**THIS AGREEMENT**, made and entered into on the 10<sup>th</sup> day of February, 2020, by and between the **LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LFUCG)**, an urban county government of the Commonwealth of Kentucky, pursuant to KRS Chapter 67A (hereinafter "Government"), on behalf of its Division of Water Quality, and **BLUEGRASS GREENSOURCE, INC.**, 835 NATIONAL AVENUE, LEXINGTON, KENTUCKY 40502 (hereinafter "Grantee").

**WITNESSETH:**

**WHEREAS**, the Grantee is a documented fee-payer of the Government's Water Quality Management Fee; and

**WHEREAS**, the Grantee has proposed a need for the funds requested to develop and implement a proposed project by submitting a valid grant application; and

**WHEREAS**, the Grantee's grant application has been reviewed and selected for funding by the LFUCG Water Quality Fees Board in accordance with Sections 16-408 and 16-410 of the LFUCG Code of Ordinances; and

**WHEREAS**, the Government has funds available through the Stormwater Quality Projects Incentive Grant Program to assist qualified Grantee in the development and implementation of projects that meet the goals of the program; and

**WHEREAS**, the Grantee desires to implement a specific project that meets one or more Incentive Grant program goals to improve water quality, reduce stormwater runoff, and provide public or private education related to stormwater quality; and

**WHEREAS**, any such improvements funded by the Government shall benefit the public through installed improvements and/or educational programming;

**THAT FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN EXPRESSED, GOVERNMENT AND GRANTEE AGREE AS FOLLOWS:**

- (1) Government hereby grants the Grantee the sum of **\$34,500.00** (hereinafter "the Grant"), for use in implementing the project elements as listed in Attachment A which is incorporated herein by reference as if fully set out herein.
- (2) The Grantee shall provide equal opportunity in employment for all qualified persons; prohibit discrimination in employment because of race, color, creed, national origin, sex, age between 40 and 70 or disability; promote equal employment through a positive, continuing program of equal employment; and cause each of its subcontractors to do so. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices.
- (3) The Grantee agrees to match the Grant above the first \$2,500.00, with contributions, labor and other services equal to or greater than 20% of the total project costs.
- (4) The Grantee agrees to use the Grant only for the activities set forth in Attachment A.

- (5) The Grantee agrees to perform periodic reporting as detailed in Paragraph 6 herein below, and produce a Project Final Report within 30 calendar days of the completion of the project elements in digital and hard copy following a standardized format to be provided by the Government summarizing all work completed and detailing the total expenditures, grant reimbursements, and match.
- (6) The Grant to the Grantee shall be disbursed in the following manner:
- (a) The Grantee shall submit at least once every 3 months, if not specified otherwise in Attachment A, a Request for Funds to the Government's Grant Manager designated by the Director of the Division of Water Quality for the project. Each Request for Funds shall include documentation that the Grantee has already expended the requested funds or shall be in a position to expend properly the requested funds within thirty (30) days of receipt of the funds. The Request for Funds shall include full accounting of these eligible grant-related expenses, as listed in Attachment A. Copies of invoices, purchase orders, or receipts showing vendor, date, amount, and items purchased or ordered shall be provided with the Request for Funds. For project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours billed.
  - (b) Each Request for Funds shall be accompanied by a Project Status Report describing the progress of the project to date, including a description and schedule of all activities completed, and hardcopy or electronic copies of materials completed and/or used to date. For educational events, copies of the class rosters or sign-in sheets documenting the number of attendees and evaluation forms shall be provided.
  - (c) Each Request for Funds shall include documentation of all of the Grantee's Match Costs listed in Attachment A and claimed for the prior period. For cash expenditures this shall include receipts, showing vendor paid, date, amount, and items purchased. For donated project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours donated. For in-kind volunteer hours this shall include sign-in sheets describing the events with signatures, name, address, time in, time out, for each participant (volunteers must be 12 years of age or older). For mileage, this shall include driver name, type of vehicle, location to and from, date, and total miles driven.
  - (d) The Government's Grant Manager shall review each Request for Funds and supporting documents for compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program. If the Grant Manager finds the Grantee's Request for Funds is in compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program and that the activity progress and management program of the Grantee satisfy the terms of the grant award, he or she shall approve the Request for Funds and forward it to the Division of Accounting for payment
  - (e) Should the Government's Incentive Grant Program Administrator determine that the Grantee is not in compliance with the terms of this Agreement and/or the Stormwater Quality Projects Incentive Grant Program, including deficiencies in progress and management of the project, the Division of Water Quality shall notify the Mayor's Office and the appropriate district Council person and shall meet with the Grantee on matters that prevent approval of the Request for Funds. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
  - (f) The Government shall release payment of the final 5% of the Grant only after receipt and acceptance of the Project Final Report. The Government's Grant Manager

shall review the Project Final Report and provide comments to the Grantee within 15 calendar days or, if acceptable, forward approval to the Division of Accounting for payment.

- (7) The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any proposed changes to the Project Team or Project Plan as listed in Attachment A prior to implementing the changes. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (8) The term of this Agreement shall be from the date of this Agreement until completion of the project outlined herein. The Grantee agrees to complete the project within 12 months. The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any time extensions beyond the schedule. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (9) The Grantee understands that the Grant shown herein in Paragraph 1 is a not-to-exceed amount, and any additional funding needed to complete the project elements listed in Attachment A is the responsibility of the Grantee. If it becomes apparent to the Grantee or the Government that the Grantee will be unable to complete the project either in the manner or for the amount described in this Agreement, then the Grantee must immediately notify the Government's Grant Manager and Program Administrator by providing a complete and detailed written explanation of its inability to comply with the terms of the Agreement. The Grantee must further provide the Government's Grant Manager and Program Administrator with a complete and detailed written explanation of any proposed changes, and the reasons for those changes.
- (10) The Grantee asserts that it is in full compliance with all applicable provisions of the Lexington-Fayette Urban County Government's Code of Ordinances Chapter 5 – Buildings and Building Regulations, Chapter 7 – Finance and Taxation, Chapter 12 – Housing, and Chapter 16 – Sewage, Garbage, Refuse, and Weeds, or in compliance with Kentucky Department of Housing Buildings and Construction rules and requirements as is appropriate for those state institutions, parcels or buildings which are subject to state regulations and oversight as opposed to local ordinances and regulations. If the Grantee becomes out of compliance with any of these provisions, it will contact the Government's Grant Manager and Program Administrator immediately. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (11) If, through any cause, the Grantee shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if the Grantee shall violate any of the covenants, agreements or stipulations of this Agreement, the Government shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination and specifying the effective date thereof, at least five (5) calendar days before the effective date of such termination. In that event, all finished or unfinished documents, receipts and reports prepared by the Grantee shall, at the option of the Government, become its property and the Grantee shall immediately repay to the Government all monies received pursuant to this Agreement less any amount representing just and equitable compensation for the Government's share of any satisfactory work completed pursuant to the Agreement.
- (12) This Agreement may not be modified except by written agreement of the Government and the Grantee.
- (13) The Grantee agrees to comply with all applicable local, state, and federal rules, regulations, ordinances, and laws in implementation of the project.
- (14) The Grantee agrees to allow the Government access to perform monitoring of the project elements for compliance with this Agreement.

**ATTACHMENT A**  
**to the GRANT AWARD AGREEMENT**  
**between Lexington-Fayette Urban County Government (LFUCG) and**  
**Bluegrass Greensource, Inc.**

**GRANT PROGRAM** 2020 Stormwater Quality Projects Incentive Grant Program  
Class B (Education) Projects

- Funded through the LFUCG Water Quality Management Fee
- Administered by the LFUCG Division of Water Quality in the Department of Environmental Quality & Public Works

**PROJECT TEAM AND CONTACT INFORMATION**

**Grantee Organization:** Bluegrass Greensource, Inc.  
835 National Avenue  
Lexington, KY 40502  
KY Organization #0520954

**Primary Project Contact:** Amy Sohner  
859-266-1572 (phone) AS  
amy@bgGreensource.org (email)

**Secondary Project Contact and Project Manager:** Chris Porter  
859-266-1572 (phone)  
cporter@bgGreensource.org (email)

**Project Team Members:** Amy Sohner, Director  
Chris Porter, Outreach Specialist  
Kara Sayles, Environmental Educator  
Lindsie Nicholas, Watershed Coordinator  
Cassie Odom, Communications Specialist

**PROJECT PLAN ELEMENTS**

Stormwater issues remain a persistent challenge for Lexington, and though the City has made significant progress through education and large-scale public works project, there remain areas that are difficult to fully address. Most of these areas are related to: older neighborhoods with outdated infrastructure; areas of town with high concentrations of impervious surfaces and/or low tree canopy; and lack of overall awareness and education of members of the residential and business community. The purpose of this proposed project is to utilize existing City data on stormwater issues and target education and outreach to the general public, particularly in high-priority zones. These zones are those designated by the City from data in 2015. The overall goals of this project are to increase public awareness of stormwater issues and what individuals can do to help mitigate them, as well as to provide basic resources, through workshops, that individuals can implement at home or at places of business.

1) **Public Engagement Campaign:** Utilizing existing City data from 2015 on stormwater issues, the proposed public engagement campaign uses different elements to educate the public and implement measures that will positively impact stormwater issues. Public educational components include: rain barrel workshops, green lawn care workshops, and rain garden / riparian buffer workshops. Education will also be provided in-person to the public at larger-scale community engagement events, such as GreenFest and a watershed festival that will be organized as a culminating event. This project also includes a general public informational and educational campaign that will be disseminated online and at weekend events. Finally, staff will also conduct public education and engagement by communicating with churches, neighborhood associations, and other community-focused organizations.

a) **Stormwater Workshops**

- i. Rain Barrel Workshops (2) – At these workshops, Greensource staff will first discuss the concept of a watershed and stormwater. Rain barrels will be used as an example of how water that is allowed to soak into the ground can help prevent runoff that may carry pollutants. Installation and maintenance of the barrels will also be included.

Participants will then be shown how to make a barrel and then be given the tools to create their own under Greensource's supervision. These workshops will take place at Bluegrass Greensource's office.

- ii. Rain Garden / Riparian Buffer Workshop (1) – At this workshop, participants will learn about stormwater and watersheds and how rain gardens and riparian buffers can help improve water quality. Participants will learn about construction of rain gardens and buffers as well as location and plant selection. Each workshop will have native plants to give as door prizes and will include locations of public examples of each. This workshop will take place at a location with an existing rain garden or riparian buffer to serve as a visual example.
- iii. Lawn Care Workshop (1) – At this workshop, participants will learn how to have a lush, green lawn without causing stormwater pollution. Information about soil testing, timing for fertilizer and pesticides application, as well as pest management will be discussed. This workshop will be held at a location that will be near and familiar to our target audience.

**b) Community Water Festivals**

- i. GreenFest – In its sixth year, GreenFest has continued to grow and evolve to be the only place in Central Kentucky to learn about a variety of green living topics in one place. Sessions focusing on water quality (approximately 30% of the topics) will include adopting a storm drain, urban forestry, green lawn care, stormwater incentive grants, and others. GreenFest will be held at Bluegrass Community & Technical College's Newtown Pike campus in late May.
- ii. Watershed Festival – The purpose of the watershed festival will be to help connect Lexington residents to our local waterways. Located at the only access point to the Kentucky River in Fayette County, the festival will not only expose Lexingtonians to a portion of the county they may not have seen before, it will also allow them to participate in water-related activities at a reduced price. This event will include local music, food and drinks for purchase, and access to outdoor and water-related vendors at the event. It will take place at Proud Mary's Honky Tonk BBQ in the Clays Ferry area of Fayette County.

**c) Green Education Campaign**

- i. This project element will be the backbone to the project. Time spent to spread general water quality messaging through social media, attending local neighborhood meetings, making presentations at church and community groups, tabling at events such as the Southland Street Fair, Arbor Day, Reforest the Bluegrass, the St. Patrick's Day festival, etc. will allow Greensource to create a unified message and promote the events outlined above.

2) **Community Involvement:** This project also has a community involvement component. These will include: one creek cleanup in each of Lexington's watersheds, a tree planting (and workshop) on Bluegrass Greensource property, and an organized tour of Water Quality BMP installations and/or projects in Lexington.

- a) Creek Cleanups (9) – Bluegrass Greensource staff will arrange a cleanup of a waterway in each of the watersheds in Fayette County. Participants will learn how litter and other types of pollution affect water quality and discuss actions they can take to decrease litter in their communities. These workshops will also include a water testing component where participants can use dissolved oxygen, pH, nitrates, and macroinvertebrates to determine the health of the stream.
- b) Tree Planting – Bluegrass Greensource will work with a local urban forestry expert to conduct a training at the beginning of the event to help participants understand the benefits of trees with an emphasis on their ability to improve water quality and reduce stormwater runoff. The workshop will also include suggestions for tree selection and proper tree planting and will conclude with a tree planting of 50 trees to help develop Bluegrass Greensource's environmental education center.
- c) Water Quality BMP Tour – Participants on this tour will see successful water quality BMPs throughout Lexington. Proposed sites include the rain garden and water storage tanks at the Coke bottling facility, water storage and reuse at Lexmark's property, the

pervious pavement and rain gardens at the Ronald McDonald house, etc. Greensource will work with city staff to identify and promote past water quality incentive grant recipients. Participants for the tour will meet at the parking lot on Bluegrass Greensource's property and learn about how it is able to collect and then use the water for nearby planting projects.

### **TARGET AUDIENCE**

For this program, Bluegrass Greensource will make it a priority to reach as broad an audience as possible throughout Fayette County; however, each of the different components of the project will appeal to a smaller subsection of the population.

**Stormwater Workshops:** The rain barrel and rain garden / riparian buffer workshops will be targeted mainly to homeowners. Bluegrass Greensource staff will work directly with Lexington's Division of Water Quality to identify areas of greatest need by assessing sanitary sewer overflow data as well as other indicators. Though the workshops will be open to anyone in the county, specific canvassing will be done to neighborhoods identified as target areas. Lawn care workshops will be targeted to homeowners who live on or near a stream and/or are in more affluent communities who may have more ability to spend disposable income on their lawns.

**Community Involvement:** The tree planting, creek cleanups, and tour of stormwater BMP opportunities will be targeted to people who are already somewhat involved in stormwater issues in the city. The creek cleanups will be targeted to residents of each watershed separately through neighborhood associations, Next-door, flyers at local businesses and churches. The tree planting and accompanying workshop will be targeted to areas of the city that have a lower tree canopy based on the 2015 Tree Canopy Report Card and associated Tree Canopy Report from the Davey Research Group. The stormwater BMP tour will be targeted to past incentive grant recipients as well as consultants, engineers, and others who work in the field of stormwater.

### **PROJECT SUSTAINABILITY**

- 1) ***Long-term Component for Ongoing Education and Involvement:*** Bluegrass Greensource's mission is to empower the Bluegrass to create a sustainable environment. We do this by encouraging a broad audience to make small behavior changes that will result in a big, positive impact on our regional environment. Water quality education and outreach has been at the forefront of this education since our inception. The work created and executed during the proposed project will help to increase Greensource's capacity and set it up to continue broader water quality education in the long term.
- 2) ***Personnel for Long-Term Implementation:*** Since 2001, Bluegrass Greensource has been the state's premier environmental education organization. With many of its staff boasting more than 10 years with the organization, it has proven its ability to implement water quality programming on a long-term basis. Bluegrass Greensource intends to utilize Outreach Specialists to continue implementation of the project on a long-term basis. Outreach Specialists will be available to continue neighborhood association workshops upon request, and as a point of contact for expert advice and consultation.
- 3) ***Ongoing Sources of Funding for Future Program Implementation beyond the Grant Period:*** For the last 18 years, Bluegrass Greensource has relied on grants and contracts to fulfill its mission, including its water quality education goals. Though there is not a dedicated source of funding identified to continue the project exactly as described in this proposal, Greensource will work diligently to find funding to continue the programs created and expanded during the grant.

### **PROJECT SUCCESS MEASURES**

- 1) Bluegrass Greensource will measure success in a variety of ways. Quantifying participation is the first step to this measurement, but workshop and festival evaluations and testimonies and participant follow up will also help us to understand the effectiveness of our water quality programming. It is anticipated that 10,860 Fayette County residents will participate in the year-long program. Workshops will attract 100 participants, community involvement including the creek cleanups, the tree planting, and the water quality BMP tour will attract 110 participants, and the water festivals will host a total of 150 participants and volunteers. In addition, the General Outreach Campaign will reach more than 500 people at local tabling events. The general outreach campaign will also reach up to 10,000 people through boosted social media outreach.

- (15) In any written or oral communications, the Grantee agrees to identify the Lexington-Fayette Urban County Government as the source of the above referenced funds; the Grantee shall not specifically identify any individual or elected official as being responsible for the funds donated by the Government.
- (16) The Grantee agrees to allow the Government to publicize the Grantee's project through the Government's website and other media.
- (17) The Grantee agrees to reference the Lexington-Fayette Urban County Government's Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for the project on any permanent signage or educational brochures, presentations, websites, etc. produced using grant monies.
- (18) For any project which includes the installation of permanent capital infrastructure listed in Attachment A, the Grantee agrees that the Government is authorized to erect and maintain permanent signage at the location of the permanent capital infrastructure, referencing the Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for such permanent capital infrastructure. In the event that permanent signage is installed by the Government, such signage shall not be removed except upon written approval by the Government. Provided, however, that nothing herein shall require the installation of signage by the Government nor prohibit the Government from removing any signage so installed.
- (19) The Grantee agrees to prepare class rosters or sign-in sheets and provide evaluation forms to the attendees for any educational event funded by the Grant.
- (20) Equipment purchased or facilities constructed by the Grantee with the Grant for use on this project will remain in service and maintained by the Grantee or its members per the terms listed in Attachment A. Equipment purchased by the Grantee with the Grant for use on this project will remain the property of the Grantee unless otherwise noted in Attachment A.
- (21) The Government assumes no responsibility whatsoever in the Grantee's project activities. Grantee shall, to the extent allowed by Kentucky law, defend, indemnify, and hold harmless Government from and against all liability, claims, losses, actions, costs, expenses, obligations, fines, and assessments of whatever kind, including defense costs and attorney's fees that are in any way incidental to or connected with, or that arise or are alleged to have arisen, directly or indirectly, in whole or in part, from or by Grantee's or its contractor(s), agents, or assigns, negligent acts or misconduct, or errors or omissions, in connection with the activities carried out pursuant to this Agreement, the Grant award or the Stormwater Quality Projects Incentive Grant Program.
- (22) The Grantee is solely responsible for assuring that adequate and appropriate insurance or other necessary coverage is maintained during the term of this Agreement.
- (23) The Grantee's sole remedy for a breach of this Agreement by the Government shall be limited to the amount of the Grant.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Lexington, Fayette County, Kentucky, this the day and year first above written.

LEXINGTON-FAYETTE URBAN COUNTY  
GOVERNMENT

BY: Linda Gorton  
LINDA GORTON, MAYOR

ATTEST:

Mackenzie Sommers  
Deputy CLERK, URBAN COUNTY COUNCIL

Grantee Organization: BLUEGRASS GREENSOURCE, INC.  
835 NATIONAL AVENUE  
LEXINGTON, KY 40502  
BY: Amy Sohner  
NAME: Amy Sohner  
TITLE: Executive Director

The foregoing Agreement was subscribed, sworn to and acknowledged before me by  
Amy Sohner, as the duly authorized representative for and on behalf of  
Bluegrass Green Source, on this the 17<sup>th</sup> day of Dec, 2019.  
My commission expires: 01-31-2021.

[Signature]  
NOTARY PUBLIC

RONALD WETZEL  
Notary Public  
Kentucky - State at Large  
My Commission Expires Jan 31, 2021



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- 2) Beyond measuring the number of attendees, Bluegrass Greensource will survey participants of all workshops, tours, and festivals. These surveys will include questions that assess their increased knowledge of stormwater issues, their likelihood of implementing what they learned at home, and suggestions for improving the events. Finally, Bluegrass Greensource staff will reach out to participants, where practical, to determine if they actually did implement any of the suggested BMPs they learned about.

**REPORTING REQUIREMENTS & ADDITIONAL STIPULATIONS**

In addition to the reporting requirements outlined in the Grant Award Agreement, the following special items are noted for this project:

- 1) Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10’ of an existing utility.
- 2) Organization shall provide a detailed plan for notification of residents about street tree responsibility prior to Tree Planting event portion of the project.
- 3) Organization shall obtain written approval/agreement prior to work being done on properties not owned by the Grantee.
- 4) Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 22.6% cost share offered in the application (approximately \$9,343.67).
- 5) Both electronic and hard copies of all materials are to be provided to LFUCG, for use, as part of the grant deliverables.

**EQUIPMENT**

Any equipment purchased with the Grant shall remain the property of the Organization.

**GRANT PERIOD & PROJECT SCHEDULE**

The grant period starts on the date of execution by the Mayor and extends for the time period as listed in the Grant Award Agreement. Any time extensions must be approved in writing by the LFUCG Grant Manager. The project schedule shown in Table 1 is preliminary. Proposed changes to the project which alter this schedule significantly shall be discussed with the LFUCG Grant Manager prior to implementation.

**TABLE 1. PROJECT SCHEDULE**

<b>Activity</b>	<b>Anticipated Date</b>
Approval Grant Award Agreement and Notice To Proceed (NTP)	Anticipated Winter 2019-2020
General Education and Event/workshop planning	January - December 2020
Rain Barrel Workshop #1	March
Rain Barrel Workshop #2	April
Lawn Care Workshop	June
Rain Garden/Riparian Buffer Workshop	May
Tree Planting	September
Stormwater BMP Tour	July
GreenFest	May
Water Festival	August
Creek Cleanups	Spring and Fall 2020
Advertising	ongoing
Final Report	December

**PROJECT BUDGET – GRANT ELIGIBLE EXPENSES & ORGANIZATION COST SHARE**

Table 2 lists the Eligible Expenses for this project. Only properly invoiced items shall be reimbursed with grant monies or counted toward the Organization’s cost share.

Any work performed on this project prior to grant award by Urban County Council and Notice to Proceed from the LFUCG Grant Administrator is not an eligible expense and shall not be reimbursed or counted toward the cost share with the following exception: None.

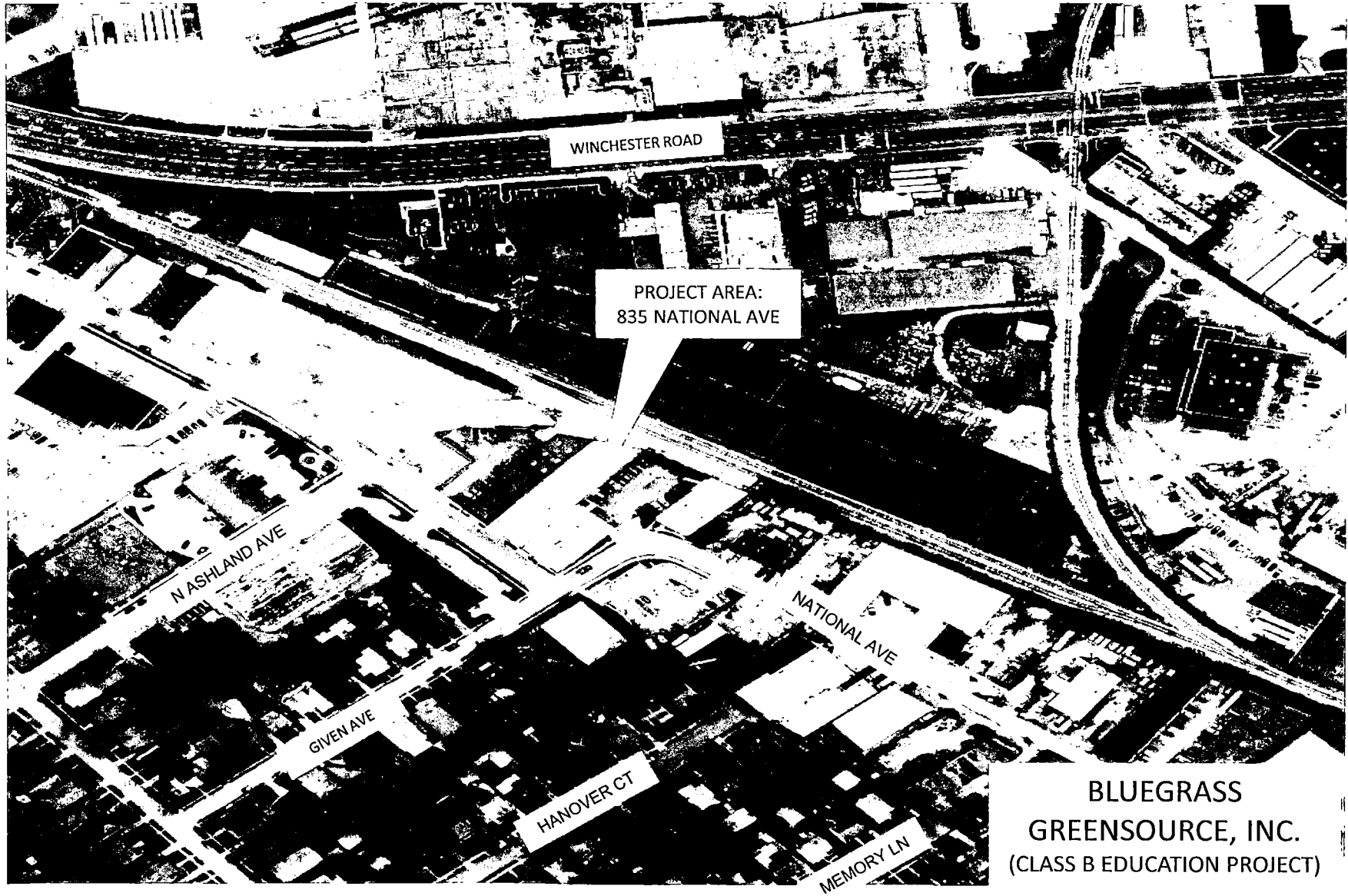
**TABLE 2 ELIGIBLE EXPENSES**

	Activities	Type of Expense	Participants	Item	Unit Price	Quantity	Funded by Organization	Funded by Grant	Total Expense
<b>1 Project Element: Stormwater Workshops</b>									
1	Rain Barrel Workshop (2)	Personnel Hours	Project Manager Name: Amy Sohner	Project Manager hours at current payroll rate	\$ 45.00 per hour	10		\$ 450	\$ 450
2	Rain Garden/Buffer Workshop	Personnel Hours	Project Manager Name: Kara Sayles	Project Manager hours at current payroll rate	\$ 29.00 per hour	20	\$ -	\$ 580	\$ 580
3	Lawn Care Workshop	Personnel Hours	Project Manager Name: Amy Sohner	Project Manager hours at current payroll rate	\$ 45.00 per hour	20	\$ -	\$ 900	\$ 900
4	Promotion for workshops	Promotion	Organization	Social media posts and boosts	\$ 40.00 Per workshop	3	\$ -	\$ 120	\$ 120
5	Rain Barrel Supplies	Supplies	Lowes and Lex Container	Barrel, down spout connector, vent, and spigots	\$ 30.00 per barrel	40	\$ -	\$ 1,200	\$ 1,200
6	Rain Barrel Supplies	Supplies	Organization	Supplies	\$ 15.00 per barrel	40	\$ 600		\$ 600
7	Rain Garden/Buffer Workshop/ supplies	Supplies	Spring House Gardebns	10 Liatris specata (Spiked Blazing Star) 10 Rudbeckia hirta (Black Eyed Susan)	\$ 10.00 per plant	20	\$ -	\$ 200	\$ 200
8	Lawn Care Workshop supplies	Supplies	Spring House Gardebns	10 Echinacea purppurea (Purple Coneflower) and 10 Hemerocallis spp. (Daylilies "Naturalized")	\$ 10.00 per plant	20	\$ -	\$ 200	\$ 200
9	Trailer	Use of trailer for hauling rainbarrel supplies, plants and etc	Organization	Trailer Usage	\$ 45.00 per hour	20	\$ 900	\$ -	\$ 900
10	Transportation	Staff Travel	Organization	Mileage	\$ 0.50 per mile	500	\$ -	\$ 250	\$ 250
11	Workshop location	Location	North "Y"	Pavillion	\$ 25.00 per hr	4	\$ 100		\$ 100
12	Workshop Participants for Rain Garden and Lawn Care	Volunteer Hours	Workshop Participants	Volunteer Hours for participation inworkshop (assume 20 people for 3 hours)	\$ 7.25 Per hr	120	\$ 870		\$ 870
<b>14 Project Element: Community Water Festivals</b>									
15	Greenfest	Personnel Hours	Project Manager Name: Amy Sohner	Project Manager hours at current payroll rate	\$ 45.00 Per hr	80		\$ 3,600	\$ 3,600
16	Greenfest	Personnel Hours	Education Staff	Education Staff hrs at current payroll rate	\$ 24.37 Per Hr	40	\$ 975		\$ 975
17	Presenter	Presentations	Lindsie Nicholas	Stormwater Presentations	\$ 24.34 Per Hr	4		\$ 97	\$ 97
18	Water Festival at Ky River	Personnel Hours	Project Manager: Chris Porter	Project Manager hours at current payroll rate	\$ 27.00 Per Hr	40		\$ 1,080	\$ 1,080
19	Social Media/Website	Prootion	Organization	FB Post Boosts (5 boosts/festival at \$20/Boost)	\$ 20.00 Per boost	10		\$ 200	\$ 200
20	Water Festival at Ky River	Personnel Hours	Education Staff	Education Staff hrs at current payroll rate (assume 3 educators for 5 hrs at festival)	\$ 24.35 Per Hr	15		\$ 365	\$ 365
21	Promotion for Festivals	Promotion	859 Printing	Flyers for festivals	\$0.50 Per flyer	200		\$ 100	\$ 100
22	Greenfest Participants	Volunteer Hours	Attend Workshops	Volunteers Hours (15 people per workshop)	\$7.25 per hour	60	\$ 435		\$ 435
23	Greenfest Volunteers	Volunteer Hours	Help with activites and workshops	Volunteers Hours (asssume 10 volunteers for 2 hrs)	\$7.25 per hour	20	\$ 145		\$ 145
24	Food for Volunteers (Greenfest)	Lunch	Volunteers	Assume \$12 for lunch and a drink.	\$ 12.00 Per volunteer	10		\$ 120	\$ 120
25	Speakers for both events	Sound system	Doo Woo Shop	Assume \$100/event	\$ 100.00 per event	2		\$ 200	\$ 200
26	Canoes/Kayaks/ Paddle boards	Water Activity	Three Trees	Rental for 1/2 day	\$ 25.00 per canoe	20		\$ 500	\$ 500

27	Insurance	Insurance	Energy Ins	Liability insurance	\$ 100.00 per day	1		\$ 100	\$ 100	
28	Plastic cups for water	Cups	Everything Branded	Reusable cups	\$ 1.49 per cup	300		\$ 447	\$ 447	
29	Staff travel	Transportation	Organization	Travel	\$0.50 per mile	500		\$ 250	\$ 250	
30	Festival Volunteers	Volunteer Hours	Volunteers	Volunteer hrs (assume 15 volunteers for 3 hrs)	\$7.25 per hour	45	\$ 326		\$ 326	
31	Rental of canoes/kayaks/paddelboards	Rental fee	Festival attendees	Rental at \$5/half hour	\$5.00 per half hour	50	\$ 250		\$ 250	
32	<b>Project Element: General Education Campaign</b>									
33	Tabling at Community Events	Education	Project Manager: Chris Porter	Project Manager hours at current payroll rate	\$27.00 per hr	100		\$ 2,700	\$ 2,700	
34	Neighborhood Association Mtgs	Education	Project Manager: Chris Porter	Project Manager hours at current payroll rate	\$27.00 Per hr	133		\$ 3,591	\$ 3,591	
35	Educational Materials	Printing	859 Printing	Flyers	\$0.25 Per copy	1000		\$ 250	\$ 250	
36	E-Newsletter on water	Personnel Hours	Project Manager: Chris Porter	Project Manager hours at current payroll rate	\$27.00 per hr	40		\$ 1,080	\$ 1,080	
37	Staff travel	Transportation	Organization	Travel	\$0.50 per mile	500		\$ 250	\$ 250	
38	Presentations to churches and civic organizations	Personnel Hours	Project Manager: Chris Porter	Project Manager hours at current payroll rate	\$27.00 per Hr	35		\$ 945	\$ 945	
39	<b>Project Element: Community Involvement</b>									
40	Tree Planting and Workshop	Personnel Hours	Project Manager Name: Amy Sohner	Project Manager hours at current payroll rate	\$45.00 per hour	40	\$ -	\$ 1,800	\$ 1,800	
41	Creek Cleanup and Water Testing in 9 Fayette Co Watersheds	Personel Hours	Project Manager:Chris Porter	Project Manager hours at current payroll rate	\$ 27.00 Per hour	200	\$ -	\$ 5,400	\$ 5,400	
42	Water Quality Project Tour	Personnel Hours	Project Manager:Chris Porter	Project Manager hours at current payroll rate	\$27.00 Per hour	25	\$ -	\$ 675	\$ 675	
43	FB post and Website posts	Promotion	Organization	FB boosts (\$20 per event)	\$20.00 pre event	11		\$ 220	\$ 220	
44	Presenter	Tree planting workshop presentation	Bridget Abernathy	Presentation	\$35.00 Per hour	6	\$ 210		\$ 210	
45	Location for Tree Planting Workshop	Location	North "Y"	Pavillion	\$25.00 Per Hour	3	\$ 75		\$ 75	
46	Tree Planting and Workshop	Volunteer Hours	Volunteers	Volunteer hrs (assume 20 volunteers/tree Planting for 4 hrs)	\$7.25 per hour	80	\$ 580		\$ 580	
47	Food/drink for Tree Planting	Refresments	Walmart	Food/drinks	\$5.00 per person	20		\$ 100	\$ 100	
48	Promotion for workshops	Promotion	859 Printing	Flyers for workshops	\$0.50 Per flyer	190		\$ 95	\$ 95	
49	Supplies for Creek Cleanup	Gloves	Walmart	Gloves (3 sizes/cleanup)	\$7.99 Per box	9		\$ 72	\$ 72	
50	Supplies for Creek Cleanup	Bags	Walmart	Bags	\$13.47 per box	4		\$ 54	\$ 54	
51	Staff travel	Transportation	Organization	Travel	\$0.50 per mile	507		\$ 254	\$ 254	
52	Bus rental for4 Water Quality Project tour	Transportation	Wombles	Mini coach (assume 20 participants for 3 hrs)	\$185.00 Per hour	3		\$ 555	\$ 555	
53	Trailer	Transport bags of trash and trees	Organization	Trailer Usage	\$45.00 Per Hour	22	\$ 990		\$ 990	
54	Trees and tree planting supplies	Tree Planting	Wilson's Nursery	50 native species trees	\$30.00 Per tree	50		\$ 1,500	\$ 1,500	
55	Creek cleanup volunteers	Volunteer Hours	Creek cleaup	Volunteer hrs (assume 10 volunteers/cleanup for 4 hrs/cleanuup)	\$7.25 per hour	360	\$ 2,610		\$ 2,610	
56	Tour Participants	Volunteer Hours	Tour Participants	Volunteer Hours for participation in seminar tour (assume 20 people for 3 hours)	\$ 7.25 per hour	60	\$ 435	\$ -	\$ 435	
57	Total Indirect Costs			Based on 11.5% of total Direct Costs				\$ 4,000	\$ 4,000	
58								<b>TOTAL PROJECT BUDGET:</b>	\$ 9,501	\$ 34,500
59									ORGANIZATION SHARE	GRANT SHARE
60										
61										

MATCH % AFTER FIRST \$2,500 = 22.89% OK  
MUST BE > 20%

# Stormwater Quality Projects Incentive Grant Program



BLUEGRASS  
GREENSOURCE, INC.  
(CLASS B EDUCATION PROJECT)