

January 13, 2016

Joyce Thomas  
Administrative Officer Senior  
Lexington Fayette Urban County Government  
Department of General Services  
Office of the Commissioner  
200 East Main Street  
Lexington, KY 40507

Re: Additional Design Services / Site Improvements  
Idle Hour Park Improvements

**Joyce,**

Attached I have prepared a proposed scope and fee proposal for the requested additional design work associated with the Idle Hour Park Improvements project. Based on our email conversation, my understanding of the requested additional scope includes:

- Half court basketball court
- Additional walking trail connecting the trail already included within the project scope, the new gravel service road and extending to the new trail at the east edge of the Senior Center (including study of routing and grading issues)
- Associated grading, drainage, layout, material and detail information for the above
- Limited Specifications as needed to construct the above (will be issued as a Change Order for pricing, so no front end documents are included within the scope)
- Cost opinion for the scope above

Please let me know if you have any questions or need any additional information.

Sincerely,



Ramona Fry, RLA ASLA LEED BD+C  
Principal  
Element Design

**PROPOSAL**

**Scope of additional Design Services:**

The scope of professional services (hereinafter referred to as "services"), for this project will include:

**Basketball Court - Design & Construction Documents for the addition of half court grading, storm, pavement design, details, landscape):**

- Design review meetings with LFUCG (2)
- Coordination with LFUCG for amenities (preferred basketball goals, site furnishings if any, etc.)
- Production of Documents for pricing (drawings + specifications)
- Opinion of probable cost
- Additional field review during construction

Lump Sum \$1,800.00

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**Walking Trail from Idle Hour proposed trail to gravel service road (grading, storm, pavement design, details, landscape):**

- Document production and cost opinion
- Additional field review during construction

Lump Sum \$800.00

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**Convert gravel road to paved surface (grading, storm, pavement design, details, landscape):**

- Document production and cost opinion
- Additional field review during construction

Lump Sum \$200.00

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**Walking Trail from gravel service road to Senior Center trail - Design & Construction Documents grading, storm, pavement design, details, landscape):**

- Design to determine which routing is feasible
- Design review meetings with LFUCG (included in above, no additional here)
- Coordination with LFUCG
- Production of Documents for pricing (drawings + specifications)
- Opinion of probable cost
- Additional field review during construction

Lump Sum \$3,000.00

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**Permitting & Engineering:**

- Additional review / coordination with LFUCG and DOW for added trail pavement in the floodplain

Lump Sum \$800.00

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**Total Additional Services Fee Not to Exceed for Scope Above \$6,600.00**

**Additional Services Not Included:** (See Per Diem Rates Below)

KYTC, LEED Requirements, Additional Bid Packages, Additional Local Agency Permits, Army Corps of Engineers, FEMA and / or EPA issues, surveying, additional review meetings beyond the normal scope of project meetings, additional sidewalk / trail design beyond those included within the current project Base Bid limits.

**Per Diem Rates: per current DECA per diem rates for:**

Licensed Professional Engineer and / or Landscape Architect - \$100 / hour