




TO: Mayor Linda Gorton  
Urban County Council

FROM: Doug Burton, Director  
Division of Engineering 

DATE: December 4, 2023

SUBJECT: Town Branch Park Access Improvements Project  
Authorization to Award Sole Source Construction Phase Engineering Services Contract

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**Request:**

Request Council authorization to execute an agreement with Strand Associates Inc., as a sole source provider of construction phase engineering services for the Town Branch Park Access Improvements Project, for a total not-to-exceed amount of \$100,000.

**Purpose of Request:**

The LFUCG Division of Engineering needs this action to obtain construction phase engineering support for the Town Branch Park Access Improvements Project, from the consulting firm that designed the project. This project will provide a pedestrian connection from High Street to the future Town Branch Park, improve Manchester Street from High Street to Oliver Lewis Way, and provide traffic calming features on High Street.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: \$100,000.00  
The cost for future FY is: N/A

**Are the funds budgeted?**

Yes, the funds are budgeted in in the following accounts:

\$	17,192.58	2613	303202	3251	91715	TB_PARK1_2023
\$	82,807.42	1105	303202	3251	91715	TB_PARK2_2023

File Number: 1272-23

Director/Commissioner: Burton/Albright

