

General Government Committee

March 4, 2014

Summary and Motions

Chair Kay called the meeting to order at 11:02 AM. All Committee members were present except Gorton and Lawless.

1. Approval of Summary for the February 11, 2014

Motion by Scutchfield to approve the summary. Seconded by Beard. Motion passed without dissent.

2. Building Security

Jamshid Baradaran provided an update to the committee on Government Center security issues. He discussed floor card readers that would limit access; hiring an additional security guard for the 5th floor; installation of an additional card reader for the back and side entrances; installation of a controlled access door at the 2nd floor lobby; and utilization of the Sheriff's Office to provide security in the current year.

Baradaran discussed upgrading the elevator control system; installation of turnstiles at the 1st floor lobby; installation of floor card readers; expansion of remote monitoring via camera; and additional staff for FY 15.

Baradaran asked for feedback on the draft access policy.

Beard discussed access from the stairwells.

Clarke discussed the use of elevators to circumvent the stairwell access card readers.

Clarke stated that if the visitor policy discussed in the access plan was implemented it would reduce the need for other controls. Clarke asked if all divisions had personnel to receive visitors. In response Baradaran stated that that is the feedback that his office is looking for. Baradaran also discussed the need for redundancy.

Lane discussed the security operating and capital requests in the FY 15 budget. In response to a question from Lane, Geoff Reed stated that consultation with security vendors is on going

Scutchfield agreed with Clarke and said if the access policy is followed 5th floor security guard is unnecessary.

Kay agreed that the 5th floor security guard is an unwarranted redundancy.

Beard and Myers discussed carrying concealed weapons. Beard requested that Law provide an opinion regarding carrying a concealed weapon in public buildings.

3. Wireless Device Policies

CIO Aldona Valicenti discussed the wireless devices policy. She stated that procurement of cell phones is part of the policy. She stated that this is just an outline of the policy. As it is written it will be brought back to the Committee for feedback.

Valicenti stated that the policy dealt with procurement, purpose, use, responsibilities and management of assets. She stated that the issues are identified but not yet finalized.

Valicenti also discussed a bring your own devices policy which includes uses, responsibilities, security and wiping devices upon exit. She stated that many public sector bodies are dealing with this issue as well.

Clarke discussed the use of devices off-site for official business.

Lane stated that he supported the policy as it was long overdue. He discussed open records and security consequences.

Kay discussed the cell phone procurement element of the policy.

Myers stated that his goal was to have 1 carrier for cell phone procurement. In response Todd Slatin stated that LFUCG utilized numerous different cell phone services via State price contracts. Slatin agreed with Myers that the goal should be a centralized procurement policy.

Akers discussed the bring your own devices policy. In response to a question from Akers, Valicenti stated that work stations are now being leased and they hope to move to leases for laptops.

Valicenti stated that LFUCG has been slow in adapting to tablets, I pads and other newer technologies.

Myers discussed buying local. Slatin stated that they are looking at that but right now they are purchased via state price contracts. Slatin discussed the pro-card limitations as well. He agreed that buying local could be a part of the policy. In response Valicenti noted that all the companies are full service providers in this market.

Clarke addressed the cell phone procurement issue that came to the links' attention. He stated that the link was concerned about a division procuring cell phones in a decentralized manner and questioned whether it was an effective and efficient method of procurement.

In response to a question from Kay, Valicenti stated that they will come back to the Committee in May as they work on the policy.

4. Branding Lexington

Clarke led the discussion. He referred to an ordinance that was drafted by Law that permitted for the use of the word “Lexington” for branding or promotional purposes.

Motion by Clarke to recommend approval of the ordinance and bring it to the next Work Session. Seconded by Akers.

Lane stated that branding was a complex, very expensive issue. Lane made a motion to table discussion until Scott Shapiro can brief the committee. The motion did not receive a second.

Beard discussed the 17 other Lexington’s in the US and the potential for confusion.

In response Clarke stated that this wouldn’t change anything but rather permit the use of the word Lexington.

Scutchfield stated that she would like to hear from Shapiro before approving the ordinance.

Ford stated that during the Newberry Administration branding was a component of the Management Partners audit.

Lane stated if the ordinance did not change anything then it shouldn’t be needed.

In response to a question from Kay, Clarke stated that it just allowed the City to use the word Lexington if it chooses for branding purposes.

On a 5-3 vote the motion passed (Kay, Scutchfield, Ford, Akers, Clarke-Yes; Beard, Myers, Clarke-No.)

5. Items Referred

Kay referenced the items referred list.

The meeting was adjourned at 12.38 PM