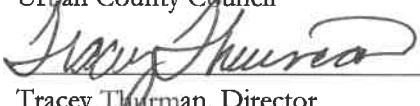




**MEMORANDUM**

TO: Mayor Linda Gorton  
Urban County Council

FROM:   
Tracey Thurman, Director  
Division of Waste Management

DATE: October 24, 2022

SUBJECT: Request Council Authorization to Execute a Sole Source Agreement with Municipal Equipment for the Purchase of Parts and Services to Support the Baler at the Materials Recovery Facility

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**Request:** The purpose of this memorandum is to request approval to enter into a sole source agreement with Municipal Equipment to purchase parts and services for the Marathon Baler at the Material Recovery Facility (MRF).

**Authorization to:** Approve a sole source agreement with Municipal Equipment.

**Why are you requesting?** Municipal Equipment is the sole service provider for parts and services for the Marathon Baler at the Material Recovery Facility. The 2012 Baler has processed over 250,000 tons of materials since being placed in service. This agreement will allow parts and services to be purchased in a timely manner and avoid unnecessary downtime.

**Department needs this action completed because:** This agreement will continue to repair the 2012 Baler to produce 100 tons per day of recovered materials at the plant. Municipal Equipment is a local provider and able to provide service to reduce and/or eliminate downtime due to repairs.

**Are the funds budgeted?** Yes

**The funds are budgeted or a budget amendment is in process:** Yes

**Account number(s):** 1115 303505 3571 76101

Cc: Nancy Albright, Commissioner

