

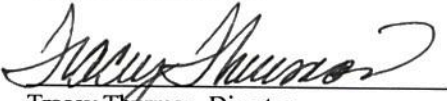


Lexington-Fayette Urban County Government
DEPARTMENT OF ENVIRONMENTAL QUALITY AND PUBLIC WORKS

Jim Gray
Mayor

Dowell Hoskins-Squier
Commissioner

TO: Mayor Jim Gray
Urban County Council

FROM: 
Tracey Thurman, Director
Division of Waste Management

DATE: February 10, 2016

RE: Sole Source Purchase Request for Machinex Parts and Services for Equipment at the Material Recovery Facility (LEX-MRF) Between Lexington-Fayette Urban County Government (LFUCG) on behalf of the LFUCG Division of Waste Management and Machinex

Request: The purpose of this memorandum is to request approval to enter into an agreement with Machinex to purchase parts and services for equipment at the Material Recovery Facility (LEX-MRF).

Authorization to: Approve sole source with Machinex.

Why are you requesting: Availability of parts is vital to efficient operations. Machinex is a sole provider with headquarters located in Canada. An inventory of parts and rapid turn around of parts and services will help reduce downtime and increase production.

Department needs this action completed because: The Division of Purchasing recommended establishing a long term contractor capable of providing Original Equipment Manufacturer (OEM) parts and services for the sorting machinery at the Recycling Center.

What is the cost in this budget year and future budget years? \$70,000 per year

The cost for this FY is: \$70,000

The cost for future FY is: \$70,000 annually

Are the funds budgeted? Yes.

The funds are budgeted or a budget amendment is in process: Budgeted.

Account number: 1115 303505 3571 76101

cc: Dowell Hoskins-Squier, Commissioner