


MAYOR JIM GRAY



KRISTY STAMBAUGH
DIRECTOR
AGING & DISABILITY SERVICES

TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: April 17, 2017

SUBJECT: Hyatt Regency Lexington Catering Contract for the Senior Intern Luncheon

Request:

Request Council Authorization for the Mayor to execute a Catering Agreement with the Hyatt Regency Lexington for catering services for the annual Senior Intern Alumni Luncheon on Friday, June 16, 2017.

Purpose:

This contract will provide for the space, AV equipment, and catering of the annual Alumni Luncheon for the Senior Intern Program.

Budgetary Implication:

The total cost is not to exceed \$5,500, depending on the number of attendees, with the minimum cost being \$4,200. Typical cost of event is slightly over the \$4,200 minimum.

Are the funds budgeted? Yes. This contract will be paid from the following accounts:

1103-606102-6063-71299 (Hotel services)	\$3937.00
1103-606102-6063-75101 (AV equipment from hotel)	\$1563.00

File Number: 0441-17

Director/Commissioner: Kristy Stambaugh/Chris Ford

