



# LEXINGTON

## Bid 110-2020 Addendum 4 Staples Business Advantage Supplier Response

### Event Information

Number: Bid 110-2020 Addendum 4  
Title: Office Supplies  
Type: Competitive Bid  
Issue Date: 10/22/2020  
Deadline: 11/12/2020 02:00 PM (ET)  
Notes: ONLY ONLINE BIDS WILL BE ACCEPTED FOR THIS SOLICITATION. PRICING SHOULD BE SUBMITTED ON THE LINE ITEMS TAB ONLY. PRICING WITHIN SUBMITTALS WILL NOT BE ACCEPTED AND MAY MAKE YOUR BID NON-RESPONSIVE.

### Contact Information

Contact: Conni Hayes  
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Government Center Building  
Room 338  
200 East Main Street  
Lexington, KY 40507  
Phone: (859) 2583320  
Fax: (859) 2583322  
Email: [chayes@lexingtonky.gov](mailto:chayes@lexingtonky.gov)

## Staples Business Advantage Information

Address: 1650 Lyndon Farm Ct  
Suite 100  
Louisville, KY 40223  
Phone: (877) 609-7770  
Email: sasupport@staples.com

ONLY ONLINE BIDS WILL BE ACCEPTED! By submitting your response, you certify that you are authorized to represent and bind your company and that you agree to all bid terms and conditions as stated in the attached bid/RFP/RFQ/Quote/Auction documents.

Laura Mcallester

*Signature*

Submitted at 11/11/2020 1:47:11 PM

[laura.mcallesster@staples.com](mailto:laura.mcallesster@staples.com)

*Email*

## Response Attachments

### Affidavit - signed.pdf

Signed affidavit.

### LFUCG MWDBE PARTICIPATION FORMS.pdf

Staples LFUCG MWDBE PARTICIPATION FORMS

### Staples WORKFORCE ANALYSIS FORM.pdf

Staples WORKFORCE ANALYSIS FORM

### STAPLES RESPONSE ATTACHMENT.pdf

Staples response to questions posed in the bid specifications and provisions documents.

## Bid Attributes

### 1 Discount on Catalog Items

Supplier agrees to a \_\_\_\_\_% discount from a Proprietary In-Stock Item Catalog. The Lexington-Fayette Urban County Government reserves the right to accept or reject this section as part of this price contract.

In lieu of a percentage discount, Staples proposes that our Staples.com retail pricing be used as the standard, and reference point in setting prices for LFUCG's non-core purchases. These non-core prices will be updated daily to ensure that LFUCG continues to benefit from the latest updates to the market. Please note such pricing is exclusive of tier pricing, closeouts promotions and/or specials. Also, non-contract items priced from our retail site, Staples.com, are not subject to customer audit or any pricing guarantee.

### 2 Discount on printing supplies

Supplier agrees to a \_\_\_\_\_% discount from their Catalog pricing on inkjet and toner cartridges other than Lexmark brand.

In lieu of a percentage discount, Staples proposes that our Staples.com retail pricing be used as the standard, and reference point in setting prices for LFUCG's non-core purchases. These non-core prices will be updated daily to ensure that LFUCG continues to benefit from the latest updates to the market. Please note such pricing is exclusive of tier pricing, closeouts promotions and/or specials. Also, non-contract items priced from our retail site, Staples.com, are not subject to customer audit or any pricing guarantee.

**3 Rebate Program**

Does Supplier provide a yearly percentage rebate program based on total spend? If so, please provide the details of the program and percentages.

While program rebates are important, Staples is proposing an aggressive product pricing structure without rebates incentives that can inflate the overall pricing structure. We find that having the best possible product pricing is most important in a large program as it drives end-user satisfaction and compliance to the overall program.

**Bid Lines****1 Duracell® Alkaline "AAA" Batteries, 1.5V, 20/Pack**

Quantity:   1   UOM:  EA  Unit Price:  Total:

Manufacturer:

Manufacturer #:

Supplier Notes:

**2 Duracell® Alkaline "AA" Batteries, 24-Pack**

Quantity:   1   UOM:  EA  Unit Price:  Total:

Manufacturer:

Manufacturer #:

Supplier Notes:

**3 Duracell® Alkaline "C" Batteries, 8-Pack**

Quantity:   1   UOM:  EA  Unit Price:  Total:

Manufacturer:

Manufacturer #:

Supplier Notes:

**4 Duracell® Alkaline "D" Batteries, 8-Pack**

Quantity:   1   UOM:  EA  Unit Price:  Total:

Manufacturer:

Manufacturer #:

Supplier Notes:

**5 Pilot Razor Point Fine Line Marker Pens, Ultra Fine Point, Black, 12/Pack**

Quantity:   1   UOM:  EA  Unit Price:  Total:

Manufacturer #:

Supplier Notes:

**Alternate 1**PERM MRKER ULTRA FINE 12PK BLKQuantity: 1 UOM: EA Unit Price:  Total: Manufacturer: Manufacturer #: **6** Pilot Razor Point Fine Line Marker Pens, Ultra Fine Point, Red, 12/PackQuantity: 1 UOM: EA Unit Price:  Total: Manufacturer #: Supplier Notes: **Alternate 1**PEN ROLLING WRITER MED RD DZQuantity: 1 UOM: EA Unit Price:  Total: Manufacturer: Manufacturer #: **7** Pilot Razor Point Fine Line Marker Pens, Ultra Fine Point, Blue, 12/PackQuantity: 1 UOM: EA Unit Price:  Total: Manufacturer #: Supplier Notes: **8** BIC® Cristal® Ballpoint Stick Pens, Medium, Blue, DozenQuantity: 1 UOM: EA Unit Price:  Total: Manufacturer #: Supplier Notes: **9** BIC® Cristal® Ballpoint Stick Pens, Medium, Black, DozenQuantity: 1 UOM: EA Unit Price:  Total: Manufacturer #: Supplier Notes: **Alternate 1**PEN BP STICK 1.0 BLACK 12PKQuantity: 1 UOM: EA Unit Price:  Total: Manufacturer: Manufacturer #:

<b>1 0</b>	Staples® Stickies™ Restickable Easel Pad, 30 Sheets, 1" Blank, White, 30"H x 25"W, 2/Ct		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$23.15"/> Total: <input type="text" value="\$23.15"/>
	Manufacturer #: <input type="text" value="23447"/>		
	Supplier Notes: <input type="text" value="Staples sku 958103"/>		

<b>1 1</b>	Sustainable Earth by Staples® Sugarcane-Based Easel Pads, 1" Ruled, 34" x 27", 50 Sheets/Pad, 4/Ct		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$24.77"/> Total: <input type="text" value="\$24.77"/>
	Manufacturer #: <input type="text" value="17641"/>		
	Supplier Notes: <input type="text" value="Staples sku 807686"/>		

<b>1 2</b>	Pilot Precise V5 Premium Rolling Ball Stick Pens, Extra Fine Point, Red, 12/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$10.68"/> Total: <input type="text" value="\$10.68"/>
	Manufacturer #: <input type="text" value="35336"/>		
	Supplier Notes: <input type="text" value="Staples sku 302257"/>		

<b>1 3</b>	Pilot Precise V5 Premium Rolling Ball Stick Pens, Extra Fine Point, Blue, 12/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$13.86"/> Total: <input type="text" value="\$13.86"/>
	Manufacturer #: <input type="text" value="35335"/>		
	Supplier Notes: <input type="text" value="Staples sku 205120"/>		

**Alternate 1**

ENERGEL-X 0.5 NEEDLE RET. BLUE

Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$9.46"/> Total: <input type="text" value="\$9.46"/>
Manufacturer: <input type="text" value="Pentel"/>		
Manufacturer #: <input type="text" value="BLN105C"/>		

<b>1 4</b>	Pilot Precise V5 Premium Rolling Ball Stick Pens, Extra Fine Point, Black, 12/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$11.74"/> Total: <input type="text" value="\$11.74"/>
	Manufacturer #: <input type="text" value="35334"/>		
	Supplier Notes: <input type="text" value="Staples sku 205112"/>		

**Alternate 1**

ENERGEL-X 0.5 NEEDLE RET. BLK

Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$10.38"/> Total: <input type="text" value="\$10.38"/>
Manufacturer: <input type="text" value="Pentel"/>		
Manufacturer #: <input type="text" value="BLN105A"/>		

<b>1 5</b>	BIC® Xtra Comfort Round Stic® Grip Ballpoint Pens, Medium Point, Red, Dozen		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.40"/> Total: <input type="text" value="\$1.40"/>
	Manufacturer #: <input type="text" value="13889"/>		
	Supplier Notes: <input type="text" value="Staples sku 395895"/>		

<b>1 6</b>	BIC® Xtra Comfort Round Stic® Grip Ballpoint Pens, Medium Point, Black, Dozen		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.53"/> Total: <input type="text" value="\$1.53"/>
	Manufacturer #: <input type="text" value="13726/GSMG11BK"/>		
	Supplier Notes: <input type="text" value="Staples sku 382241"/>		

<b>1 7</b>	BIC® Xtra Comfort Round Stic Grip Ballpoint Pens, Medium Point, Blue, Dozen		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.40"/> Total: <input type="text" value="\$1.40"/>
	Manufacturer #: <input type="text" value="13725/GSMG11BE"/>		
	Supplier Notes: <input type="text" value="Staples sku - 382242"/>		

<b>1 8</b>	Pilot G2 Premium Retractable Gel Roller Pens, Extra Fine Point, Blue, 12/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$9.96"/> Total: <input type="text" value="\$9.96"/>
	Manufacturer #: <input type="text" value="31003"/>		
	Supplier Notes: <input type="text" value="Staples sku 430730"/>		

**Alternate 1**

AURA GEL RT FINE 0.5MM BLUE 12

Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.90"/> Total: <input type="text" value="\$5.90"/>
Manufacturer: <input type="text" value="Staples"/>		
Manufacturer #: <input type="text" value="50365"/>		

<b>1 9</b>	Pilot G2 Premium Retractable Gel Roller Pens, Extra Fine Point, Black, 12/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$9.96"/> Total: <input type="text" value="\$9.96"/>
	Manufacturer #: <input type="text" value="31002"/>		
	Supplier Notes: <input type="text" value="Staples sku 430729"/>		

<b>2 0</b>	Staples® Stickies™ 3" x 3" Pop-up Note Dispenser, Clear Top, Black Base		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.27"/> Total: <input type="text" value="\$2.27"/>
	Manufacturer #: <input type="text" value="35249"/>		
	Supplier Notes: <input type="text" value="Staples sku 644095"/>		

<b>2 1</b>	Verbatim® Store 'n' Go® 95236 USB 2.0 Flash Drive, 4GB		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.99"/> Total: <input type="text" value="\$5.99"/>
	Manufacturer #: <input type="text" value="95236"/>		
	Supplier Notes: <input type="text" value="Staples sku 715809"/>		

<b>2 2</b>	Verbatim Store 'n' Go 95507 8GB USB 2.0 Flash Drive, Red		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$6.30"/> Total: <input type="text" value="\$6.30"/>
	Manufacturer #: <input type="text" value="VER95507"/>		
	Supplier Notes: <input type="text" value="Staples sku 699510"/>		

2 3	Verbatim PinStripe 16GB USB 2.0 Flash Drive, Black		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$6.87"/> Total: <input type="text" value="\$6.87"/>
	Manufacturer #: <input type="text" value="49063"/>		
	Supplier Notes: <input type="text" value="Staples sku 958039"/>		

2 4	Verbatim PinStripe 32GB USB 2.0 Flash Drive, Black		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$7.89"/> Total: <input type="text" value="\$7.89"/>
	Manufacturer #: <input type="text" value="49064"/>		
	Supplier Notes: <input type="text" value="Staples sku 958038"/>		

2 5	Staples® Colored Top-Tab File Folders, 3 Tab, Blue, Letter Size, 24/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$9.58"/> Total: <input type="text" value="\$9.58"/>
	Manufacturer #: <input type="text" value="659787"/>		
	Supplier Notes: <input type="text" value="Staples sku 508911"/>		

2 6	Staples® Colored Top-Tab File Folders, 3 Tab, Red, Letter Size, 24/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$7.85"/> Total: <input type="text" value="\$7.85"/>
	Manufacturer #: <input type="text" value="659791"/>		
	Supplier Notes: <input type="text" value="Staples sku 224519"/>		

2 7	Staples® Colored Top-Tab File Folders, 3 Tab, Green, Letter Size, 24/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$9.58"/> Total: <input type="text" value="\$9.58"/>
	Manufacturer #: <input type="text" value="659788"/>		
	Supplier Notes: <input type="text" value="Staples sku 224543"/>		

2 8	Staples® Colored Top-Tab File Folders, 3 Tab, Purple, Letter Size, 24		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.30"/> Total: <input type="text" value="\$2.30"/>
	Manufacturer #: <input type="text" value="659790"/>		
	Supplier Notes: <input type="text" value="Staples sku 659790"/>		

2 9	Pilot G2 Premium Retractable Gel Roller Pens, Fine Point, Assorted, 8/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$7.34"/> Total: <input type="text" value="\$7.34"/>
	Manufacturer #: <input type="text" value="31128"/>		
	Supplier Notes: <input type="text" value="Staples sku 589057"/>		

**Alternate 1**

PAPERMATE GEL MED RT ASST 8PK

Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.45"/> Total: <input type="text" value="\$5.45"/>
Manufacturer: <input type="text" value="Papermate"/>		
Manufacturer #: <input type="text" value="1746323"/>		

<b>30</b>	Pilot G2 Premium Retractable Gel Roller Pens, Bold Point, Black, 12/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$10.95"/> Total: <input type="text" value="\$10.95"/>
	Manufacturer #: <input type="text" value="31256"/>		
	Supplier Notes: <input type="text" value="Staples sku 648102"/>		
<b>Alternate 1</b>			
<u>PM PROFILE GEL 1.0MM 12CD BLK</u>			
Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$10.40"/> Total: <input type="text" value="\$10.40"/>	
Manufacturer: <input type="text" value="Papermate"/>			
Manufacturer #: <input type="text" value="2095465"/>			

<b>31</b>	Pilot G2 Premium Retractable Gel Roller Pens, Bold Point, Blue, 12/Pack (31257)		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$10.95"/> Total: <input type="text" value="\$10.95"/>
	Manufacturer #: <input type="text" value="31256"/>		
	Supplier Notes: <input type="text" value="Staples sku 648103"/>		
<b>Alternate 1</b>			
<u>TRURED GEL RT 0.7 BLU 12PK</u>			
Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$8.69"/> Total: <input type="text" value="\$8.69"/>	
Manufacturer: <input type="text" value="Tru Red"/>			
Manufacturer #: <input type="text" value="TR54499"/>			

<b>32</b>	Pilot G2 Premium Retractable Gel Roller Pens, Fine Point, Red, 12/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$10.95"/> Total: <input type="text" value="\$10.95"/>
	Manufacturer #: <input type="text" value="31022"/>		
	Supplier Notes: <input type="text" value="Staples sku 424576"/>		
<b>Alternate 1</b>			
<u>TRURED GEL RT BP 0.7 12PK RED</u>			
Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$8.69"/> Total: <input type="text" value="\$8.69"/>	
Manufacturer: <input type="text" value="Tru Red"/>			
Manufacturer #: <input type="text" value="TR54500"/>			

<b>33</b>	Staples® Sonix Gel Retractable Pens, Medium Point, 0.7 mm, Blue Ink / Blue Barrel, 12/Pk		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$8.69"/> Total: <input type="text" value="\$8.69"/>
	Manufacturer #: <input type="text" value="13563CC"/>		
	Supplier Notes: <input type="text" value="Staples sku 24377029"/>		



3 4	Staples® Sonix Gel Retractable Pens, Medium Point, 0.7 mm, Red Ink / Red Barrel, 12/Pk		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$8.69"/> Total: <input type="text" value="\$8.69"/>
	Manufacturer #: <input type="text" value="13562CC"/>		
	Supplier Notes: <input type="text" value="Staples sku 24377032"/>		

3 5	Staples Stickies® Notes, Assorted Bold Colors, 3" x 3", 12 Pads/Pack		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$5.69"/> Total: <input type="text" value="\$5.69"/>
	Manufacturer #: <input type="text" value="S33BO12/52566"/>		
	Supplier Notes: <input type="text" value="Staples sku 576153"/>		

3 6	Staples Stickies® Recycled Notes, Yellow, 3" x 5", 12 Pads/Pack		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$5.61"/> Total: <input type="text" value="\$5.61"/>
	Manufacturer #: <input type="text" value="S35YR12/52571"/>		
	Supplier Notes: <input type="text" value="Staples sku 105825"/>		

3 7	Staples Stickies® Recycled Line-Ruled Notes, Yellow, 4" x 6", 5 Pads/Pack		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.98"/> Total: <input type="text" value="\$2.98"/>
	Manufacturer #: <input type="text" value="S46YR/552572"/>		
	Supplier Notes: <input type="text" value="Staples sku 565436"/>		

3 8	Staples® Copy Paper; Recycled, 8-1/2x11", Letter Size		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$42.99"/> Total: <input type="text" value="\$42.99"/>
	Manufacturer #: <input type="text" value="112350/461757"/>		
	Supplier Notes: <input type="text" value="Staples sku 492072"/>		

3 9	Staples® 30% Recycled Copy Paper, LEGAL-size, 92/104 US/Euro Brightness, 20 lb., 8 1/2" x 14", 5,000 Sheets/Ct		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$57.60"/> Total: <input type="text" value="\$57.60"/>
	Manufacturer #: <input type="text" value="112380"/>		
	Supplier Notes: <input type="text" value="Staples sku 581760"/>		

4 0	Astrobrights Color Paper, 8.5" x 11", 24 lb./89 gsm, "Happy" 5-Color Assortment, 500 Sheets/Pack		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$8.72"/> Total: <input type="text" value="\$8.72"/>
	Manufacturer #: <input type="text" value="21289/22289"/>		
	Supplier Notes: <input type="text" value="Staples sku 507445"/>		

4 1	Staples® Heavy-Duty View Binder with D-Rings, Black, 1,000 Sheet Capacity, 5" Ring		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$20.48"/> Total: <input type="text" value="\$20.48"/>
	Manufacturer #: <input type="text" value="24699US"/>		
	Supplier Notes: <input type="text" value="Staples sku 082612"/>		

4 2	Staples® Heavy-Duty View Binder with D-Rings, Black, 775 Sheet Capacity, 4" Ring		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$10.53"/> Total: <input type="text" value="\$10.53"/>
	Manufacturer #: <input type="text" value="24695US"/>		
	Supplier Notes: <input type="text" value="Staples sku 082664"/>		

4 3	Staples® Heavy-Duty View Binder with D-Rings, Black, 120 Sheet Capacity, 1/2" Ring		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.71"/> Total: <input type="text" value="\$3.71"/>
	Manufacturer #: <input type="text" value="26317"/>		
	Supplier Notes: <input type="text" value="Staples sku 976055"/>		

4 4	Staples® Heavy-Duty View Binder with D-Rings, Black, 220 Sheet Capacity, 1" Ring		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.82"/> Total: <input type="text" value="\$3.82"/>
	Manufacturer #: <input type="text" value="24664US"/>		
	Supplier Notes: <input type="text" value="Staples sku 082701"/>		

4 5	Staples Better® Binder Heavy-Duty View, Black, 540-Sheet Capacity, 2" (Ring Diameter)		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.23"/> Total: <input type="text" value="\$5.23"/>
	Manufacturer #: <input type="text" value="13393CC"/>		
	Supplier Notes: <input type="text" value="Staples sku 648822"/>		

4 6	Staples® Heavy-Duty View Binder with D-Rings, Black, 650 Sheet Capacity, 3" Ring		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$7.27"/> Total: <input type="text" value="\$7.27"/>
	Manufacturer #: <input type="text" value="24690US"/>		
	Supplier Notes: <input type="text" value="Staples sku 082669"/>		

4 7	Staples® Heavy-Duty View Binder with D-Rings, White, 120 Sheet Capacity, 1/2" Ring		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.71"/> Total: <input type="text" value="\$3.71"/>
	Manufacturer #: <input type="text" value="26316"/>		
	Supplier Notes: <input type="text" value="Staples sku 976053"/>		

4 8	Staples® Heavy-Duty View Binder with D-Rings, White, 220 Sheet Capacity, 1" Ring		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.30"/> Total: <input type="text" value="\$5.30"/>
	Manufacturer #: <input type="text" value="24667US"/>		
	Supplier Notes: <input type="text" value="Staples sku 082696"/>		

4 9	Staples® Heavy-Duty View Binder with D-Rings, White, 350 Sheet Capacity, 1-1/2" Ring		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$4.76"/> Total: <input type="text" value="\$4.76"/>
	Manufacturer #: <input type="text" value="24677US"/>		
	Supplier Notes: <input type="text" value="Staples sku 082684"/>		

50	Staples® Heavy-Duty View Binder with D-Rings, White, 500 Sheet Capacity, 2" Ring	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <input type="text" value="\$5.32"/> Total: <input type="text" value="\$5.32"/>
	Manufacturer #: <input type="text" value="19899"/>	Supplier Notes: <input type="text" value="Staples sku 082671"/>
51	Staples® Heavy-Duty View Binder with D-Rings, White, 650 Sheet Capacity, 3" Ring	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <input type="text" value="\$6.61"/> Total: <input type="text" value="\$6.61"/>
	Manufacturer #: <input type="text" value="24693US"/>	Supplier Notes: <input type="text" value="Staples sku 082666"/>
52	Staples® Heavy-Duty View Binder with D-Rings, White, 775 Sheet Capacity, 4" Ring	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <input type="text" value="\$10.53"/> Total: <input type="text" value="\$10.53"/>
	Manufacturer #: <input type="text" value="24696US"/>	Supplier Notes: <input type="text" value="Staples sku 082663"/>
53	Staples® Heavy-Duty View Binder with D-Rings, White, 1,000 Sheet Capacity, 5" Ring	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <input type="text" value="\$20.70"/> Total: <input type="text" value="\$20.70"/>
	Manufacturer #: <input type="text" value="24700US"/>	Supplier Notes: <input type="text" value="Staples sku 082660"/>
54	Staples® Inkjet/Laser Shipping Labels, 10 Labels Per Sheet, White, 2"H x 4"W, 1,000 Labels/Bx	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <input type="text" value="\$6.19"/> Total: <input type="text" value="\$6.19"/>
	Manufacturer #: <input type="text" value="18060/SIWO130"/>	Supplier Notes: <input type="text" value="Staples sku 479877"/>
55	Avery Laser Ink Jet Permanent File Folder Labels with TrueBlock, 2/3" x 3 7/16", White, 1500/Box	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <input type="text" value="\$22.23"/> Total: <input type="text" value="\$22.23"/>
	Manufacturer #: <input type="text" value="5366"/>	Supplier Notes: <input type="text" value="Staples sku 465930"/>
56	Staples® Laminating Pouches, Letter, 5 Mil, 9" x 11 1/2", 100/Bx	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <input type="text" value="\$7.85"/> Total: <input type="text" value="\$7.85"/>
	Manufacturer #: <input type="text" value="17468"/>	Supplier Notes: <input type="text" value="Staples sku 489526"/>
57	Staples® Insertable Big Tab Dividers, 8-Tab, Clear, 8 1/2" x 11"	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <input type="text" value="\$4.32"/> Total: <input type="text" value="\$4.32"/>
	Manufacturer #: <input type="text" value="18934/11112"/>	Supplier Notes: <input type="text" value="Staples sku 431424"/>

58	Staples Large Tab Write-On Dividers, 8-Tab Set, White, 4/pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.57"/> Total: <input type="text" value="\$3.57"/>
	Manufacturer #: <input type="text" value="13510/23178"/>		
	Supplier Notes: <input type="text" value="Staples sku 477149"/>		

59	Staples Big Tab Paper Dividers, Multicolor, 5-Tab Set		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.65"/> Total: <input type="text" value="\$0.65"/>
	Manufacturer #: <input type="text" value="13489/11121"/>		
	Supplier Notes: <input type="text" value="Staples sku 462770"/>		

60	Staples® Nonstick Top-Loading Sheet Protectors, Medium-Weight, Clear, 2.4 mil, 8 1/2" x 11", 200/Bx		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$8.02"/> Total: <input type="text" value="\$8.02"/>
	Manufacturer #: <input type="text" value="10525"/>		
	Supplier Notes: <input type="text" value="Staples sku 486330"/>		

61	Staples® Colored Top-Tab File Folders, 3 Tab, 9 Color Assortment, Letter Size, 100/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$13.19"/> Total: <input type="text" value="\$13.19"/>
	Manufacturer #: <input type="text" value="508804"/>		
	Supplier Notes: <input type="text" value="Staples sku 508804"/>		

62	Staples Stickies® 1" Durable Tab, 48 Tabs/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.78"/> Total: <input type="text" value="\$0.78"/>
	Manufacturer #: <input type="text" value="35020"/>		
	Supplier Notes: <input type="text" value="Staples sku 634769"/>		

63	Staples® Plastic Clipboards, Letter, Clear, 9"W x 12 3/8"L		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.10"/> Total: <input type="text" value="\$1.10"/>
	Manufacturer #: <input type="text" value="10526"/>		
	Supplier Notes: <input type="text" value="Staples sku 121772"/>		

64	Staples 4.7GB DVD+R, 100/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$17.18"/> Total: <input type="text" value="\$17.18"/>
	Manufacturer #: <input type="text" value="12734"/>		
	Supplier Notes: <input type="text" value="Staples sku 622850"/>		

65	Staples® 10366 700MB CD-R, Spindle, 100		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$11.41"/> Total: <input type="text" value="\$11.41"/>
	Manufacturer #: <input type="text" value="10366"/>		
	Supplier Notes: <input type="text" value="Staples sku 452556"/>		

66	Staples® Remarx™ Dry-Erase Markers, Chisel Tip, Assorted Colors, 8/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <u>  \$1.80  </u> Total: <u>  \$1.80  </u>
	Manufacturer #: <u>25100</u>	Supplier Notes: <u>Staples sku 215474</u>
67	Staples® Remarx® Dry Erase Markers, Asst, 24pk	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <u>  \$33.99  </u> Total: <u>  \$33.99  </u>
	Manufacturer #: <u>28596</u>	Supplier Notes: <u>Staples sku 017987</u>
68	Staples® DuraMark™ Gripped Permanent Markers, Chisel Tip, Assorted Ink, 6/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <u>  \$1.79  </u> Total: <u>  \$1.79  </u>
	Manufacturer #: <u>19154</u>	Supplier Notes: <u>Staples sku 891794</u>
69	Sharpie® Fine Point Permanent Markers, Assorted, 12/pk (30072)	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <u>  \$8.27  </u> Total: <u>  \$8.27  </u>
	Manufacturer #: <u>30075/30072</u>	Supplier Notes: <u>Staples sku 463710</u>
70	Staples® Twin-Pocket Portfolios, Dark Blue, 10/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <u>  \$2.04  </u> Total: <u>  \$2.04  </u>
	Manufacturer #: <u>13377US</u>	Supplier Notes: <u>Staples sku 907701</u>
71	Staples® School Grade 2 Pocket Folder, Green, 25/Box	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <u>  \$3.40  </u> Total: <u>  \$3.40  </u>
	Manufacturer #: <u>50753/27533CC</u>	Supplier Notes: <u>Staples sku 578488</u>
72	Staples® School Grade 2 Pocket Folder, Red, 25/Box	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <u>  \$3.40  </u> Total: <u>  \$3.40  </u>
	Manufacturer #: <u>50752/27532CC</u>	Supplier Notes: <u>Staples sku 578484</u>
73	Staples® School Grade 2 Pocket Folder, Purple, 25/Box	Quantity: <u>  1  </u> UOM: <u>EA</u> Unit Price: <u>  \$2.38  </u> Total: <u>  \$2.38  </u>
	Manufacturer #: <u>50759/27536CC</u>	Supplier Notes: <u>Staples sku 578541</u>

74	Staples® Twin-Pocket Portfolios, Light Blue, 10/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.38"/>	Total: <input type="text" value="\$2.38"/>
	Manufacturer #:	<input type="text" value="50759/27536CC"/>		
	Supplier Notes:	<input type="text" value="Staples sku 578541"/>		
75	Staples® School Grade 2 Pocket Folder, Orange, 25/Box	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$3.40"/>	Total: <input type="text" value="\$3.40"/>
	Manufacturer #:	<input type="text" value="50756/27535CC"/>		
	Supplier Notes:	<input type="text" value="Staples sku 578539"/>		
76	Staples® Twin-Pocket Portfolios, Yellow, 10/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.04"/>	Total: <input type="text" value="\$2.04"/>
	Manufacturer #:	<input type="text" value="13385CC"/>		
	Supplier Notes:	<input type="text" value="Staples sku 905721"/>		
77	Staples® Side-Locking Report Covers, Blue, Letter, 5/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.83"/>	Total: <input type="text" value="\$1.83"/>
	Manufacturer #:	<input type="text" value="20593"/>		
	Supplier Notes:	<input type="text" value="Staples sku 919873"/>		
78	Staples® Clear Front Report Covers, Assorted Colors, 8 1/2" x 11", 5/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.15"/>	Total: <input type="text" value="\$1.15"/>
	Manufacturer #:	<input type="text" value="20638CC/10731"/>		
	Supplier Notes:	<input type="text" value="Staples sku 307652"/>		
79	Report Cover with 2 Pockets, Plastic, Navy	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.40"/>	Total: <input type="text" value="\$0.40"/>
	Manufacturer #:	<input type="text" value="26384"/>		
	Supplier Notes:	<input type="text" value="Staples sku 970153"/>		
80	Staples® Plastic Pushpins, Assorted Colors, 100/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.39"/>	Total: <input type="text" value="\$0.39"/>
	Manufacturer #:	<input type="text" value="10563CC"/>		
	Supplier Notes:	<input type="text" value="Staples sku 224147"/>		
81	Staples® Monitor Wipes, 100/Ct	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.64"/>	Total: <input type="text" value="\$1.64"/>
	Manufacturer #:	<input type="text" value="16982"/>		
	Supplier Notes:	<input type="text" value="Staples sku 24416783"/>		

<b>8 2</b>	Staples® Heavy Duty Shipping Packing Tape, 1.88" x 54.6 yds, Clear, 6/Pack		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$6.06"/> Total: <input type="text" value="\$6.06"/>
	Manufacturer #: <input type="text" value="52193"/>		
	Supplier Notes: <input type="text" value="Staples sku 601376"/>		

<b>8 3</b>	Simply® Economy View Binder with Round Rings, Black, 175-Sheet Capacity, 1" (Ring Diameter)		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.23"/> Total: <input type="text" value="\$1.23"/>
	Manufacturer #: <input type="text" value="23733/21685"/>		
	Supplier Notes: <input type="text" value="Staples sku 374816"/>		

<b>8 4</b>	Avery Economy Showcase View Binder with 1-1/2" Round Ring, Black (19650)		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.29"/> Total: <input type="text" value="\$2.29"/>
	Manufacturer #: <input type="text" value="19650"/>		
	Supplier Notes: <input type="text" value="Staples sku 617480"/>		

**Alternate 1**

STPLS STAN VIEW BNDR 1.5IN BLK

Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.06"/> Total: <input type="text" value="\$2.06"/>
Manufacturer: <input type="text" value="Staples"/>		
Manufacturer #: <input type="text" value="55384"/>		

<b>8 5</b>	Simply® Economy View Binder with Round Rings, Black, 375-Sheet Capacity, 2" (Ring Diameter)		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.26"/> Total: <input type="text" value="\$2.26"/>
	Manufacturer #: <input type="text" value="23722/21689"/>		
	Supplier Notes: <input type="text" value="Staples sku 374810"/>		

<b>8 6</b>	Expo® Dry-Erase Cleaner, 8 oz. (81803)		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.55"/> Total: <input type="text" value="\$1.55"/>
	Manufacturer #: <input type="text" value="81803"/>		
	Supplier Notes: <input type="text" value="Staples sku 120741"/>		

**Alternate 1**

SEB WHITEBOARD CLEANER 8 OZ

Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.40"/> Total: <input type="text" value="\$1.40"/>
Manufacturer: <input type="text" value="Sustainable Earth"/>		
Manufacturer #: <input type="text" value="SEB500008CCC"/>		

<b>8 7</b>	Staples Binder Clips Medium, 1 1/4" w, 5/8 capacity Black		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.45"/> Total: <input type="text" value="\$0.45"/>
	Manufacturer #: <input type="text" value="15351"/>		
	Supplier Notes: <input type="text" value="Staples sku 103549"/>		

88	Staples Large Binder Clips, 2" Width, 1" Capacity, Black, 12/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.24"/>	Total: <input type="text" value="\$1.24"/>
	Manufacturer #:	<input type="text" value="10669"/>		
	Supplier Notes:	<input type="text" value="Staples sku 831610"/>		
89	Elmer's® Glue Sticks, All-Purpose, 30/Pack	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$6.59"/>	Total: <input type="text" value="\$6.59"/>
	Manufacturer #:	<input type="text" value="E556"/>		
	Supplier Notes:	<input type="text" value="Staples sku 831987"/>		
90	Staples® Paper Clips, Jumbo, Smooth, 1000/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$3.00"/>	Total: <input type="text" value="\$3.00"/>
	Manufacturer #:	<input type="text" value="A7026605/72578"/>		
	Supplier Notes:	<input type="text" value="Staples sku 472506"/>		
91	Staples® Paper Clips, #1, Nonskid, 1,000/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.41"/>	Total: <input type="text" value="\$1.41"/>
	Manufacturer #:	<input type="text" value="A7026599A"/>		
	Supplier Notes:	<input type="text" value="Staples sku 472498"/>		
92	Staples® Binder Clips, Small, 3/4" Width, 3/8" Capacity, Black, 12/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.19"/>	Total: <input type="text" value="\$0.19"/>
	Manufacturer #:	<input type="text" value="15350"/>		
	Supplier Notes:	<input type="text" value="Staples sku 103523"/>		
93	Staples® Rubber Bands; Size #64, 3-1/2"x1/4", 1 lb	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.57"/>	Total: <input type="text" value="\$2.57"/>
	Manufacturer #:	<input type="text" value="28618CC"/>		
	Supplier Notes:	<input type="text" value="Staples sku 808659"/>		
94	Staples® Rubber Bands, #32, 3" x 1/8", 900/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.34"/>	Total: <input type="text" value="\$2.34"/>
	Manufacturer #:	<input type="text" value="28613CC"/>		
	Supplier Notes:	<input type="text" value="Staples sku 808618"/>		
95	Staples® Rubber Bands, #16, 2 1/2" x 1/16", 2,360/Pk	Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$3.24"/>	Total: <input type="text" value="\$3.24"/>
	Manufacturer #:	<input type="text" value="28616CC"/>		
	Supplier Notes:	<input type="text" value="Staples sku 808576"/>		



96	Staples® Binder Clips, Mini, 9/16" Width, 1/4" Capacity, Black, 12/Pk		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.12"/> Total: <input type="text" value="\$0.12"/>
	Manufacturer #: <input type="text" value="15348"/>		
	Supplier Notes: <input type="text" value="Staples sku 779991"/>		

97	Staples® Paper Clips, Smooth, #1, .034 Thickness, 100/Bx		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.12"/> Total: <input type="text" value="\$0.12"/>
	Manufacturer #: <input type="text" value="A7026602A"/>		
	Supplier Notes: <input type="text" value="Staples sku 525881"/>		

98	Staples Electronics Duster 7oz., Single		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.51"/> Total: <input type="text" value="\$2.51"/>
	Manufacturer #: <input type="text" value="SPL07ENFR1"/>		
	Supplier Notes: <input type="text" value="Staples sku 24401448"/>		

99	Tombow Mono Correction Tape, White, 2 Pack		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.95"/> Total: <input type="text" value="\$2.95"/>
	Manufacturer #: <input type="text" value="68627"/>		
	Supplier Notes: <input type="text" value="Staples sku 391528"/>		

100	Paper Mate Liquid Paper Fast Dry Correction Fluid, 22 ml		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.81"/> Total: <input type="text" value="\$0.81"/>
	Manufacturer #: <input type="text" value="5640115"/>		
	Supplier Notes: <input type="text" value="Staples sku 617852"/>		

101	BIC® Wite-Out® For Everything Correction Pen, Shake & Squeeze, 8.0 ml		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.21"/> Total: <input type="text" value="\$1.21"/>
	Manufacturer #: <input type="text" value="BICWOSQP11"/>		
	Supplier Notes: <input type="text" value="Staples sku 450852"/>		

102	Westcott® 9" ExtremEdge Adjustable Tension Titanium Bonded Scissors, Gray, Bent-Handle		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$7.29"/> Total: <input type="text" value="\$7.29"/>
	Manufacturer #: <input type="text" value="14669"/>		
	Supplier Notes: <input type="text" value="Staples sku 488010"/>		

**Alternate 1**

TR 8IN SCISSORS TTNM ST

Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$6.45"/> Total: <input type="text" value="\$6.45"/>
Manufacturer: <input type="text" value="Tru Red"/>		
Manufacturer #: <input type="text" value="TR55025"/>		

1 0 3	Westcott® 10571/Contract Scissors, Pointed Tip, 7", Stainless Steel, Black		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.14"/> Total: <input type="text" value="\$1.14"/>
	Manufacturer #: <input type="text" value="10571/10575"/>		
	Supplier Notes: <input type="text" value="Staples sku 505255"/>		

1 0 4	Staples® Chrome-Plated Letter Opener, 9 1/8"		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.27"/> Total: <input type="text" value="\$0.27"/>
	Manufacturer #: <input type="text" value="10618"/>		
	Supplier Notes: <input type="text" value="Staples sku 458232"/>		

1 0 5	Westcott® Wood Office 12" Ruler		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.25"/> Total: <input type="text" value="\$0.25"/>
	Manufacturer #: <input type="text" value="05011/55280"/>		
	Supplier Notes: <input type="text" value="Staples sku 2773034"/>		

1 0 6	Westcott® KleenEarth® 8" Recycled Shears		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.94"/> Total: <input type="text" value="\$0.94"/>
	Manufacturer #: <input type="text" value="41418/13039"/>		
	Supplier Notes: <input type="text" value="Staples sku 24380510"/>		

1 0 7	Staples Brown Kraft Clasp 9" x 12" Envelopes, 100/Box		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.51"/> Total: <input type="text" value="\$5.51"/>
	Manufacturer #: <input type="text" value="187021/19270"/>		
	Supplier Notes: <input type="text" value="Staples sku 187021"/>		

1 0 8	Staples Brown Kraft EasyClose Catalog Envelopes, 10" x 13", 100/Box		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$7.65"/> Total: <input type="text" value="\$7.65"/>
	Manufacturer #: <input type="text" value="381969/19023"/>		
	Supplier Notes: <input type="text" value="Staples sku 381969"/>		

1 0 9	Staples® 12" x 15-1/2" Tyvek® EasyClose™ Catalog Envelopes, 100/Box		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$51.36"/> Total: <input type="text" value="\$51.36"/>
	Manufacturer #: <input type="text" value="17161"/>		
	Supplier Notes: <input type="text" value="Staples sku 534941"/>		

1 1 0	Staples® Clasp Closure Kraft Envelopes, 10" x 13", Brown, 100/Box		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$8.63"/> Total: <input type="text" value="\$8.63"/>
	Manufacturer #: <input type="text" value="187039/19272"/>		
	Supplier Notes: <input type="text" value="Staples sku 187039"/>		

1 1 1	Staples Brown Kraft Clasp 6" x 9" Envelopes, 100/Box
Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$4.16"/> Total: <input type="text" value="\$4.16"/>
Manufacturer #:	<input type="text" value="186999/19267"/>
Supplier Notes:	<input type="text" value="Staples sku 186999"/>

1 1 2	Staples Button-and-String Kraft Inter-Departmental Envelopes, 10" x 13", Brown, 100/Box
Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$15.04"/> Total: <input type="text" value="\$15.04"/>
Manufacturer #:	<input type="text" value="50163/472993"/>
Supplier Notes:	<input type="text" value="Staples sku 472993"/>

1 1 3	Staples Gummed Left Window #9 Envelopes, 500/Box
Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$10.43"/> Total: <input type="text" value="\$10.43"/>
Manufacturer #:	<input type="text" value="351470N"/>
Supplier Notes:	<input type="text" value="Staples sku 351470"/>

1 1 4	Staples Gummed #10 Envelope, 4-1/8" x 9-1/2", White, 500/Box
Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$7.62"/> Total: <input type="text" value="\$7.62"/>
Manufacturer #:	<input type="text" value="50301"/>
Supplier Notes:	<input type="text" value="Staples sku 187013"/>

1 1 5	Smead End Tab File Jacket, Shelf-Master Reinforced Straight-Cut Tab, Letter Size, Manila, 100/Box (75700)
Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$21.60"/> Total: <input type="text" value="\$21.60"/>
Manufacturer #:	<input type="text" value="75700"/>
Supplier Notes:	<input type="text" value="Staples sku 377464"/>

**Alternate 1**

LTR SIZE FLAT JACKET 100PK

Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$20.94"/> Total: <input type="text" value="\$20.94"/>
Manufacturer:	<input type="text" value="Tru Red"/>
Manufacturer #:	<input type="text" value="TR293050"/>

1 1 6	Staples® Manila File Folders, Letter, 3 Tab, Assorted Position, 100/Box
Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$5.04"/> Total: <input type="text" value="\$5.04"/>
Manufacturer #:	<input type="text" value="22936US"/>
Supplier Notes:	<input type="text" value="Staples sku 116657"/>

1 1 7	Smead End Tab File Pocket, Reinforced Straight-Cut Tab, 3-1/2" Expansion, Manila Gusset, Legal Size, Manila, 25/Box
Quantity: <u>  1  </u> UOM: <u>EA</u>	Unit Price: <input type="text" value="\$41.50"/> Total: <input type="text" value="\$41.50"/>
Manufacturer #:	<input type="text" value="76124"/>
Supplier Notes:	<input type="text" value="Staples sku 575576"/>

1 1 8	Staples® Recycled Classification Folders, 2/5-Cut Tab, 2 Partitions, 20/Box		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$30.87"/>	Total: <input type="text" value="\$30.87"/>
Manufacturer #: <input type="text" value="614616/98763SB"/>			
Supplier Notes: <input type="text" value="Staples sku 614615"/>			

1 1 9	Staples® Hanging File Folders, Letter, 5 Tab, 25/Box		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$4.49"/>	Total: <input type="text" value="\$4.49"/>
Manufacturer #: <input type="text" value="116764"/>			
Supplier Notes: <input type="text" value="Staples sku 116764"/>			

1 2 0	Staples Expanding File Pockets, 5 1/4" Expansion, Legal, 10/Pack		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$7.16"/>	Total: <input type="text" value="\$7.16"/>
Manufacturer #: <input type="text" value="418343"/>			
Supplier Notes: <input type="text" value="Staples sku 418343"/>			

1 2 1	Staples® Hanging File Folders, 5-Tab, Legal, Standard Green, 25/Box		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$5.99"/>	Total: <input type="text" value="\$5.99"/>
Manufacturer #: <input type="text" value="116830"/>			
Supplier Notes: <input type="text" value="Staples sku 116830"/>			

1 2 2	Staples Manila 3-Tab File Folders, Legal, Assorted Position, 100/Box		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$11.22"/>	Total: <input type="text" value="\$11.22"/>
Manufacturer #: <input type="text" value="22940US"/>			
Supplier Notes: <input type="text" value="Staples sku 163360"/>			

1 2 3	Staples Expanding File Pockets, 5 1/4" Expansion, Letter, 10/Pack		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$11.47"/>	Total: <input type="text" value="\$11.47"/>
Manufacturer #: <input type="text" value="418335/1534G10S"/>			
Supplier Notes: <input type="text" value="Staples sku 418335"/>			

1 2 4	Pendaflex® SureHook® Colored Hanging Folders, Letter Size		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$10.88"/>	Total: <input type="text" value="\$10.88"/>
Manufacturer #: <input type="text" value="6152 1/5 ASST"/>			
Supplier Notes: <input type="text" value="Staples sku 784559"/>			

**Alternate 1**

SPLS 5TAB HANG FDR LTR ASST 25

Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$8.40"/>	Total: <input type="text" value="\$8.40"/>
Manufacturer: <input type="text" value="Tru Red"/>			
Manufacturer #: <input type="text" value="TR875411"/>			

1 2 5	Staples® Medium Duty 100% Recycled Storage Boxes, Letter/Legal Size, 12/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$15.58"/> Total: <input type="text" value="\$15.58"/>
	Manufacturer #: <input type="text" value="2489301"/>		
	Supplier Notes: <input type="text" value="Staples sku 690747"/>		

1 2 6	Staples® Perforated Notepad, Wide Ruled, White, 8 1/2" x 11 3/4", 50 Sheets/Pad, 12/Pk		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$4.42"/> Total: <input type="text" value="\$4.42"/>
	Manufacturer #: <input type="text" value="23643/26785"/>		
	Supplier Notes: <input type="text" value="Staples sku 163865"/>		

1 2 7	Staples® Perforated Notepad, Narrow Ruled, White, 5" x 8", 50 Sheets/Pad, 12/Pk		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.08"/> Total: <input type="text" value="\$3.08"/>
	Manufacturer #: <input type="text" value="23642/26784"/>		
	Supplier Notes: <input type="text" value="Staples sku 163873"/>		

1 2 8	Staples® Steno Notebooks, White, Gregg Ruling, 6" x 9", 80 Sheets		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.79"/> Total: <input type="text" value="\$5.79"/>
	Manufacturer #: <input type="text" value="18584"/>		
	Supplier Notes: <input type="text" value="Staples sku 497017"/>		

1 2 9	Ampad® Reporter's Notebook 4x8", Gregg Ruling, White, 70 Sheets/Pad		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$20.98"/> Total: <input type="text" value="\$20.98"/>
	Manufacturer #: <input type="text" value="25280"/>		
	Supplier Notes: <input type="text" value="Staples sku 625913"/>		

1 3 0	Rediform® Voice Mail Telephone Message Log Book, Follow-Up Format, 500 Messages, 10 5/8" x 8"		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.31"/> Total: <input type="text" value="\$2.31"/>
	Manufacturer #: <input type="text" value="51114"/>		
	Supplier Notes: <input type="text" value="Staples sku 512658"/>		

1 3 1	Adams® Carbonless Money/Rent Receipt Books, 2-Part		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.34"/> Total: <input type="text" value="\$2.34"/>
	Manufacturer #: <input type="text" value="DC1152"/>		
	Supplier Notes: <input type="text" value="Staples sku 195982"/>		

1 3 2	Adams® Phone Message Books, 400 Sets/Book, 2-Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.38"/> Total: <input type="text" value="\$3.38"/>
	Manufacturer #: <input type="text" value="SC11542D"/>		
	Supplier Notes: <input type="text" value="Staples sku 194506"/>		

1 3 3	Staples® Composition Book, 9 3/4" x 7 1/2", Wide Ruled, 100 Sheets, Black Marble		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.58"/> Total: <input type="text" value="\$0.58"/>
	Manufacturer #: <input type="text" value="14557M"/>		
	Supplier Notes: <input type="text" value="Staples sku 674660"/>		

1 3 4	Staples® 1-Subject Wirebound Notebook, College Ruled, 80 Sheets, 7 3/4" x 5", 3/Pk		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.48"/> Total: <input type="text" value="\$1.48"/>
	Manufacturer #: <input type="text" value="11670"/>		
	Supplier Notes: <input type="text" value="Staples sku 280354"/>		

1 3 5	Staples® BerberMat Chairmat, For Low Pile Carpets, No Lip, Rectangular, 46" x 60"		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$25.81"/> Total: <input type="text" value="\$25.81"/>
	Manufacturer #: <input type="text" value="20234CC"/>		
	Supplier Notes: <input type="text" value="Staples sku 567302"/>		

1 3 6	Staples® Chairmat, For Flat-Pile Carpets, Standard Lip, 45" x 53"		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$17.80"/> Total: <input type="text" value="\$17.80"/>
	Manufacturer #: <input type="text" value="20239CC"/>		
	Supplier Notes: <input type="text" value="Staples sku 567297"/>		

1 3 7	Avery® Ready Index® Table of Contents Dividers for Laser/Inkjet Printers, A-Z, Multi-Color		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.21"/> Total: <input type="text" value="\$2.21"/>
	Manufacturer #: <input type="text" value="11125"/>		
	Supplier Notes: <input type="text" value="Staples sku 257386"/>		

1 3 8	Avery® Ready Index® Table of Contents Dividers for Laser/Inkjet Printers, Numbered 1-10, Multi-Color		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.13"/> Total: <input type="text" value="\$2.13"/>
	Manufacturer #: <input type="text" value="11135"/>		
	Supplier Notes: <input type="text" value="Staples sku 257410"/>		

1 3 9	Staples® Insertable Reference Dividers, Clear, 5-Tab, 8 1/2" x 11"		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.52"/> Total: <input type="text" value="\$0.52"/>
	Manufacturer #: <input type="text" value="13491/11122"/>		
	Supplier Notes: <input type="text" value="Staples sku 462788"/>		

1 4 0	Staples® Insertable Reference Dividers, 8-Tab, Multicolor, 8 1/2" x 11"		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.40"/> Total: <input type="text" value="\$2.40"/>
	Manufacturer #: <input type="text" value="13487/11111"/>		
	Supplier Notes: <input type="text" value="Staples sku 431423"/>		

1 4 1	Staples® Inkjet/Laser Address Labels, 30 Labels Per Sheet, White, 1"H x 2 5/8"W, 3,000 Labels/Bx		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$5.23"/>	Total: <input type="text" value="\$5.23"/>
Manufacturer #:	<input type="text" value="18057/SIWO100"/>		
Supplier Notes:	<input type="text" value="Staples sku 479880"/>		

1 4 2	DYMO LW White Address Labels, 1-1/8-Inch x 3-1/2-Inch, Self-Adhesive, 2 Rolls of 130, For LabelWriter Printers		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$5.84"/>	Total: <input type="text" value="\$5.84"/>
Manufacturer #:	<input type="text" value="30251"/>		
Supplier Notes:	<input type="text" value="Staples sku 385581"/>		

1 4 3	DYMO 30327 LabelWriter 9/16-Inch Self-Adhesive File Folder Labels, White, 2-Pack		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$4.40"/>	Total: <input type="text" value="\$4.40"/>
Manufacturer #:	<input type="text" value="30327"/>		
Supplier Notes:	<input type="text" value="Staples sku 391614"/>		

1 4 4	Staples® Laminating Pouches, Letter, 3 Mil, 9" x 11 1/2", 50/Pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.38"/>	Total: <input type="text" value="\$2.38"/>
Manufacturer #:	<input type="text" value="17467"/>		
Supplier Notes:	<input type="text" value="Staples sku 677045"/>		

1 4 5	Sortkwik Finger Tip Moistener, 1-3/4-oz.		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.19"/>	Total: <input type="text" value="\$1.19"/>
Manufacturer #:	<input type="text" value="10134"/>		
Supplier Notes:	<input type="text" value="Staples sku 113571"/>		

1 4 6	Expo® Low Odor Dry-Erase Markers, Chisel Tip, Black, 12/pk (80001)		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$7.15"/>	Total: <input type="text" value="\$7.15"/>
Manufacturer #:	<input type="text" value="80001"/>		
Supplier Notes:	<input type="text" value="Staples sku 637820"/>		

**Alternate 1**

DRY ERASE MARKER TANK 12PK BLK

Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$6.44"/>	Total: <input type="text" value="\$6.44"/>
Manufacturer:	<input type="text" value="Tru Red"/>		
Manufacturer #:	<input type="text" value="TR54565"/>		

1 4 7	Staples® Hype! Liquid Highlighters, Chisel Tip, Assorted Ink Colors, 5/Pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.85"/>	Total: <input type="text" value="\$1.85"/>
Manufacturer #:	<input type="text" value="34657CC"/>		
Supplier Notes:	<input type="text" value="Staples sku 608393"/>		

1 4 8	Staples® Duramark™ Permanent Markers, Chisel Tip, Black Ink, 12/Pk		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.41"/> Total: <input type="text" value="\$2.41"/>
	Manufacturer #: <input type="text" value="10403CC"/>		
	Supplier Notes: <input type="text" value="Staples sku 24376654"/>		

1 4 9	Sharpie® Professional Chisel Tip Permanent Markers, Black (34801)		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.22"/> Total: <input type="text" value="\$1.22"/>
	Manufacturer #: <input type="text" value="34801"/>		
	Supplier Notes: <input type="text" value="Staples sku 517897"/>		

1 5 0	Staples® Dry-Erase Board Eraser 4.7"L x 1.8"W, Black (13612)		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.59"/> Total: <input type="text" value="\$0.59"/>
	Manufacturer #: <input type="text" value="13612"/>		
	Supplier Notes: <input type="text" value="Staples sku 634797"/>		

1 5 1	BIC® Great Erase® BOLD Dry-Erase Markers, Assorted, Fine Tip, 4/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.65"/> Total: <input type="text" value="\$1.65"/>
	Manufacturer #: <input type="text" value="33065"/>		
	Supplier Notes: <input type="text" value="Staples sku 700564"/>		

1 5 2	Sharpie® Industrial Permanent Markers, Fine Point, Black, 12/pk (13601)		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.93"/> Total: <input type="text" value="\$5.93"/>
	Manufacturer #: <input type="text" value="13601"/>		
	Supplier Notes: <input type="text" value="Staples sku 037927"/>		

1 5 3	Staples Hype Pen-Style Highlighters, Chisel, Yellow, 5/PK		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.68"/> Total: <input type="text" value="\$0.68"/>
	Manufacturer #: <input type="text" value="29346"/>		
	Supplier Notes: <input type="text" value="Staples sku 2056096"/>		

1 5 4	Staples Hype® Tank Highlighters, Chisel Tip, Yellow, 12/Pk		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.46"/> Total: <input type="text" value="\$1.46"/>
	Manufacturer #: <input type="text" value="29203"/>		
	Supplier Notes: <input type="text" value="Staples sku 2072174"/>		

1 5 5	Staples Hype Tank Highlighters, Chisel, Assorted, 12/PK		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.16"/> Total: <input type="text" value="\$2.16"/>
	Manufacturer #: <input type="text" value="29204"/>		
	Supplier Notes: <input type="text" value="Staples sku 2072175"/>		



1 5 6	Staples Remarx Dry-Erase Tank Markers, Chisel, Assorted, 4/PK		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.28"/> Total: <input type="text" value="\$1.28"/>
	Manufacturer #: <input type="text" value="29205"/>		
	Supplier Notes: <input type="text" value="Staples sku 2056102"/>		

1 5 7	Staples 10365 700MB CD-R, Spindle, 50/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.45"/> Total: <input type="text" value="\$5.45"/>
	Manufacturer #: <input type="text" value="10365"/>		
	Supplier Notes: <input type="text" value="Staples sku 452555"/>		

1 5 8	Staples CD/DVD Envelopes, White, 50/Pack (12257)		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.40"/> Total: <input type="text" value="\$1.40"/>
	Manufacturer #: <input type="text" value="12257"/>		
	Supplier Notes: <input type="text" value="Staples sku 459599"/>		

1 5 9	Staples® Slim Line Jewel Cases, Assorted Transparent Colors, 25/Pk		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.66"/> Total: <input type="text" value="\$3.66"/>
	Manufacturer #: <input type="text" value="10380CC"/>		
	Supplier Notes: <input type="text" value="Staples sku 444631"/>		

1 6 0	OIC® Hardboard Clipboard, 9x12-1/2", Clamp Clip		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.68"/> Total: <input type="text" value="\$0.68"/>
	Manufacturer #: <input type="text" value="83500"/>		
	Supplier Notes: <input type="text" value="Staples sku 522003"/>		

1 6 1	Staples® Pastels 30% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb., Canary		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$4.08"/> Total: <input type="text" value="\$4.08"/>
	Manufacturer #: <input type="text" value="14787"/>		
	Supplier Notes: <input type="text" value="Staples sku 490948"/>		

1 6 2	Staples® Pastels 30% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb., Blue		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.71"/> Total: <input type="text" value="\$3.71"/>
	Manufacturer #: <input type="text" value="14786"/>		
	Supplier Notes: <input type="text" value="Staples sku 490947"/>		

1 6 3	Staples® Pastels 30% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb., Lilac, 500 Sheets/Rm		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.48"/> Total: <input type="text" value="\$3.48"/>
	Manufacturer #: <input type="text" value="14782"/>		
	Supplier Notes: <input type="text" value="Staples sku 678826"/>		

1 6 4	Staples® Pastels 30% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb., Cream, 500 Sheets/Rm		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.71"/> Total: <input type="text" value="\$3.71"/>
	Manufacturer #: <input type="text" value="14789"/>		
	Supplier Notes: <input type="text" value="Staples sku 490950"/>		

1 6 5	Staples® Pastels 30% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb., Green, 500 Sheets/Rm		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.83"/> Total: <input type="text" value="\$3.83"/>
	Manufacturer #: <input type="text" value="14781"/>		
	Supplier Notes: <input type="text" value="Staples sku 490936"/>		

1 6 6	Hammermill Copy Plus Ledger Copy Paper, 11" x 17", 92 Bright, 20 LB, 500 Sheets		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$7.52"/> Total: <input type="text" value="\$7.52"/>
	Manufacturer #: <input type="text" value="105023"/>		
	Supplier Notes: <input type="text" value="Staples sku 238105"/>		

1 6 7	HammerMill® Fore® MP Color Paper, 8 1/2" x 11", Tan, Ream		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$4.08"/> Total: <input type="text" value="\$4.08"/>
	Manufacturer #: <input type="text" value="102863"/>		
	Supplier Notes: <input type="text" value="Staples sku 623900"/>		

1 6 8	Staples® Pastels 30% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb., Goldenrod, 500 Sheets/Rm		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.83"/> Total: <input type="text" value="\$3.83"/>
	Manufacturer #: <input type="text" value="14788"/>		
	Supplier Notes: <input type="text" value="Staples sku 490944"/>		

1 6 9	Staples® Pastels 30% Recycled Colored Copy Paper, 20 lb., 8 1/2" x 11", Pink, 500 Sheets/Rm		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$4.08"/> Total: <input type="text" value="\$4.08"/>
	Manufacturer #: <input type="text" value="14779"/>		
	Supplier Notes: <input type="text" value="Staples sku 490935"/>		

1 7 0	HammerMill® Fore® MP Color Paper, 8 1/2" x 14", Blue, Ream		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$5.86"/> Total: <input type="text" value="\$5.86"/>
	Manufacturer #: <input type="text" value="103317"/>		
	Supplier Notes: <input type="text" value="Staples sku 640194"/>		

1 7 1	Staples® Pastels 30% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb., Gray, 500 Sheets/Rm		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$3.24"/> Total: <input type="text" value="\$3.24"/>
	Manufacturer #: <input type="text" value="14785"/>		
	Supplier Notes: <input type="text" value="Staples sku 678831"/>		

1 7 2	Staples® Pastels 30% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb., Salmon, 500 Sheets/Rm		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$3.48"/>	Total: <input type="text" value="\$3.48"/>
Manufacturer #:	<input type="text" value="14783"/>		
Supplier Notes:	<input type="text" value="Staples sku 678824"/>		

1 7 3	Staples® Card Stock Paper, 110 Lbs., White, 8 1/2"H x 11"W, 250 Sheets/Pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$7.44"/>	Total: <input type="text" value="\$7.44"/>
Manufacturer #:	<input type="text" value="49701"/>		
Supplier Notes:	<input type="text" value="Staples sku 490887"/>		

1 7 4	Staples® Grip Mechanical Pencils, Black Barrel with Assorted Grips, 12/Pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.69"/>	Total: <input type="text" value="\$0.69"/>
Manufacturer #:	<input type="text" value="11454CC"/>		
Supplier Notes:	<input type="text" value="Staples sku 514742"/>		

1 7 5	Staples® #2 Wood Pencils, Yellow, 12/pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.36"/>	Total: <input type="text" value="\$0.36"/>
Manufacturer #:	<input type="text" value="10504/22746CC"/>		
Supplier Notes:	<input type="text" value="Staples sku 476919"/>		

1 7 6	Pilot G2 Premium Retractable Gel Roller Pens, Fine Point, Black, 12/Pack		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$8.10"/>	Total: <input type="text" value="\$8.10"/>
Manufacturer #:	<input type="text" value="31020"/>		
Supplier Notes:	<input type="text" value="Staples sku 429174"/>		

**Alternate 1**

TRURED GEL RT 0.7 BLK 12PK

Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$3.99"/>	Total: <input type="text" value="\$3.99"/>
Manufacturer:	<input type="text" value="Tru Red"/>		
Manufacturer #:	<input type="text" value="TR54498"/>		

1 7 7	Pilot G2 Premium Retractable Gel Roller Pens, Fine Point, Blue, 12/Pack		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$12.67"/>	Total: <input type="text" value="\$12.67"/>
Manufacturer #:	<input type="text" value="31021"/>		
Supplier Notes:	<input type="text" value="Staples sku 424575"/>		

**Alternate 1**

TRURED GEL RT 0.7 BLU 12PK

Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$8.69"/>	Total: <input type="text" value="\$8.69"/>
Manufacturer:	<input type="text" value="Tru Red"/>		
Manufacturer #:	<input type="text" value="TR54499"/>		

1 7 8	Simply™ brand Self-Stick Removable Notes, Blank, Yellow, 3" x 3", 18 Pads/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.81"/> Total: <input type="text" value="\$2.81"/>
	Manufacturer #: <input type="text" value="S33YW18"/>		
	Supplier Notes: <input type="text" value="Staples sku 486955"/>		

1 7 9	Post-it® Notes, 4" x 6", Marseille Collection, Lined, 5 Pads/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$8.09"/> Total: <input type="text" value="\$8.09"/>
	Manufacturer #: <input type="text" value="6605PKAST"/>		
	Supplier Notes: <input type="text" value="Staples sku 490943"/>		

1 8 0	Staples Stickies® Pop-Up Notes, Assorted Bold Colors, 3" x 3", 6 Pads/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$4.38"/> Total: <input type="text" value="\$4.38"/>
	Manufacturer #: <input type="text" value="S33BOP6/52558"/>		
	Supplier Notes: <input type="text" value="Staples sku 565444"/>		

1 8 1	Staples Stickies® Arrow Page Flags, "Sign Here", 1 1/2" x 9/16", 100 Flags/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.18"/> Total: <input type="text" value="\$1.18"/>
	Manufacturer #: <input type="text" value="35019"/>		
	Supplier Notes: <input type="text" value="Staples sku 634768"/>		

1 8 2	Staples Stickies® Recycled Notes, 1 3/8" x 1 7/8", Yellow, 12 Pads/Pack		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$2.02"/> Total: <input type="text" value="\$2.02"/>
	Manufacturer #: <input type="text" value="S152YR/1252554"/>		
	Supplier Notes: <input type="text" value="Staples sku 105791"/>		

1 8 3	Oxford® PressGuard® Report Cover with Fastener, 8 1/2" x 11", Black		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$0.92"/> Total: <input type="text" value="\$0.92"/>
	Manufacturer #: <input type="text" value="12906"/>		
	Supplier Notes: <input type="text" value="Staples sku 899668"/>		

1 8 4	Swingline® S.F.® 4® Premium Staples, 1/4" Length, 5,000/Box		
	Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.55"/> Total: <input type="text" value="\$1.55"/>
	Manufacturer #: <input type="text" value="S7035450B"/>		
	Supplier Notes: <input type="text" value="Staples sku 108985"/>		

**Alternate 1**

ONE TOUCH PREMIUM STAPLES 5000

Quantity: <u>  1  </u>	UOM: <u>  EA  </u>	Unit Price: <input type="text" value="\$1.40"/> Total: <input type="text" value="\$1.40"/>
Manufacturer: <input type="text" value="Staples"/>		
Manufacturer #: <input type="text" value="23235"/>		

1 8 5	Staples® Standard Staples; 1/4", 5 Boxes of 5,000 Staples, Total 25,000 Staples		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.69"/> Total: <input type="text" value="\$1.69"/>
	Manufacturer #: <input type="text" value="10807"/>		
	Supplier Notes: <input type="text" value="Staples sku 112276"/>		

1 8 6	Staples® Standard Stapler Value Pack, Fastening Capacity 20 Sheets/20 lb., Black		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.88"/> Total: <input type="text" value="\$1.88"/>
	Manufacturer #: <input type="text" value="24548"/>		
	Supplier Notes: <input type="text" value="Staples sku 489562"/>		

1 8 7	OIC Recycled Claw Staple Remover		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.56"/> Total: <input type="text" value="\$0.56"/>
	Manufacturer #: <input type="text" value="211862"/>		
	Supplier Notes: <input type="text" value="Staples sku 24418179"/>		

1 8 8	Sustainable Earth by Staples™ Desktop Stapler, Fastening Capacity 20 sheets/20 lb., Black		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$2.20"/> Total: <input type="text" value="\$2.20"/>
	Manufacturer #: <input type="text" value="40897"/>		
	Supplier Notes: <input type="text" value="Staples sku 327002"/>		

1 8 9	Staples® Invisible Tape, 1" Core, Clear, 3/4" x 1,296", 12/Pk		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$5.55"/> Total: <input type="text" value="\$5.55"/>
	Manufacturer #: <input type="text" value="52380P12"/>		
	Supplier Notes: <input type="text" value="Staples sku 487908"/>		

1 9 0	Scotch® Magic™ Tape Value Packs, 16 Rolls/Pack		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$20.38"/> Total: <input type="text" value="\$20.38"/>
	Manufacturer #: <input type="text" value="810K16"/>		
	Supplier Notes: <input type="text" value="Staples sku 512320"/>		

**Alternate 1**

TAPE STAPLES 3/4X1296 12PK

Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$7.40"/> Total: <input type="text" value="\$7.40"/>
Manufacturer: <input type="text" value="Staples"/>		
Manufacturer #: <input type="text" value="52380P12"/>		

1 9 1	Staples® Lightweight Moving and Storage Packing Tape, 1.88" x 109 yds, Clear, 6/Pack		
	Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$6.94"/> Total: <input type="text" value="\$6.94"/>
	Manufacturer #: <input type="text" value="52200/STA22L6"/>		
	Supplier Notes: <input type="text" value="Staples sku 380107"/>		

1 9 2	Staples® Tape Dispenser, 1" Core, Black		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.88"/>	Total: <input type="text" value="\$0.88"/>
Manufacturer #: <input type="text" value="10566"/>			
Supplier Notes: <input type="text" value="Staples sku 130674"/>			

1 9 3	Brighton Professional Soft Molded Wastebasket, 7 Gallons, Black, 15"H x 14 1/2"W x 10 1/2"D		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$3.99"/>	Total: <input type="text" value="\$3.99"/>
Supplier Notes: <input type="text" value="Staples sku 124867"/>			

1 9 4	Chairmat, Staples Economical Mat for Commercial and Low-Pile Carpets, Traditional Chairmat, 36" x 48"		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$25.49"/>	Total: <input type="text" value="\$25.49"/>
Supplier Notes: <input type="text" value="Staples sku 447139"/>			

1 9 5	Staples® Letter Opener, 2 7/8", 2/Pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.58"/>	Total: <input type="text" value="\$0.58"/>
Supplier Notes: <input type="text" value="Staples sku 815014"/>			

1 9 6	Staples® Plastic Pushpins, Clear, 100/Pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$0.54"/>	Total: <input type="text" value="\$0.54"/>
Supplier Notes: <input type="text" value="Staples sku 224139"/>			

1 9 7	Staples® Sonix Gel Retractable Pens, Medium Point, 0.7 mm, Blue Ink / Blue Barrel, 12/Pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$8.69"/>	Total: <input type="text" value="\$8.69"/>
Supplier Notes: <input type="text" value="Staples sku 24377029"/>			

1 9 8	Flags, Staples Stickies™ Arrow Page Flags, "Sign Here", Assorted Colors, 1 1/2" x 9/16", 100/Pk		
Quantity: <u>  1  </u>	UOM: <u>EA</u>	Unit Price: <input type="text" value="\$1.18"/>	Total: <input type="text" value="\$1.18"/>
Supplier Notes: <input type="text" value="Staples sku 634768"/>			

**Response Total: \$1,365.58**