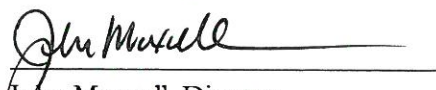




**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** May 3, 2016

**SUBJECT:** **Authorization for Statement of Work**

**Request:**

In accordance with the attached signed contract, we request authorization to initiate the attached Statement of Work (SOW) with CPS HR Consulting for Fire Lieutenants, Fire Captains and Fire Majors promotional processes for the Lexington Division of Fire and Emergency Services.

**What is the cost in this budget year and future budget year?**

The cost is not to exceed \$136,500 and funds have been budgeted for the FY17 in the division's Professional Services/Fire account.

**File Number:**

0512-16

**Director/Commissioner: John Maxwell/Sally Hamilton**

If you have any questions, please contact Alisha Lyle at (859) 258-3957.

