



TO: Mayor Linda Gorton,
Honorable Members, Urban County Council

FROM: Paul Stewart, Director of Computer Services

DATE: June 3rd, 2024

SUBJECT: Microsoft Enterprise Agreement Renewal

Request:

Requesting Council approve the Mayor or the Chief Information Officer, on behalf of the Lexington-Fayette Urban County Government, be authorized to execute the necessary documents for the Lexington-Fayette Urban County Government to procure software and related services under the same terms and conditions as MA-758-1800000017, a Contract between SHI, Inc. and the Commonwealth of Kentucky, including proposal #24914828, attached hereto and incorporated herein by reference, and any future proposals related to annual renewal of this agreement, determined to be necessary, cost effective and feasible by the Chief Information Officer and the Division of Procurement, all subject to the appropriation of sufficient funds. The agreement referenced is attached, and would be effective starting 7/1/24, and ends 6/30/27.

Purpose:

Urban County Government employees utilize the Microsoft 365 suite of applications and tools to connect to the people, information, and content they need to excel in their work. The platform enables identity and access management for LFUCG, as well as mission-critical email services. In addition, employees have access to the latest versions of business productivity applications like Word, PowerPoint, Excel, and OneNote, collaboration tools such as Teams and SharePoint, and secure, fault-tolerant storage for government data. The initial term of the agreement is one (1) year, with two annual renewal options. Either party may terminate the agreement with 30 days notice, discontinuing access to the above entitlements.

Budgetary Implication:

Cost for FY25 is projected to be \$1,306,579.09



\$1,110,592.23 : 1101-202505-0001-76102
\$91,460.54: 1115-202505-0001-76102
\$65,328.95: 4002-202505-0001-76102
\$39,197.37: 4051-202505-0001-76102

Are the funds budgeted? Yes

File Number: 0670-24

Director/Commissioner: Stewart/Rodgers

