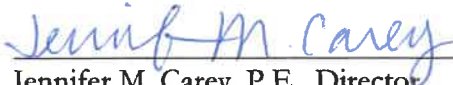




TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jennifer M. Carey, P.E., Director
Division of Environmental Services

DATE: August 31, 2023

SUBJECT: Request authorization to execute an agreement with Lord Aeck Sargent for professional services to update the Greenway Management Plan

Request

The purpose of this memorandum is to request Council authorization for the Mayor to execute a Purchase of Service Agreement, awarded pursuant to RFP No. 32-2023, with Lord Aeck Sargent to update the Greenway Management Plan at a cost of \$250,000.00.

Why are you requesting?

The services procured by this RFP are required pursuant to Sec. 2-340. of the Code of Ordinances (the Greenspace Trust Ordinance - Chapter 2. Article XXX.), which requires the Greenspace Trust to update the Greenway Management Plan for the entire urban county, concentrating on the urban service and expansion area. This plan, once updated, will be presented to the Planning Commission for review and adoption as an amendment to the Comprehensive Plan. Lord Aeck Sargent was one of three respondents to RFP No. 32-2023, Greenway Management Plan Update, and they received the highest score from the selection committee.

What is the cost in this budget year and future budget years?

The cost for FY24 is \$250,000.00.

Are the funds budgeted?

Yes, funds are budgeted, as follows:

1105-313201-3092-71299 2023 GREENWAY_2023 PROF_SRV - \$125,000

4052-313201-3092-71299 2023 GREENWAY_2023 PROF_SRV - \$125,000

File Number: 0917-23

Director / Commissioner: Carey / Albright

