



Lexington-Fayette Urban County Government
DEPARTMENT OF PLANNING, PRESERVATION & DEVELOPMENT

Jim Gray
Mayor

Derek Paulsen, PhD
Commissioner

MEMORANDUM

To: Mayor Jim Gray
Sally Hamilton, CAO
Aldona Valicenti, CIO
Derek Paulsen, Commissioner
Urban County Council

From: Kevin Wente, Administrative Officer Sr

Date: April 9, 2014

RE: Request to authorize Accela phase II implantation within the Department of Planning, Preservation & Development

This memorandum is to request the authorization, by Urban County Council, to implement Accela Civic Platform in accordance with the Capacity Assurance Program. This implementation will help leverage our technology investments in Water Quality to provide streamlined services in Planning, Building Inspection, and New Development. Funding is available for the costs associated with this phase of implementation stemming from the account strings: \$684,305 in Water Quality funds are available in 4003-303401-3425-71205; \$500,000 in Bond Fund: 2603 - 162101 - 1601- 96202; and \$14,500 from account 1101 210201 0001 71200. The following payment schedule would be implemented over a 12 month period per Urban County Council authorization:

Payment #	Amount	Description
1	\$119,239.10	10% Due upon signing
2	\$88,678.00	Progress Payment 1
3	\$88,678.00	Progress Payment 2
4	\$88,678.00	Progress Payment 3
5	\$88,678.00	Progress Payment 4
6	\$88,678.00	Progress Payment 5
7	\$88,678.00	Progress Payment 6
8	\$88,678.00	Progress Payment 7
9	\$88,678.00	Progress Payment 8
10	\$88,678.00	Progress Payment 9
11	\$88,678.00	Progress Payment 10
13	\$119,239.10	10% Retention
	\$1,125,258.20	Total
	\$73,530.00	Travel
	\$1,198,788.20	Total Travel and Services

Should you have any questions regarding this request please feel free to contact me at 258-3436. Thank you for your time and consideration of this matter.