




M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: February 10, 2017

RE: **Transfer position - Division of Parks and Recreation**

Request:

The attached action is requesting authorization to transfer one (1) classified position of Recreation Specialist Sr. (Grade 516E) and the incumbent along with the funds associated with the position from the Division of Parks and Recreation to the Division of Aging and Disability Services, effective the first payroll Monday following passage of Council.

Why are you requesting?

The transfer of this position is in support of the growing population at the new Senior Center in the Division of Aging and Disability Services.

What is the cost in the budget year and future budget year?

There is no fiscal impact associated with this action.

File Number:

0168-17

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle (859) 258-3957.

