



JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

Sole Source Purchases are defined clearly, based upon a legitimate need, and are limited to a single supplier. Sole source purchases are normally not allowed except when based upon strong technological grounds such as operational compatibility with existing equipment and related parts or upon a clearly unique and/or cost effective feature requirement. The use of sole source purchases must be justified and shall be limited only to those specific instances in which compatibility or technical performance needs are being satisfied.

Sole Source Services are defined as a service provider providing technical expertise of such a unique nature that the service provider is clearly and justifiably the only practicable source available to provide the service. The justification shall be based on the uniqueness of the service, sole availability at the location required, or warranty or defect correction service obligations of the service provider.

This form must be filled out for the request to purchase any good or non-professional service that requires a competitive procurement process (informal quotes (\$2,499-\$10,000), formal quotes (\$10,001 - \$19,999.99), or formal bid (\$20,000 or more) as defined in the LFUCG's Purchasing Manual. This form must be completed in its entirety and attached to the purchase requisition.

Note: Sole Source Purchase requests for goods exceeding \$20,000 will require approval by the Urban County Council by submitting an Administrative Review Form. A copy of this form must be signed off by Central Purchasing and attached to the Administrative Review Form.

Requesting Division

Name Armstrong, Ken Division/Dept Dept. Public Safety
Phone 859-425-2470 Email Karmstrong@lexingtonky.gov

Type of Purchase: () Goods/Materials/Equipment () Services

Cost: \$35,000

Sole Source Request for the Purchase of: Problem analysis regarding group related violent crime.

One Time Purchase To Establish Sole Source Provider Contract
(subject to annual review and approval by Central Purchasing and/or Urban County Council)

Vendor Information

Business Name RFCUNY National Network for Safe Communities (NNSC)
Contact Name Jefferey Slonim
Address 230 West 41st Street, New York, NY
Phone 212-417-8360 Email LegalAffairs@rfcuny.org

STATEMENT OF NEED: (Add additional pages as needed)



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My division/department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the LFUCG. I know of no conflict of interest on my part, and I have no personal involvement in any way with this request. No gratuities, favors, or compromising actions have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials, persons or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

1. Describe the product or service and list the necessary features this product provides that are not available from any other option.

The National Network for Safe Communities ("NNSC") has an established process which helps identify root causes related to violent crime and review techniques used to combat those issues. NNSC also provides direct input related to current law enforcement activities and makes recommendations related to future actions which can reduce such crimes.

2. Below are eligible reasons for sole source. Check one and describe.

Licensed or patented product or service. No other vendor provides this. Warranty or defect correction service obligations to the consultant. Describe why it is mandatory to use this licensed or patented product or service.

Existing LFUCG equipment, inventory, custom-built information system, custom-built data inventory system, or similar products or programs. Describe. If product is off-the-shelf, list efforts to find other vendors (i.e. web site search, contacting the manufacturer to see if other dealers are available to service this region, etc.)

Uniqueness of the service. Describe.

The LFUCG has established a standard for this manufacturer, supplier, or provider and there is only one vendor. Attach documentation from manufacturer to confirm that only one dealer provides the product.

Factory-authorized warranty service available only from this single dealer. Sole availability at the location required. Describe.

Used item with bargain price (describe what a new item would cost). Describe.

Other – The above reasons are the most common and established causes for an eligible sole source. If you have a different reason, please describe:

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3. Describe efforts to find other vendors or consultants (i.e. phone inquiries, web site search, contacting the manufacturer to see if other dealers are available to service region, etc.).

Research was unable to identify an organization that provides an active service and is being used by other law enforcement entities in the indicated form.

The problem analysis provided by NNSC is unique in the fact that's it is a pre-established process used with over 30 other cities and is designed to specifically address group violence intervention.

The analysis identifies to what level, if any, the issue exists and provides recommendations on how to address it.

4. How was the price offered determined to be fair and reasonable?

(Explain what the basis was for comparison and include cost analyses as applicable.)

No direct comparison could be made as NNSC is the only known provider. However, based on past surveys and obtained services, the cost is in-line with such services which require academic examination, statistical review, analysis of numerous documents, and on-site visits.

5. Describe any cost savings realized or costs avoided by acquiring the goods/services from this supplier.

N/A

Uniqueness of the Service:

The National Network for Safe Communities (“NNSC”) at John Jay College supports the implementation of strategic interventions to reduce violence and improve public safety, minimize arrest and incarceration, and strengthen relationships between police and communities. Over 20 years of research has shown that violence and community disorder in these neighborhoods are caused predominantly by a remarkably small and active number of people locked in the dynamics of retaliatory violence cycles. The problem analysis being offered has been completed in approximately 30 other cities by NNSC and when completed in Lexington comparative information will be used to identify any issues that may exist. NNSC uses a mix of quantitative and qualitative information to generate a current snapshot of local group and violence dynamics within a jurisdiction. Quantitative information can be used to assess the location of target crimes and their concentration; demographic characteristics of victims, offenders, and communities; criminal histories of victims and offenders; weapon types; and similar matters. NNSC has developed and refined the GVI strategy and is uniquely well-suited to serve as consultant to Lexington’s law enforcement and community partners in this problem analysis. The National Network is also the only entity that can offer access to scores of jurisdictions across the country that are implementing its violence intervention strategies, providing Lexington the opportunity to directly collaborate with and learn from peers doing this work. This includes significant experience in helping jurisdictions prepare for and execute a Problem Analysis in a timely fashion without compromising quality, and minimizing common operational issues or delays that jurisdictions can face in the development of a Problem Analysis; all of which will ensure the most expeditious and cost-effective delivery of Lexington’s Problem Analysis.