



January 22, 2026

EXHIBIT A

Jeffrey Nalley  
Project Manager, Lexington Parks & Recreation  
469 Parkway Drive  
Lexington, KY 40504

**Subject: Kelley's Landing Park  
Construction Contract Administration Services for Phase 0  
Lexington, KY**

Dear Mr. Nalley:

Gresham Smith looks forward to continuing our collaborations with Lexington Parks & Recreation (Client) in building upon the Phase 0 construction documents and permit plans by adding the requested construction contract administration services. The larger project area for Kelley's Landing Park is shown in Exhibit B.

Scope of Work:

**Additional Scope: Construction Contract Administration**

Based on previous discussions and communications, Gresham Smith will construction contract administration services including:

- Up to three design changes if field issues arise, including revising and reissuing construction plans as necessary, and coordinating with contractor and Client.
- Coordination with permitting agencies including KDOW, KYTC and LFUCG Floodplain Permit Coordinator.
- Final walk through and acceptance of work.

Assumptions:

- Construction to be completed by mid-March
- Client will handle most coordination with contractor
- Site visits will be limited and on an as needed basis for design changes

*Genuine Ingenuity*

100 West Main Street  
Suite 350  
Lexington, KY 40507  
859.469.5610

GreshamSmith.com

Compensation:

For services as described herein, the Client agrees to pay Gresham Smith as follows:  
Additional Scope                      a Lump Sum fee of \$7,500

Sincerely,

A handwritten signature in cursive script that reads "Erin Masterson".

Erin Masterson  
Project Manager  
**Gresham Smith**

**EXHIBIT B**  
Project Extents – 8949 Old Richmond Road

