

# Gilbert-Hurt International, LLC

100 Edwards Ave, Ste 105  
Georgetown, KY 40324  
502.603.0020



<b>Date:</b> June 13, 2022	<b>Services performed by:</b>	<b>Services performed for:</b>
	Gilbert-Hurt International, LLC	LFUCG C/O Family Care Center
	100 Edwards Ave, Ste 105	1135 Harry Sykes Way
	Georgetown, KY 40324	Lexington, KY 40504

This Statement of Work (SOW) is issued pursuant to the Consultant Services Master Agreement between Lexington-Fayette Urban County Government (LFUCG) Family Care Center (FCC) ("Client") and Gilbert-Hurt International, LLC ("Contractor"), effective 06-13-2022 (the "Agreement"). This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this Agreement, the terms of this SOW shall govern and prevail.

This SOW # 101 (hereinafter called the "SOW"), effective as of June 13, 2022, is entered into by and between Contractor and Client, and is subject to the terms and conditions specified below. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

## Period of Performance

The Services shall commence on June 20, 2022, and shall continue through May 30, 2023.

## Scope of Work

Contractor shall provide the Services and Deliverable(s) as follows:

- **Organizational Assessment**
  - 6-8 hours on-site observation
  - Teacher/staff self-assessments
  - Administration self-assessments
  - Collection of organizational data
  - Analysis and reporting
    - Meet with administrators to review strengths and needs prior to training development
  - Customized training development
    - Training will be customized based on the specific needs of the agency
- **2-day training (8+ hour days) to be conducted on July 27, 2022 and July 28, 2022**
- **Implementation Support**
  - During the first week post-training
    - 6-8 hours on-site post-training observations
    - 2 days (6-8 hours) modeling and implementation support
  - During weeks 2-4:
    - 1 day (6-8 hours) modeling and implementation support weekly
  - Ongoing monthly support for remaining 11 months
    - Half-day (x2) implementation support

- Suggested format is one morning every second week and one afternoon every fourth week.
- On-site meeting with administration (1-2 hours)

## Contractor Responsibilities

Contractors will schedule any organizational assessment observations and meetings at an appropriate time as designated by FCC, and with ample notice. Contractors will also provide credits for trainees in attendance for training sessions, when applicable.

## Client Responsibilities

Client will provide, to the best of their ability, the information requested by contractor for the purpose of conducting an organizational assessment in order to develop a customized training plan for client. Client will make every attempt to return assessments and surveys within the time frame requested by contractor.

## Fee Schedule

Signature THRIVE Program-Organizational Assessment, Training and Consultative Services:

Total: \$14,300.00

**IN WITNESS WHEREOF**, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

***Lexington-Fayette Urban County Government***

***C/O Family Care Center***

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

***Gilbert-Hurt Intl., LLC***

By: *Danielle Hurt*

Name: Danielle Hurt, LPCC, PsyD

Title: Co-Founder

***Gilbert-Hurt Intl., LLC***

*Jaime Gilbert*

Jaime Gilbert, RN

Co-Founder