



Lexington-Fayette Urban County Government
CHIEF ADMINISTRATIVE OFFICE

Jim Gray
Mayor

Sally Hamilton
CAO

TO: Mayor Jim Gray
Urban County Council

FROM: Martha Allen, Council Clerk
Council Clerk's Office

DATE: May 12, 2016

SUBJECT: RFP 9-2016 Records Management Software

Request

Authorization to: Execute an agreement with Infolinx to provide records management software in response to RFP 9-2016 at a cost of \$32,166 for FY 2016.

Why are you requesting?

Department needs this action completed because: Our current Access program in which we house the records information is a custom program that does not afford the opportunity to expand or meet our current needs. The version of Access we use is an older version of Access software that has major issues when updated.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$32,166 for FY 2016

The cost for future FY is: \$11,376 for FY2017
\$11,376 for FY2018
\$11,832 for FY2019
\$12,300 for FY2020
\$12,792 for FY2021

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: A budget amendment is in process to fully fund this project.

Account number: 1101-123001-0001- 96202

File Number: 550-16

Director/Commissioner: Martha Allen/CAO Sally Hamilton