

R447-2014



Lexington-Fayette Urban County Government
DEPARTMENT OF FINANCE & ADMINISTRATION

Jim Gray
Mayor

William O'Mara
Commissioner

July 21, 2015

Key To Cleaning
Attn: Lynette Bartholomew
132 Shannon Pike
Nicholasville KY 40356

SUBJECT: Renewal of Procurement Contract #447-2014
Custodial Services – General Services

Dear Ms. Bartholomew:

The Procurement Contract executed between your firm and the Lexington-Fayette Urban County Government is scheduled to expire 8-28-2015.

Section A of the Procurement Contract Bid Conditions provides for renewal of the Contract upon agreement of both parties, executed in writing, prior to expiration of the contract.

The Lexington-Fayette Urban County Government hereby agrees to extend the contract at the same price level and conditions. The extended expiration date of the Procurement Contract will be 8-28-2016.

Please indicate your acceptance of the renewal or wish for cancellation of the Procurement Contract by checking appropriate box, signing this letter and returning it **within 10 working days** to the **Division of Central Purchasing, 200 East Main Street, Lexington, Kentucky 40507**.

Upon receiving request to cancel contract, the Lexington-Fayette Urban County Government will re-bid contract at our discretion, with or without revised specifications.

Sincerely,

Todd Slatin, Director

Renew Contract Cancel Contract

Signature Lynette Bartholomew

Title Owner

Date 7-24-15