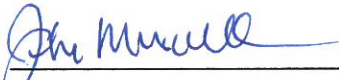




**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** June 11, 2019

**RE:** **Salary Supplement – Division of Human Resources**

**Request:**

The attached action provides a one-time, one percent (1%) payment supplement calculated using an employee's annualized base salary or \$500, whichever is greater, to all eligible employees included in the unified pay plan, as well as the council administrator, police chief and fire chief, effective July 1, 2019.

**Why are you requesting:**

All funding for the increase is included in the FY 2020 proposed budget and is contingent upon the approval of the budget.

**File Number:**

0672-19

**Director/Commissioner:**

John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle (859) 258-3957.

