




**MEMORANDUM**

**TO:** Jim Gray, Mayor  
Sally Hamilton, CAO  
Urban County Council Members

**FROM:**   
Monica Conrad, Director  
Parks and Recreation

**RE:** Acceptance of Proposal RFP 1-2016

**DATE:** April 12, 2016

---

Request

This is a request for Council approval accepting the proposal submitted by Brandstetter Carroll Inc. for the development of the Parks and Recreation Master plan to serve Lexington and Fayette County.

Why are you requesting?

Department needs this action completed because:

Master Plan development shall assess current services and facilities; provide parks and recreation system planning.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$250,000.00

The cost for future FY is: 0

Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process: Budgeted

Account number: 2606 707601 7211 71299 775 PK\_MSTR\_PL\_2016/STUDY \$236,125.00  
1101 707601 7211 71299 \$13,875.

File Number: 419-16



Director/Commissioner: Conrad/Reed

