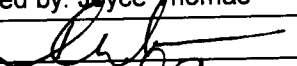
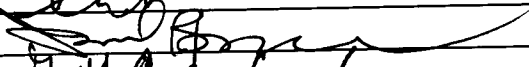

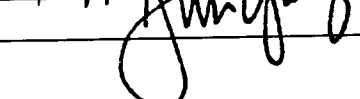


LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1 of 2		Date:	January 19, 2016
To (Contractor): Element Design 400 Old Vine Street, Suite 206 Lexington, KY 40507		Project:	Idle Hour Park Improvements
		Location:	Lexington
		Contract No.	58-2015
		Original Contract Amt.	\$33,000.00
		Cumulative Amount of Previous Change Orders	\$1,600.00
		Percent Change - Previous Change Orders	4.85%
		Total Contract Amount Prior to this Change Order	\$34,600.00
		Change Order No.	2
You are hereby requested to comply with the following changes from the contract plans and specification;			
<b>Current Change Order</b>			
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price
1	Design services - half court basketball court, walking trail extension from turn around to gravel service road, plan details to convert gravel service road to paved road, and walking trail extension to connect to Senior Center trail.		\$6,600.00
	Total decrease	\$0.00	
	Total increase		\$6,600.00
	Net Amount of this Change Order	\$6,600.00	
	New Contract Amount Including this Change Order	\$41,200.00	
	Percent Change - This Change Order		20.00%
	Percent Change - All Change Orders		24.85%
The time provided for the completion in the contract and all provisions of the contract will apply hereto.			
Recommended by: Joyce Thomas		(Proj. Mgr.)	Date 1/19/2016
Accepted by 		(Contractor)	Date 1/20/2016
Approved by 		(Director)	Date 1-20-16
Approved by 		(Commissioner)	Date
Approved by 		(Mayor or CAO)	Date 24-Feb-16

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1 of 2		Date:	January 19, 2016
		Project:	Idle Hour Park Improvements
		Location:	Lexington
To (Contractor): Element Design 400 Old Vine Street, Suite 206 Lexington, KY 40507	Contract No.	58-2015	
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	Total decrease	\$0.00	
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	Net Amount of this Change Order	\$6,600.00	
	New Contract Amount Including this Change Order	\$41,200.00	
	Percent Change - This Change Order		20.00%
	Percent Change - All Change Orders		24.85%
The time provided for the completion in the contract and all provisions of the contract will apply hereto.			
Recommended by:	Joyce Thomas <i>Joyce Thomas</i>	(Proj. Mgr.)	Date 1/19/2016
Accepted by	<i>[Signature]</i>	(Contractor)	Date 1/20/2016
Approved by	<i>[Signature]</i>	(Director)	Date 1-20-16
Approved by	<i>[Signature]</i>	(Commissioner)	Date
Approved by		(Mayor or CAO)	Date

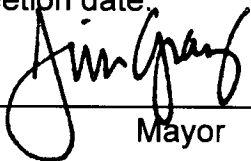
**JUSTIFICATION FOR CHANGE**

PROJECT: Idle Hour Park Improvements

CONTRACT NO. 58-2015

CHANGE ORDER: 2

1. Necessity for change: Additional work in Idle Hour Park to replace basketball court with half court and extend walking trails to create a walking trail loop.
2. Is proposed change an alternate bid? \_\_\_ Yes X No
3. Will proposed change alter the physical size of the project? X Yes \_\_\_ No  
If "Yes", explain. The limits of construction will be enlarged to include the additional scope.
4. Effect of this change on other prime contractors: N/A
5. Has consent of surety been obtained? \_\_\_ Yes X Not Necessary
6. Will this change affect expiration or extent of insurance coverage? \_\_\_ Yes X No  
If "Yes", will the policies be extended? \_\_\_ Yes \_\_\_ No
7. Effect on operation and maintenance costs:
8. Effect on contract completion date:

  
 \_\_\_\_\_  
 Mayor

24 Feb 16  
 \_\_\_\_\_  
 Date

January 13, 2016

Joyce Thomas  
Administrative Officer Senior  
Lexington Fayette Urban County Government  
Department of General Services  
Office of the Commissioner  
200 East Main Street  
Lexington, KY 40507

Re: Additional Design Services / Site Improvements  
Idle Hour Park Improvements

**Joyce,**

Attached I have prepared a proposed scope and fee proposal for the requested additional design work associated with the Idle Hour Park Improvements project. Based on our email conversation, my understanding of the requested additional scope includes:

- Half court basketball court
- Additional walking trail connecting the trail already included within the project scope, the new gravel service road and extending to the new trail at the east edge of the Senior Center (including study of routing and grading issues)
- Associated grading, drainage, layout, material and detail information for the above
- Limited Specifications as needed to construct the above (will be issued as a Change Order for pricing, so no front end documents are included within the scope)
- Cost opinion for the scope above

Please let me know if you have any questions or need any additional information.

Sincerely,



Ramona Fry, RLA ASLA LEED BD+C  
Principal  
Element Design

**PROPOSAL**

**Scope of additional Design Services:**

The scope of professional services (hereinafter referred to as "services"), for this project will include:

**Basketball Court - Design & Construction Documents for the addition of half court grading, storm, pavement design, details, landscape):**

- Design review meetings with LFUCG (2)
- Coordination with LFUCG for amenities (preferred basketball goals, site furnishings if any, etc.)
- Production of Documents for pricing (drawings + specifications)
- Opinion of probable cost
- Additional field review during construction

Lump Sum \$1,800.00

**Walking Trail from Idle Hour proposed trail to gravel service road (grading, storm, pavement design, details, landscape):**

- Document production and cost opinion
- Additional field review during construction

Lump Sum \$800.00

**Convert gravel road to paved surface (grading, storm, pavement design, details, landscape):**

- Document production and cost opinion
- Additional field review during construction

Lump Sum \$200.00

**Walking Trail from gravel service road to Senior Center trail - Design & Construction Documents grading, storm, pavement design, details, landscape):**

- Design to determine which routing is feasible
- Design review meetings with LFUCG (included in above, no additional here)
- Coordination with LFUCG
- Production of Documents for pricing (drawings + specifications)
- Opinion of probable cost
- Additional field review during construction

Lump Sum \$3,000.00

**Permitting & Engineering:**

- Additional review / coordination with LFUCG and DOW for added trail pavement in the floodplain

Lump Sum \$800.00

**Total Additional Services Fee Not to Exceed for Scope Above** **\$6,600.00**

**Additional Services Not Included:** (See Per Diem Rates Below)

KYTC, LEED Requirements, Additional Bid Packages, Additional Local Agency Permits, Army Corps of Engineers, FEMA and / or EPA issues, surveying, additional review meetings beyond the normal scope of project meetings, additional sidewalk / trail design beyond those included within the current project Base Bid limits.

**Per Diem Rates: per current DECA per diem rates for:**

Licensed Professional Engineer and / or Landscape Architect - \$100 / hour

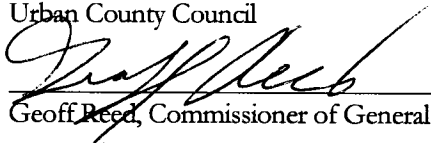


Lexington-Fayette Urban County Government  
DEPARTMENT OF GENERAL SERVICES

Jim Gray  
Mayor

Geoff Reed  
Commissioner

TO: Mayor Jim Gray  
Sally Hamilton  
Urban County Council

FROM:   
Geoff Reed, Commissioner of General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management

DATE: January 20, 2016

SUBJECT: Request Council Authorization to Execute Change Order #2 with Element Design in the amount of \$6,600.00 for the Idle Hour Park Improvement Project Contract #58-2015

**Request**

Authorization to execute change order No. 2 for \$6,600.00 with Element Design, Lexington, Kentucky for the Idle Hour Park Improvement project. The new contract total is \$41,200.00.

**Why are you requesting?**

This change order will provide design services for a half court basketball court and extension of the walking trail in the park. The original basketball court was removed due the relocation of the football field and the construction of the new Senior Center. This walking trail extension will connect to the Senior Center walking trail to create a loop around the park.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: \$6,600.00

The cost for future FY is: \$0

**The funds are budgeted in:**

Account number:

FUND	DEPT ID	SECTION	ACCOUNT	AMOUNT
1105	606102	6081	90511	\$6,600.00

**File Number:**

**Director/Commissioner:** Jamshid Baradaran, Director of Facilities & Fleet