



TO: Mayor Linda Gorton  
Urban County Council

FROM:   
Geoffrey Reed, Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities and Fleet Management  
Chris Litton, Project Program Manager, General Services  
Teresa Grider, Administrative Officer, General Services

DATE: June 10, 2019

SUBJECT: Request a Resolution authorizing the Mayor, on behalf of the Urban County Government, to cancel Contract# 308-2018 with Southern Flooring, Inc. in the amount of \$67,000.00 for the Gymnasium Floor Replacement at the Charles Young Center (Bid#159-2018) approved per Resolution #752-2018, and to approve a new contract in the amount of \$70,313.00 with Cincinnati Floor Company who was the second lowest bidder. Southern Flooring, Inc. who was the lowest bidder has withdrawn their bid.

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#### Request

Authorization to: Cancel Contract# 308-2018 with Southern Flooring, Inc. in the amount of \$67,000.00 for the Gymnasium Floor Replacement at the Charles Young Center (Bid#159-2018), and to approve a new contract in the amount of \$70,313.00 with Cincinnati Floor Company who was the second lowest bidder. Southern Flooring, Inc. who was the lowest bidder has withdrawn their bid.

Why are you requesting? Necessity for change: The lowest bidder Southern Flooring, Inc. was awarded the contract (Contract#308-2018) for Bid#159-2018 in the amount of \$67,000.00. Southern Flooring failed to meet the requirements of the construction documents, and signed a release to withdraw their bid. Cincinnati Floor Company is the next lowest bidder at \$70,313.00.

Department needs this action completed: To cancel the current contract, and enter into a new contract with the next lowest bidder.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$70,313.00

The cost for future FY is: N/A

The funds are budgeted or a budget amendment is in process:

Budgeted

Account number:

FUND	DEPT ID	SECTION	ACCOUNT	BUDGET REF	AMOUNT
3120	707501	7046	91012	CDBG_2017	\$70,313.00

Commissioner/ Director: Geoffrey Reed, Commissioner, General Services  
Jamshid Baradaran, Director, Facilities and Fleet Management

