PROPOSAL SUBMITTAL FORM

Agency Information

Agency Name: GreenHouse17

Mailing Address: PO Box 55190; Lexington, KY 40555-5190

Street Address: 4400 Briar Hill Road; Lexington, KY 40516

Phone: (800) 544 - 2022

Is your Agency registered with the IRS as a 501(c)3 organization? ☑ Yes ☐ No
*Note: Agencies **must** be registered with the IRS as a 501(c)3 organization to be eligible for ESR Program funding.*

Does your agency have a current profile with Blue Grass Community Foundation's GoodGiving.net? ☑ Yes ☐ No
*Note: Agencies **must** have profiles with GoodGiving.net to be eligible for ESR funding.*

Website Address: GreenHouse17.org

Agency Representative *(typically the Executive Director - Name, Title, Phone, Email)*:
Darlene Thomas, Executive Director, 859-519-1903, dthomas@greenhouse17.org

Person Completing Application *(Name, Title, Phone, Email):*
Corissa Phillips, External Relations Director, 502-435-8021, cphillips@greenhouse17.org

Program Information

Name of program for which funds are being requested: **Emergency Shelter for Domestic Violence Victims**

Total Funding Amount Requested: $ **150,000**

RFP #14-2019 PROPOSAL SUBMITTAL FORM

- **Save this PDF formatted Proposal Submittal Form to your hard drive before beginning to enter responses in it to ensure your responses are saved to the form.**
- **LIMIT RESPONSES IN TEXT BOXES TO 250 WORDS**
- **REMINDER: All proposals must be written in a clear and concise manner, as there will be no follow-up or clarifications to proposer's submittal form once the evaluation process begins.**

5.1 Program Design & Performance

5.1.1 General Shelter Information **15 Points**

The following information is required in order to evaluate capacity and scope of programming and ensure a balance of shelter options for various sub-populations of people experiencing homelessness. While the overall narrative score is a major factor in funding recommendations, LFUCG will also consider factors such as ensuring availability of critical services and an adequate number of emergency shelter beds for vulnerable populations.

- Provide a description of the shelter including;
    - shelter operating hours,
    - population served included special populations served,
    - shelter rules and procedures (submit documentation)
    - how basic needs are met such as meals and personal care,
    - operating hours outside of nighttime shelter, i.e. are staff operating during the day
    - general staffing description for the emergency shelter
- Does your emergency shelter consistently implement practices to meet people where they are, and provide person-centered care that focuses on personal strengths? **(submit documentation as an attachment)**
- What policies or value statements convey clear expectations that guests will be treated with dignity and respect, and how does the shelter monitor adherence to these expectations? **(submit documentation as an attachment)**
- Are expectations of guests clearly communicated and easily accessible for review by guests? (submit documentation of communication process
- What specific practices help ensure that the shelter exhibits cultural competency and provides appropriate protections for shelter seekers across demographic differences?
- Does the shelter involve guests in governance and operations? **(submit documentation as an attachment)**

GreenHouse17 is Fayette County's state-designated provider of domestic violence services per KRS & KAR statutes. The agency's 24-hour emergency shelter is surrounded by a 40-acre rural property. Shelter access and services are provided every day of the year by 21 FT and 4 PT direct service staff. Five FT administrative staff providing supervision and administration for shelter programming.

Victims self-initiate shelter intake, typically connecting through our 24-hour hotline or court advocacy. Eligibility is determined per Category 4 of Federal rule pertaining to fleeing, or attempting to flee, domestic or dating violence. Shelter staff provide immediate access to basic needs (clothes, self-care, hygiene, bedding, meals). Early services focus on crisis stabilization (safety planning, protective orders & legal advocacy). As risk for harm wanes, physical & emotional healing begin. Victims have access to supportive housing, job skills training & economic justice services throughout shelter stay.

Shelter services are trauma-informed. This best practice prioritizes respect and dignity for victims of trauma, while focusing on strength-based and person-centered response that honors each person's unique safety and healing needs.

Residents are provided copies of community living guidelines and rights to accessible services upon entry to shelter. Weekly "house" meetings and exit surveys engage residents in operation of the shelter. Several shelter staff and governing board members identify as survivors of abuse. Training, certification, and meaningful partnerships assure cultural competency and protections across demographic differences. See attachments from Policy and Procedure Manual, KCADV Member Program Service Standards, and Shelter Intake Packet for required documentation.

5.1.2 Rapid Resolution, Housing Oriented **25 points**

Up to 10 points will be awarded to applicants demonstrating a shelter project that is rapid resolution and housing oriented. This means a plan is presented for how the organization works with guests to develop and implement a housing plan including diversion techniques and how quickly people move to permanent housing.

Narrative for this section should address all of the following prompts:

- Does your emergency shelter's process for accessing shelter assess options for diverting from shelter?
- Does your emergency shelter's diversion approach include, when needed, financial assistance, mediation, housing location, legal assistance, or other supports?
- What role do mainstream programs play in supporting shelter seekers and diversion efforts?
- How does your emergency shelter provide immediate assistance and link guests with housing options within the first 14 days of a shelter stay?
- How does your emergency shelter use data routinely to detect trends, identify frequent users, and monitor housing success and other performance measures?
- How your emergency shelter coordinate with the broader homelessness service and housing systems in system-level planning?
- Does your emergency shelter assess and address the safety risks for people fleeing domestic violence?
- Describe how shelter guests are assigned case management and detail how case management is provided in your emergency shelter. How often do case managers discuss housing options with guests? How and when do the conversations about obtaining housing begin? Do case managers utilize best practices when working with clients such as trauma informed care?
- How will shelter staff members or volunteers help shelter guests access documents needed for housing (birth certificates, Social Security cards, etc.) when needed?

Risk for violence and lethal harm increase when a domestic violence victim flees abuse. Physical safety must be the primary concern during crisis intervention and shelter intake. Early discussions - often facilitated during calls to our 24-hour hotline - inform options for shelter diversion, including personal networks, rehousing solutions, and homelessness prevention. Sheltered and diverted victims receive same access to mainstream legal, healing, and economic hardship support.

Adults and children living at shelter are assigned a primary advocate upon intake and self-determine their advocacy team, including advocate with specific focus on housing services, during first two weeks of stay. Staff provide immediate and continued access to safety planning and basic needs, while also assisting with paperwork, transportation, and fees required to obtain benefits, identification, and housing documents. Morning, afternoon, and evening support groups encourage emotional healing and understanding of abuse dynamics. As well-being improves, residents begin weekly meetings with a housing advocate to create housing plan and address barriers. All shelter staff gather weekly for case management review meetings to address barriers and opportunities for resident housing based on statistical, observational, and anecdotal data.

Full commitment to Single Point of Entry and COC is evidenced by the agency's specially trained housing team and recent new hires, including a data specialist and a housing advocate with focus on ViSpadat assessment and community coordination. Lexington Housing Authority reserves 24 permanent vouchers for domestic violence survivors who transition to KCADV Homes, scattered-site housing launched three years ago with federal, state, and local support.

5.1.3 Low-Barrier **15 points**

Up to 5 points will be awarded to applicants based on an evaluation of the shelter's commitment to a housing first, low-barrier model. Low-barrier shelter is a critical piece in the homeless assistance approach that prioritizes providing people experiencing homelessness with shelter as quickly as possible – and then providing voluntary supportive services as needed. A low-barrier shelter is one which has only the least restrictive entry criteria necessary to ensure health and safety in the facility.

Narrative for this section should address all of the following prompts:

- Does the shelter set only minimal and reasonable requirements for guests, and does the shelter enforce these requirements in a fair and transparent way? **(submit documentation as an attachment)**
- Does your emergency shelter have minimal expectations or requirements of people seeking shelter? **(submit documentation as an attachment)**
- Does your shelter welcome self-defined family and kinship groups to seek shelter together?
- Can your emergency shelter identify financial resources that can support the adoption of low-barrier policies and practices and support extended or flexible hours and adapted service-delivery models?
- Does your shelter accommodate pets and belongings?
- Does the shelter make accommodations to store belongings and if so, how?
- Do your shelter intake process and housing navigation services coordinate closely with community-based outreach services and coordinated entry?
- Does your shelter create flexible and predictable access for people seeking shelter?
- Are guests required or requested to contribute funds or labor to remain in the shelter? **(submit documentation of any program fees or volunteer time required as an attachment)**
- Are guests required to participate in classes or programs as a condition of remaining in the shelter? If yes, describe the process followed to determine whether someone is admitted or removed from the shelter and appeals available to those denied access. Applicants should include with their proposal a copy of written operation procedures for denial of services. This includes drug testing.
- How many participants were turned away or banned in the past 12 months for reasons described above?

GreenHouse17 applies a low-barrier, voluntary services philosophy. This approach adheres to Kentucky Coalition Against Domestic Violence (KCADV) Member Service Standards to eliminate barriers to shelter access:

• Self-defined family housed together.
• 24-hour crisis intervention, shelter intake, and flexible shelter access every day.
• Residents' belongings are stored at shelter, other space on property, or temporary storage facility.
• Kennels for family pets are located on shelter property and volunteer pet foster families available, if victim prefers.
• Coordinated & community-based housing services integrated throughout shelter stay from intake to exit.
• Shelter & services free-of-charge.
• Residents are not required to participate in programming or contribute labor as condition of shelter.
• Drug testing is not required.

Residents agree to do no harm, to themselves or others, maintain confidentiality of other residents, & abide by community living expectations. Weapons, alcohol, & illegal drugs are prohibited on shelter property. Prescriptions & medications must be stored at the crisis office. Policy requires staff to make every effort to counsel residents not abiding by these expectations prior to involuntary exit from shelter. Should behavior inconsistent with expectations continue, policies require agency to provide ample notification of departure & assist with safe relocation. Residents are informed of grievance process upon intake and exit. 10 residents were non-voluntarily exited from shelter during previous 12 months, with majority related to illegal drugs. In all non-voluntary exits, service referrals and continued access to non-shelter services provided.

Agency is committed to adequate funding for low-barrier access to shelter. See required attachments for documentation of policies.

5.1.4 Actual Results **10 Points**

Applicants will be evaluated based on actual results from the previous year. LFUCG will utilize access to KYHMIS for organizations with prior year participation. ONLY non-participating first-time applicants should provide a narrative describing outcome targets and actual results for relevant existing shelter. If the organization has not operated an overnight emergency shelter in the past year, the organization may submit performance reports for any transitional housing, rapid rehousing, or permanent supportive housing program. .

The OHPI reserves the right to negotiate final targets. Results will be evaluated based on reports from the KYHMIS database, not agency records, so KYHMIS data quality and timeliness is critical.

- **Submit reports from January 1, 2018 to December 31, 2018 as attachments**
  - **CoC APR**
  - **CoC CAPER**

The following notes clarify data related to Section 5.1.4 and numbers reported in Section 5.1.5:

"Actual Results" - Section 5.1.4
As a Victim Service Provider, GreenHouse17 is prohibited from entering information in KYHMIS, per federally mandated confidentiality requirements established by the Violence Against Women Act. The agency instead uses an HMIS-equivalent database capable of generating required data and reporting. This database does not provide separate files for the APR and CAPER; instead, these reports are combined in one document. For this reason, our combined APR and CAPER report from January 1 2018 to December 31 2018 has been uploaded twice to assure application compliance.

"Number of Beds Available" - Section 5.1.5
Our emergency shelter is under current renovation. This renovation will expand our previous 32-bed shelter capacity to 42 beds, while also improving safety, confidentiality, and service delivery at the shelter. The bed count reflected in the following chart includes the 10 additional beds to become available following completion of the renovation, anticipated prior to the start of the 2019-20 funding term on July 1.

"Average Nightly Census" - Section 5.1.5
Number of average shelter residents reported in the following chart reflect the 32-bed shelter capacity during the 12-month term PRIOR to shelter renovation that will expand bed capacity to 42. Average nightly census for individuals and families has been calculated using quarterly point-in-time counts, per recommendation in bid system Q&A.

5.1.5 Capacity, Cost Effectiveness, & Budget **10 points**

Every community, including Lexington, faces the challenge of ensuring that shelter capacity is scaled to meet local need and that it is financed accordingly. This does assume that we should expand emergency shelter for those in the community that are currently experiencing unsheltered homelessness.

In making decisions regarding necessary capacity, LFUCG will consider how a broad range of changes and improvements within their crisis response systems will impact need and demand for emergency shelter, including: increased emphasis on diversion strategies and services; reductions in the length of time it takes for guests to move from shelter to permanent housing, including through expanded rapid resolution interventions; removal of barriers to entry; and increased emphasis on long-term or frequent users of emergency shelter.

Complete this table by indicating the total in the column to the right, then respond to the narrative prompts below:	**Total**
***Number of individual beds available:	42
***Number of units available for families, if applicable:	-
Funds requested from LFUCG:	150,000
Average nightly census for individuals based on KYHMIS data:	34.5
Average nightly census for families based on KYHMIS data:	23.25
Total annual budget for shelter (all funding sources):	1,389,825
% LFUCG investment (LFUCG Request/Total Budget * 100):	11 %

- ***Total beds above not reflect any overflow capacity such as mats on the floor, sleeping in lobbies, dining room chairs or overflow into other buildings owned by partners such as churches or other non-profits. Also exclude beds reserved for/supported by Department of Corrections, Veterans Administration, Department of Community Based Services, or other funding sources.
- Please describe all funding sources other than LFUCG that are included in your total emergency shelter budget.

Program Budget Summary Form Instructions

Proposal Submittal shall be considered incomplete and shall be rejected without completed Budget Summary Form. *(Including total amount of ESR grant request.)*

For organizations requesting funding for more than one program in this RFP, combine into a single Program Budget narrative for the proposal.

Please note that the Program Budget will be part of the grantee agreement with LFUCG and regular tracking and expenditure reporting will be required.

To ensure readability and uniformity, please use the Program Budget form included. Provide brief line-item detail as specified in each section below and verify all calculations.

This section provides a summary of the total proposed Program Budget for FY 2020. It requests the allocation of all projected funding amounts (City and non-City sources) for anticipated FY 2020 program expenditures.

Total Program Budget

Column A should reflect projected expenditures for the entire program (not just the proposed LFUCG ESR grant funding request portion). When the chart is completed this column should equal ESR Grant Funding Request plus other/non-ESR program funding. (A=B+C)

ESR Grant Funding Request

Column B is the grant amount being requested from this RFP to support this program's services to eligible Fayette County Participants.

Non-LFUCG Program Funding

Column C is the non-LFUCG ESR funding that is allocated to the Total Program Budget (A-B = C).

This form is for the budget for the PROGRAM applying for ESR funds, not the total agency budget.

For each category identify the amount requested and the amount to be leveraged through other programs or organizations (if applicable).

Staff Salaries – Identify the number of Full-time position salaries allocated to the program, and part-time positions allocated to the program, and the amounts of each allocated to Columns A, B, & C.

Consultant Services – In the "List Details" box, **briefly** describe any expenses associated with providing expanded supportive services or other services for which the organization intends to contract with another entity. Any of these expenses to be provided by the proposing organization should be included in other line items.

Space/Facilities – In the "List Details" box, **briefly** list the basis of the allocation of rental costs, utilities, janitorial costs, and any other facility costs for the Program. Identify any office or program space in an LFUCG owned building, and any other costs (rent, monthly utilities, etc.) reimbursed to LFUCG.

Scholarships/Stipends – In the "List Details" box, **briefly** list the type of scholarships or stipends, and include the number of people or organizations to receive funds.

Operating Expenses – In the "List Details" box, **briefly** list the costs associated with expenses, supplies, utilities, and any other expense associated directly with the operation of the project.

Other – In the "List Details" box, **briefly** list any other costs for the Program not covered above.

PROGRAM BUDGET SUMMARY

Agency Name **GreenHouse17**

Program Name **Emergency Shelter for Domestic Violence Victims**

FY 2020 (July 1, 2019-June 30, 2020) Total Program Budget

	# of Employees:	Column A Total Program Budget [= B+C]	Column B ESR Grant Funding Request	Column C Non-ESR Program Funding [A-B]
1. Staff Salaries for Program				
Full-Time (FTE)	26	803,975	130,000	673,975
Part-Time	5	133,725	20,000	113,725
Total Salaries		937,700	150,000	787,700
3. Consultant Services	$	93,425	0	93,425
list details	Translators/Interpreters, Client Attorneys, Audit/CPA, Technology, Copier Service, Therapeutic Services, Property Maintenance			
4. Space/Facilities	$	103,275	0	103,275
list details	Shelter mortgage, Utilities (electric, gas, water, and sewage), garbage collection/shredding, pest control			
5. Operating Expenses	$	245,325	0	245,325
list details	Client travel, staff travel, 24-hour hotline, Food and basic living needs for clients; small appliances and furniture, programming supplies, office supplies, business fees, court filing fees for clients, postage			
6. Scholarships / Stipends	$	0	0	0
list details - numbers & amounts	Note - Although client stipends are provided as part of our nature-based farm program integrated with traditional shelter services, these expenses are reflected in a separate program application for Nutrition and Food Access.			
7. Other	$	10,100	0	10,100
list details	Equipment (computers, van, security cameras)			
8. TOTAL PROGRAM BUDGET	$	1,389,825	150,000	1,239,825

Cost per Program Participant: $ 4,633

I understand that this document in its entirety is incorporated into my grant Agreement with the Lexington-Fayette Urban County Government.

Authorized Representative *(typed name)*: Darlene B. Thomas, M.S.S.W.

Title: Executive Director **Date**: 4/15/19

5.2 Capacity & Sustainability

5.2.1 Staff Qualifications & Experience **5 Points**

Provide information on the key/primary individuals that will be involved in the provision of services and demonstrate that they have the capacity to address the stated need. List each position by title and name of employee, if available. Describe the anticipated roles and responsibilities for each person as it relates to this project. Describe the experience, expertise, and capacity of each individual to address the proposed activities.

The proposed budget includes 75% of personnel costs for the following five emergency shelter staff:

1. Bekah Fulcher, FT Family Advocate - 16 years of direct victim service experience - Bachelor of Social Work from the University of Kentucky
2. Laura Arnsdorf, FT Family Advocate - began as crisis counselor with agency in 2015 - Master of Science in Social Work from the University of Louisville
3. Kristen Felter, FT Shelter Living Specialist - began role with agency after student internship in 2016 - Bachelor of Social Work from Eastern Kentucky University
4. Nathaniel Smith, FT Family Advocate with Children's Focus - Previous related experience at St. Joseph Orphanage and Community Alternatives of Kentucky - Bachelor Degree from Maryville College in Tennessee
5. Stacy Sheakley, PT Family Advocate with Children's Focus - Court Appointed Special Advocate for Children and previous crisis counselor with agency - Attended Marysville Community College

Shelter staff complete 40 hours of Certified Domestic Violence Advocate training conducted by the Kentucky Coalition Against Domestic Violence within first year of hire and maintain certification with 12 hours of continuing education each year. Certification is based in trauma-informed care model, which honors each victim's personal strengths and optimizes individual opportunities to move from crisis to self-sufficiency. Diane Fleet, Associate Director, and Darlene Thomas, MSSW, Executive Director, bring more than 40 collective hours of victim service leadership to supervision of shelter staff.

5.2.2 Partnership & Resource Leverage **5 Points**

How do your programs and services support our community's comprehensive response to the identified priority area of Community Wellness & Safety? Does your organization have any formal agreements or informal working relationship with other local service programs?

What role does your governing board members, volunteers, and / or donors play in facilitating viable service delivery and program administration? Does your program have any major civic benefactors or corporate sponsors? Describe other secured funding sources and committed operational resources your organization has allocated for the proposed program.

GreenHouse17 services directly respond to violence prevention priorities of Community Wellness & Safety and Consolidated Plan high priorities related to shelter, housing, and public services for domestic violence victims.

Shelter staff forge informal and formal community partnerships to reduce barriers for victims, address systemic intersections, and avoid duplication of services. Examples of community consortia participation include Lexington-Fayette COC, LFUCG Domestic and Sexual Violence Prevention Coalition, Lexington Human Trafficking Task Force, and Lexington-Fayette Strangulation Task Force. The shelter also maintains numerous reciprocal service referral agreements with medical, social, legal, governmental, sobriety/substance abuse, & mental health organizations. An abbreviated list includes Legal Aid of the Bluegrass, Ampersand, Hope Center Recovery Program for Women, The Nest Center for Women & Children, Lexington Housing Authority, Lexington Police Department, and Lexington Humane Society. Additionally, agency staff facilitate training events for more than 2,500 professionals and community members each year to foster understanding and support for victim needs.

The agency's governing board, comprised of 17 members from various professional sectors, provides fiscal and administrative oversight. Individual and group volunteers representing local colleges, faith institutions, companies, and civic organizations provide more than 2,000 hours in-kind support for projects at shelter and in the community. A diverse $1.5 million funding model that includes federal and state grants, individual and foundation gifts, special event fundraising, and nature-based social enterprise provide revenue support. See attachment 5.1.5 for funder descriptions.

5.2.3 Outreach & Inclusion Strategy **15 Points**

Demonstrate how the program will ensure services are available and accessible by all potential participants, especially related to language barriers for persons with limited English proficiency; persons with physical or other disabilities; and persons impacted by poverty and economic distress.

Has your organization enacted any policies (or employs any standard operating procedures) to ensure equitable service opportunity and / or benefit program to a diverse cross-section of the greater community?

GreenHouse17 commits to inclusivity and accessibility. We have adopted a comprehensive non-discrimination and inclusion policy that exceeds federal requirements.

Partnerships with Global Lex, Kentucky Refugee Ministries, and Pride Community Organization Services (PCOS) exemplify community outreach to assure diverse awareness of services. Recent expansion of the agency's service publications, available in print and online, include translations (Spanish, French, Arabic) and topics specific to LGBTQIA+ abuse and rural victimizations. Shelter staff are diverse in age, race, marital status, gender and sexual identity, size, and educational background. We also employ two Spanish bilingual advocates and maintain interpreter and translator contracts to assure access for more than a hundred languages.

Our crisis hotline is equipped to support communication with individuals who are deaf and hearing-impaired. The agency's website is compatible with assistive reading software for individuals with visual impairment. Parking, walkways, entrances, and corridors are handicapped accessible and meet ADA Accessibility Guidelines for Buildings and Facilities. Current renovation of the emergency shelter will create a private, fully accessible bed and bath suite for victims and families with specific health or other needs.

Every shelter resident last year earned less than 30% AMI for the region, with majority claiming zero income upon intake. Shelter services respond to needs of persons living in poverty and economic distress. Examples include budgeting, credit repair, free tax services, matched savings accounts, job training, emergency financial assistance, rental assistance, etc.

Required attachments with Proposal Submittal Form (8 total):

5.1.1 General Shelter Information

- Does your emergency shelter consistently implement practices to meet people where they are, and provide person-centered care that focuses on personal strengths? **(submit documentation as an attachment)**
- What policies or value statements convey clear expectations that guests will be treated with dignity and respect, and how does the shelter monitor adherence to these expectations? **(submit documentation as an attachment)**
- Does the shelter involve guests in governance and operations? **(submit documentation as an attachment)**
- **Submit reports from January 1, 2018 to December 31, 2018 as attachments:**
  - **CoC APR**
  - **CoC CAPER**

5.1.3 Low Barrier

- Does the shelter set only minimal and reasonable requirements for guests, and does the shelter enforce these requirements in a fair and transparent way? **(submit documentation as an attachment)**
- Does your emergency shelter have minimal expectations or requirements of people seeking shelter? **(submit documentation as an attachment)**
- Are guests required or requested to contribute funds or labor to remain in the shelter? **(submit documentation of any program fees or volunteer time required as an attachment)**

Attachments 5.1.5 – Person-centered and strengths-based services. Excerpt from GreenHouse17 Policy and Procedures Manual, pg 9.

1.4 Requests for Shelter/Admissions

Persons eligible for GreenHouse17 shelter services must be:

- a current victim of intimate partner violence
- either, a legal adult, emancipated minor, or a minor seeking services for themselves who have been granted permission for services by a parent, guardian or judge's order. The legal dependents of accepted shelter residents are also eligible for admission despite age of dependents.
- willing to abide by program guidelines.
- able to take primary care of themselves and their dependents within a communal living facility. If a person needs assistance in taking primary care of themselves, staff shall explore others safe options.

Everyone has a right to a violence free life. We are dedicated to inclusion and non-discrimination. We honor the link between intimate partner abuse and other forms of oppression. We will provide individualized, survivor-centered advocacy that responds to each person's unique safety and healing needs. No person will be denied opportunity for services, nor will they be subject to discrimination in any project, program or activity on the basis of actual or perceived age, race, color, religion, national origin, ethnicity, citizenship, immigration status, marital status, language spoken, sex, sexual orientation, gender identity, familial status, pregnancy, handicap or disability, disabled veteran, Vietnam era veteran, or other protected status. No dependents with their parent or guardian are denied access to services.

Service Standards require for any intern / volunteer no to deny shelter entry or appropriate placement of prospective resident.

Support services at the GreenHouse17 are specifically aimed at lessening the duration and damage of homelessness experienced as a result of intimate partner violence. There is no limit to the length of stay at GreenHouse17's emergency shelter. Residents will work with GreenHouse17's Housing Specialists to identify suitable housing placements and transition from the shelter environment back into the community, and may continue to work with GreenHouse17 outreach advocates once this transition has occurred.

Attachments 5.1.5 – Dignity and Respect. Excerpt from Kentucky Coalition Against Domestic Violence, Member Program Service Standards, pg 39.

V. Service Components

A. Premise:

Domestic violence programs provide appropriate, trauma-informed services to victims of domestic violence and their children in an empowering, non-blaming way.

B. Criteria:

1. Services and documentation are trauma-informed, non-judgmental, culturally-sensitive and strive to empower persons served.
2. The program recognizes and respects the autonomy, dignity and rights of victims.
3. The program seeks to serve persons who need its services and works to eliminate barriers to the provision of quality services to those who seek services.
4. The program shall assess for services in a manner that is appropriate given the circumstances and conditions surrounding the client/dependent at the time of assessment.
5. At a minimum, the program shall assess initial contacts for:
    - Immediate safety;
    - Perpetrator's potential for lethality;
    - Eligibility for support and intervention services;
    - Immediate medical and physical needs;
    - Perpetrator dynamics to assure that the person requesting services is the primary victim;
    - Special needs based on a disability;
    - Special needs based on the requirements of a person's self-identified religious, cultural, geographic or other affiliation(s); and
    - Special needs based on limited English proficiency.
6. The program shall develop and implement procedures for adequate staff communication to provide continuity of service for clients, including a regular review of any problem areas to resolve.
7. Each program shall develop a protocol for safe travel of clients. Protocols contain a provision for client travel to the shelter for intake. Further, the protocol reflects clients'

Attachment 5.1.5 Dignity & Respect, excerpts from Resident Welcome Packet

The success of one of us is the success of us all

Each individual is special, unique and important for the success of us all. The residents and staff of GreenHouse17 welcome you. As you settle in over the next few days, we have listed what we believe are important expectations; what you can expect from staff and other residents and what is expected from you in return.
We understand it can be very hard to live with others from many walks of life. We encourage questions and new ideas so please always feel welcome to express your thoughts to us.

Residents may expect from staff:

- To be treated with dignity, respect, and courtesy
- To hold you accountable to the program communal living guidelines
- To be assigned to a team of advocates to meet counseling and case management needs
- To complete safety plans for you and your family
- To assist you with transportation, court, legal services, health services, etc.
- Confidentiality
- To give grace for feelings and for not being perfect.

Staff should expect from residents:

- To be treated with dignity, respect, and courtesy
- To adhere to communal living guidelines
- To understand that transportation is provided to area stops and that you may need to go early or wait for transportation to meet the needs of the program restraints
- To make staff aware of any visitors and understand that staff may not let individuals onto property that we are not aware of in advance or pose safety concerns
- To give grace for feelings and not being perfect.

Residents should expect from residents:

- To be treated with dignity, respect, and courtesy
- To pick up after oneself and children
- To recognize that we are all unique and not stand in judgment of another
- To prioritize the safety of one another
- To express anger without threats or violence
- To give grace because, although we are different, we have all been hurt by people who claim to have loved us

GreenHouse17
Client Grievance Procedure

Who is responsible for handling my complaint?

1. First, GreenHouse17 will listen to your complaint and try to resolve it for you. If GreenHouse17 cannot resolve your complaint, or fails to provide you a response, you can make an;

2. Appeal to Kentucky Coalition Against Domestic Violence (KCADV)

3. If KCADV cannot resolve your complaint or fails to provide you with a response, you can appeal to the Commissioner of the Department for Community Based Services at the Cabinet for Health and Family Services.

Is there a deadline for notifying someone of my complaint?
State regulations require that you report your complaint in writing within thirty (30) calendar days of when the incident occurred to GreenHouse17 in order to be eligible for final appeals process through the Commissioner of the Department for Community Based Services (in case you are not satisfied with the KCADV final decision/resolution. If you report your complaint after thirty (30) calendar days, you will still be able to go through the grievance process to seek resolution; however, your appeals process will stop after KCADV issues a final decision.

What if I need help in writing my complaint?
Staff of GreenHouse17 will provide you with the writing materials and the method of delivery that you need to file your complaint. You will also be provided with the services of a translator if you are a current client and need assistance to complete your complaint in English.

Why is there a Grievance Process?
The grievance process is available for you to ensure that GreenHouse17 is providing services to you and your family according to statewide standards for all clients. If you have a complaint about the services being provided, or feel services have been denied, reduced or stopped, you may use the grievance process to let us know what the problem is and provide us with an opportunity to correct the problem.

What steps do I take if I have a complaint?
The steps to file a complaint and start the grievance process are outlined below. It is important that you follow the time frame allowed in each step so that you don't risk your right to an appeal with the Commissioner of DCBS if necessary. However, you **will not** lose your right to be heard and your right to receive quality services from GreenHouse17 or KCADV.

STEP 1: You are encouraged to have your concern resolved first by speaking with a member of your team or direct service staff. This is considered an informal process of listening and information gathering. Your advocate or team will attempt to respond to your needs so that hopefully the issue or concern can be resolved quickly and by the people who know you and your situation best. If you do not receive a response quickly (within 3 days) or you are not satisfied with the response then you will need to go to STEP 2.

STEP 2: You may request a meeting with a staff supervisor or the Assistant Director. You are always encouraged

to write a written complaint but it is not necessary at this stage of the grievance procedure. Again, if you do not receive a response quickly (within 3 days) or you are not satisfied with the response given by the staff supervisor or the Assistant Director you may go to STEP 3.

STEP 3: You may request a meeting in person or you may forward a written copy of your complaint to the Executive Director. Make a copy of your complaint for yourself to keep. Here is what must be included in your written complaint.

- Your printed name
- Phone number where you can be reached (if not the shelter)
- Address where you can be reached (if not the shelter)
- The date the incident occurred
- A brief description of your complaint
- Sign and date your complaint on the day you submit it
- If you received a response from the Assistant Director and/or Staff Coordinator, include this response with your original written complaint as well as a brief explanation of why you don't accept the response.

You may contact the Executive Director in the following ways:

- Hand delivery if the Executive Director is available to you
- By faxing it to the Executive Director – 859.519.1938
- By marking the envelope CONFIDENTIAL and mailing it to the Executive Director by at:

  GreenHouse17
  ATTN: Executive Director
  PO Box 55190, Lexington, KY 40555. Mark the envelope CONFIDENTIAL on the outside.

The Executive Director or GreenHouse17 designee (which may include the Board of Directors) will respond to your complaint within (5) calendar days of the day you delivered, faxed or mailed your complaint to them. In most cases, this response will be provided in person (if you are currently a resident at GreenHouse17 or by phone, however, you will also receive a written response within this time period).
If you are not satisfied with the response, outcome or decision of the Executive Director of GreenHouse17 or GreenHouse17's designee, or the Board of Directors; or if you do not receive a response within ten (5) calendar days, then you may contact KCADV.

You are encouraged to utilize Options 1-3, but if you wish to bring your complaint directly to KCADV, you may do so; in this case, the decision of KCADV will be final. You may also decide to file an anonymous complaint to KCADV, though you may not be able to appeal any response.

STEP 4: Send a copy of your written complaint (appeal) to the Kentucky Coalition Against Domestic Violence (KCADV) at:

KCADV
Confidential – for Legal Counsel
111 Darby Shire Circle
Frankfort, KY 40602

Or, you may fax it to (502) 226.5382 marked **CONFIDENTIAL for Legal Counsel**. Please include a copy of all the responses that have received as well as any additional information that you feel relates to your complaint.

KCADV will take steps to review your complaint that may include calling you to discuss your complaint further, unless you direct us not to call you.

You will receive one of the following written responses from KCADV within fifteen (15) calendar days of the day you faxed or mailed your complaint to KCADV:

a) Your complaint has been resolved and no further action will be taken; or

b) Your complaint does not show evidence of a violation of KCADV's Victim Service Standards and no further action will be taken; or

c) There is evidence to suspect a violation of Victim Service Standards and the KCADV Standard's Review Committee will review the complaint. If this is the case, you will be notified in writing of the date you may expect to receive a final written decision of the Standard's Review Committee.

If you do not receive one of the above responses within fifteen (15) calendar days, or if you are not satisfied with the response, you may appeal KCADV's final written decision by going to STEP 5.

STEP 5: Send a copy of your written complaint within ten (10) calendar days from receipt of KDVA's final decision to:

Office of the Commissioner
CHFS/DCBS
275 E. Main St.
Mail Stop 3W-A
Frankfort, KY 40621

Please include a copy of all the responses that you have received (including the final decision of KCADV) as well as any additional information that you feel relates to your complaint. Upon completion of the review, the Commissioner will provide a written order regarding your complaint within thirty (30) days unless extenuating circumstances prolong the review, in which case you will be notified of the need for an extension.

If, for any reason, you do not want to report your complaint to GreenHouse17 or KCADV, you may send your written complaint to:

Office of the Ombudsman
Cabinet for Health and Family Services
275 E. Main St.
Mail Stop1 E – B
Frankfort, KY 40621

In order to file a grievance with the Office of the Ombudsman, the complaint cannot have ever been reported to GreenHouse17 / KCADV or the Office of the Ombudsman. In other words, if you decide to use the Regular Grievance Process or if you have already contacted the Ombudsman's Office on this specific complaint in the past, you cannot file a grievance with the Office of the Ombudsman on this specific complaint.

There is no deadline for filing a report with the Ombudsman's Office; therefore, if any incident occurred more than (30) days in the past, you may still file a complaint with the Ombudsman as long as it meets the criteria in the paragraph above. However for your own benefit, you are encouraged to file your complaint as soon as possible.

The Ombudsman's Office will send a written response to you within thirty (30) calendar days of the receipt of your complaint.

If you are not satisfied with the decision, you may request that the Commissioner of the Department for Community Based Services review your complaint and the written response that was provided by the Ombudsman's Office. You must send your written request within ten (10) days of receipt of the response from the Ombudsman's Office

8. Programs document the attempt to provide an exit interview with each client prior to their departure. The exit interview provides for a revision of the client's safety plan (inclusive of children's safety issues) and linkage to outreach and/or follow up services provided by the domestic violence program and other community resources.
9. In addition to conducting an exit interview, programs shall attempt to document the client's perspective on the services provided by the program through a client evaluation. This evaluation may be given to the client during the client's stay or at the time of exit, as appropriate. The client evaluation shall be in the form of a client-friendly, anonymous survey. The client shall be asked to return the survey utilizing some method of return that provides for anonymity. Surveys should include, but are not limited to, an assessment of the program, services, and treatment by staff (respectful, helpful, available). The survey shall also inquire into whether or not staff provided information and assistance around the dynamics of domestic violence, children's services, safety planning, and goal planning.
10. Programs shall provide both residential and non-residential clients with an opportunity to respond to outcome questions on safety and resources as outlined in FVPSA regulations. These questions can either be a part of the evaluation as described above, or as a separate anonymous survey.
11. The program has a system for case management. It regularly plans, monitors and assesses the progress of each person served.
12. <u>Each domestic violence shelter shall develop and implement a plan for the provision of outreach services in counties of the area development district in which it is located.</u>

Crisis Line Services

A. Premise:

Victims need access to confidential support and intervention services provided free-of-charge, on a 24-hour basis by staff and volunteers trained in crisis intervention and domestic violence.

B. Criteria:

Attachments 5.1.5. Involvement in Operations & Governance. Anonymous survey from shelter resident intake packet of paperwork.

GREENHOUSE17

Anonymous Survey

Please evaluate the service you received during your stay with GreenHouse17:

Do you feel that GreenHouse17 met the needs of your child/children and yourself? **Yes__ No__**

If yes, what was most beneficial? If no, what could have been improved?

_____

_____

_____

Did you feel safe at the shelter? **Yes**_____ **No** _____

If no, what could have been improved?

_____

_____

_____

Did you feel that the facilities were comfortable? **Yes__ No__**

If no, what could have been improved?

_____

_____

_____

Was the staff supportive of you and did they meet your needs? **Yes___ No___**

If yes, what was most beneficial? If no, what could have been improved?

_____

_____

_____

Were other women at the shelter supportive of you? **Yes___No___**

_____

_____

_____

Do you feel the house rules were fair? **Yes___ No___**

If no, what could have been improved and how?

_____

_____

_____

Were you satisfied with our referrals to other agencies? Yes___ No__

If yes, what was most beneficial? If no, why not?

_____
_____
_____
_____

Are there changes the staff could make in order to better serve you and future residents?
Yes____ No___

If yes, what was most beneficial?

_____
_____
_____
_____

Additional Comments:

_____
_____
_____
_____

I know more about community resources? **Yes** **No**

I know more ways to plan for my safety? **Yes** **No**

HUD ESG - CAPER

Run SAGE Export

Start Date	January 1, 2018
End Date	December 31, 2018
Reportable Days	365
Print Date	April 3, 2019

Q4a: Project Identifiers in HMIS

Organization name	GreenHouse17
Organization ID	EJ4912
Project name	Default Emergency shelter Location
Project ID	EJ4912P01
HMIS Project Type	1
Method of tracking ES	0
If HMIS Project ID = 6, is the Services Only affiliated with a residential project?	0
Identify the Project ID's of the housing projects this project is affiliated with	0

Q5a Report Validations Table

1. Total number of persons served	254
2. Number of adults (age 18 or over)	175
3. Number of children (under age 18)	79
4. Number of persons with unknown age	0
5. Number of leavers	213
6. Number of adult leavers	150
7. Number of adult and head of household leavers	150
8. Number of stayers	41
9. Number of adult stayers	25
10. Number of veterans	1
11. Number of chronically homeless persons	2
12. Number of youth under age 25	26
13. Number of parenting youth under age 25 with children	5
14. Number of adult heads of household	174
15. Number of child and unknown-age Heads of household	0
16. Heads of households and adult stayers in the project 365 days or more	0

Q6a. Data Quality: Personally Identifiable Information

	Client Doesn't Know / Refused	Information Missing	Data Issues	% of Error Rate
Name	0	0	0	0.00%
Social Security Number	0	0	0	0.00%
Date of birth	0	0	0	0.00%
Race	0	0		0.00%
Ethnicity	0	0		0.00%
Gender	0	0		0.00%
Overall Score				0.00%

Q6b. Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	0	0.00%
Project Entry Date	0	0.00%
Relationship to Head of Household	0	0.00%
Client Location	0	0.00%
Disabling Condition	0	0.00%

Q6c. Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	0	0.00%
Income and Sources at Entry	0	0.00%
Income and Sources at Annual Assessment	0	0.00%
Income and Sources at Exit	0	0.00%

Q6d. Data Quality Chronic Homelessness

	Count of total records	Missing time in institution	Missing time in housing	Approximate Date started DK/R/missing	Number of times DK/R/missing	Number of months DK/R/missing	% of records unable to calculate
ES, SH, Street Outreach	174			0	0	0	0.00%
TH	0	0	0	0	0	0	0.00%
PH (all)	0	0	0	0	0	0	0.00%
TOTAL	174						0.00%

Q6e. Data Quality: Timeliness

	Number of Project Entry Records	Number of Project Exit Records
0 days	254	228
1-3 days	0	0
4-6 days	0	0
7-10 days	0	0
11+ days	0	0

Q6f. Data Quality: Inactive Records: Street Outreach and Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)			
Bed Night (All clients in ES - NBN)			

Q7a: Number of Persons Served

	a. Total	b. Without children	c. With children and adults	d. With only children	e. Unknown household type
a. Adults	175	131	44		0
b. Children	79		79	0	0
c. Client Doesn't Know/ Client Refused	0	0	0	0	0
d. Data Not Collected	0	0	0	0	0
e. Total	254	131	123	0	0

Q8a. Number of Households Served

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
Total Households	174	130	44	0	0

Q8b: Point-in-Time Count of Households on the Last Wednesday

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
January	21	12	9	0	0
April	22	14	8	0	0
July	27	23	4	0	0
October	23	15	8	0	0

Q9a: Number of Persons Contacted

	Total	a. First contact - NOT staying on the Streets ES or SH	b. First contact - WAS staying on Streets ES or SH	c. First contact - Worker unable to determine
a1. Contacted once?	0	0	0	0
a2. Contacted 2-5 times?	0	0	0	0
a3. Contacted 6-9 times?	0	0	0	0
a4. Contacted 10 or more times?	0	0	0	0
az. Total persons contacted	0	0	0	0

Q9b: Number of Persons Engaged

	Total	a. First contact - NOT staying on the Streets ES or SH	b. First contact - WAS staying on Streets ES or SH	c. First contact - Worker unable to determine
b1. Engaged after 1 contact?	0	0	0	0
b2. Engaged after 2-5 contacts?	0	0	0	0
b3. Engaged after 6-9 contacts?	0	0	0	0
b4. Engaged after 10 or more contacts?	0	0	0	0
bz. Total persons engaged	0	0	0	0
c. Rate of engagement (%)	0.00%	0.00%	0.00%	0.00%

Q10a: Gender of Adults

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Male	0	0	0	0
b. Female	173	129	44	0
c. Transgender Male to Female	2	2	0	0
d. Transgender Female to Male	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0
f. Client Doesn't Know/Client Refused	0	0	0	0
g. Data Not Collected	0	0	0	0
h. Total	175	131	44	0

Q10b: Gender of Children

	Total	a. With children and adults	b. With only children	c. Unknown household type
a. Male	44	44	0	0
b. Female	35	35	0	0
c. Transgender Male to Female	0	0	0	0
d. Transgender Female to Male	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0
f. Client Doesn't Know/Client Refused	0	0	0	0
g. Data Not Collected	0	0	0	0
h. Total	79	79	0	0

Q10c: Gender of Persons Missing Age Information

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Male	0	0	0	0	0
b. Female	0	0	0	0	0
c. Transgender Male to Female	0	0	0	0	0
d. Transgender Female to Male	0	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0	0
f. Client Doesn't Know/Client Refused	0	0	0	0	0
g. Data Not Collected	0	0	0	0	0
h. Total	0	0	0	0	0

Q10d: Gender by Age Ranges

	Total	a. Under age 18	b. Age 18-24	c. Age 25-61	d. Age 62 and over	e. Client Doesn't Know/Client Refused	f. Data not collected
a. Male	44	44	0	0	0	0	0
b. Female	208	35	16	154	3	0	0
c. Trans female (MTF or male to female)	2	0	2	0	0	0	0
d. Trans male (FTM or female to male)	0	0	0	0	0	0	0
e. Gender non-conforming (i.e. not exclusively male or female)	0	0	0	0	0	0	0
f. Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
g. Data Not Collected	0	0	0	0	0	0	0
g. Total	254	79	18	154	3	0	0

Q11: Age

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Under 5	37		37	0	0
b. 5 - 12	32		32	0	0
c. 13 - 17	10		10	0	0
d. 18 - 24	18	13	5		0
e. 25 - 34	58	33	25		0
f. 35 - 44	59	46	13		0
g. 45 - 54	31	30	1		0
h. 55 - 61	6	6	0		0
i. 62+	3	3	0		0
j. Client Doesn't Know/Client Refused	0	0	0	0	0
k. Data Not Collected	0	0	0	0	0
l. Total	254	131	123	0	0

Q12a: Race

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. White	177	102	75	0	0
b. Black or African-American	59	23	36	0	0
c. Asian	4	0	4	0	0
d. American Indian or Alaska Native	4	3	1	0	0
e. Native Hawaiian or Other Pacific Islander	0	0	0	0	0
f. Multiple races	10	3	7	0	0
g. Client Doesn't Know/Client Refused	0	0	0	0	0
h. Data Not Collected	0	0	0	0	0
i. Total	254	131	123	0	0

Q12b: Ethnicity

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Non-Hispanic/non-Latino	240	124	116	0	0
b. Hispanic/Latino	14	7	7	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	0	0	0	0	0
e. Total	254	131	123	0	0

Q13a1: Physical and Mental Health Conditions at Entry

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	22	19	3	0	0
b. Alcohol abuse	5	4	1	0	0
c. Drug abuse	21	18	3	0	0
d. Both alcohol and drug abuse	3	3	0	0	0
e. Chronic health condition	9	9	0	0	0
f. HIV/AIDS and related diseases	1	1	0	0	0
g. Developmental disability	3	3	0	0	0
h. Physical disability	20	19	1	0	0

Q13b1: Physical and Mental Health Conditions at Exit

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	32	25	7	0	0
b. Alcohol abuse	1	0	1	0	0
c. Drug abuse	25	20	5	0	0
d. Both alcohol and drug abuse	16	15	1	0	0
e. Chronic health condition	15	13	2	0	0
f. HIV/AIDS and related diseases	1	1	0	0	0
g. Developmental disability	3	3	0	0	0
h. Physical disability	16	12	4	0	0

Q13c1: Physical and Mental Health Conditions for Stayers

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	6	5	1	0	0
b. Alcohol abuse	3	3	0	0	0
c. Drug abuse	2	1	1	0	0
d. Both alcohol and drug abuse	1	1	0	0	0
e. Chronic health condition	1	1	0	0	0
f. HIV/AIDS and related diseases	0	0	0	0	0
g. Developmental disability	2	2	0	0	0
h. Physical disability	3	3	0	0	0

Q14a: Domestic Violence History

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	175	131	44	0	0
b. No	0	0	0	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	0	0	0	0	0
e. Total	175	131	44	0	0

Q14b: Persons Fleeing Domestic Violence

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	169	127	42	0	0
b. No	6	4	2	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	0	0	0	0	0
e. Total	175	131	44	0	0

Q15: Living Situation

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Homeless situations					
a1. Emergency shelter	23	17	6	0	0
a2. Transitional housing for homeless persons	0	0	0	0	0
a3. Place not meant for human habitation	129	94	35	0	0
a4. Safe haven	0	0	0	0	0
a5. Interim housing	0	0	0	0	0
az. Total	152	111	41	0	0
b. Institutional settings					
b1. Psychiatric facility	0	0	0	0	0
b2. Substance abuse or detox center	0	0	0	0	0
b3. Hospital (non-psychiatric)	1	1	0	0	0
b4. Jail, prison or juvenile detention	0	0	0	0	0
b5. Foster care home or foster care group home	0	0	0	0	0
b6. Long-term care facility or nursing home	0	0	0	0	0
b7. Residential project or halfway house with no homeless criteria	0	0	0	0	0
bz. Total	1	1	0	0	0
c. Other locations					
c01. PH for homeless persons	1	0	1	0	0
c02. Owned by client, no subsidy	0	0	0	0	0
c03. Owned by client, with subsidy	0	0	0	0	0
c04. Rental by client, no subsidy	4	3	1	0	0
c05. Rental by client, with VASH subsidy	0	0	0	0	0
c06. Rental by client with GPD TIP subsidy	0	0	0	0	0
c07. Rental by client, with other subsidy	0	0	0	0	0
c08. Hotel or motel paid by client	0	0	0	0	0
c09. Staying or living with friend(s)	1	1	0	0	0
c10. Staying or living with family	3	2	1	0	0
c11. Client Doesn't Know/Client Refused	0	0	0	0	0
c12. Data Not Collected	13	13	0	0	0
cz. Total	22	19	3	0	0
d. Total	175	131	44	0	0

Q20a: Type of Non-Cash Benefit Sources

	At entry	At Latest Annual Assessment for Stayers	At Exit for Leavers
a. Supplemental Nutritional Assistance Program	124	0	111
b. WIC	0	0	2
c. TANF Child Care services	0	0	0
d. TANF transportation services	0	0	0
e. Other TANF-funded services	0	0	0
f. Other source	0	0	0

Q21: Health Insurance

	At entry	At Latest Annual Assessment for Stayers	At Exit for Leavers
a. MEDICAID health insurance	183	0	154
b. MEDICARE health insurance	2	0	4
c. State Children's Health Insurance	5	0	8
d. VA Medical Services	2	0	1
e. Employer-provided health insurance	4	0	6
f. Health insurance through COBRA	0	0	0
g. Private pay health insurance	1	0	0
h. State Health Insurance for Adults	8	0	6
i. Indian Health Services Program	0	0	0
j. Other	0	0	0
k. No health insurance	49	0	37
l. Client doesn't know/Client refused	1	0	0
m. Data not collected	1	0	0
n. Number of adult stayers not yet required to have an annual assessment		41	
o. 1 source of health insurance	203	0	173
p. More than 1 source of health insurance	1	0	3

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
a. 0 to 7 days	58	57	1
b. 8 to 14 days	25	25	0
c. 15 to 21 days	17	11	6
d. 22 to 30 days	15	11	4
e. 31 to 60 days	51	42	9
f. 61 to 90 days	24	17	7
g. 91 to 180 days	48	37	11
h. 181 to 365 days	16	13	3
i. 366 to 730 days (1-2 Yrs)	0	0	0
j. 731 to 1095 days (2-3 Yrs)	0	0	0
k. 1096 to 1460 days (3-4 Yrs)	0	0	0
l. 1461 to 1825 days (4-5 Yrs)	0	0	0
m. More than 1825 days (> 5Yrs)	0	0	0
n. Data Not Collected	0	0	0
o. Total	254	213	41

Q22c: RRH/PSH Length of Time between Project Start Date and Housing Move-in Date

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. 7 days or less	0	0	0	0	0
b. 8 to 14 days	0	0	0	0	0
c. 15 to 21 days	0	0	0	0	0
d. 22 to 30 days	0	0	0	0	0
e. 31 to 60 days	0	0	0	0	0
f. 61 to 180 days	0	0	0	0	0
g. 181 to 365 days	0	0	0	0	0
h. 366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	0	0	0	0	0
Average length of time to housing	0	0	0	0	0
Persons who were exited without move-in	0	0	0	0	0
I. Total	0	0	0	0	0

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	Witn Only Children	Unknown Household Type
a. 0 to 7 days	58	34	24	0	0
b. 8 to 14 days	25	12	13	0	0
c. 15 to 21 days	17	7	10	0	0
d. 22 to 30 days	15	8	7	0	0
e. 31 to 60 days	51	30	21	0	0
f. 61 to 90 days	24	13	11	0	0
g. 91 to 180 days	48	22	26	0	0
h. 181 to 365 days	16	5	11	0	0
i. 366 to 730 days (1-2 Yrs)	0	0	0	0	0
j. 731 to 1095 days (2-3 Yrs)	0	0	0	0	0
k. 1096 to 1460 days (3-4 Yrs)	0	0	0	0	0
l. 1461 to 1825 days (4-5 Yrs)	0	0	0	0	0
m. More than 1825 days (> 5Yrs)	0	0	0	0	0
n. Data Not Collected	0	0	0	0	0
o. Total	254	131	123	0	0

Q23a: Exit Destination – More Than 90 Days

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	6	4	2	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	18	3	15	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	2	0	2	0	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0
a11. Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
az. Total	26	7	19	0	0
b. Temporary destinations					
b1. Emergency shelter	10	6	4	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	4	2	2	0	0
b5. Staying with friends, temporary tenure	4	3	1	0	0
b6. Place not meant for human habitation	4	2	2	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	0	0	0	0	0
bz. Total	22	13	9	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	1	1	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
c5. Jail, prison or juvenile detention facility	1	1	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	2	2	0	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	0	0	0	0	0
d4. Client doesn't know/Client refused	0	0	0	0	0
d5. Data not collected (no exit interview completed)	0	0	0	0	0
dz. Total	0	0	0	0	0

e. Total	50	22	28	0	0
f1. Total persons exiting to positive housing destinations	26	7	19	0	0
f2. Total persons whose destinations excluded them from the calculation	0	0	0	0	0
f3. Percentage	52.00%	31.82%	67.86%	0.00%	0.00%

Q23b: Exit Destination – 90 Days or less

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	2	2	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	17	9	8	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	19	3	16	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	10	7	3	0	0
a10. Staying or living with friends, permanent tenure	1	1	0	0	0
a11. Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
az. Total	49	22	27	0	0
b. Temporary destinations					
b1. Emergency shelter	14	13	1	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	49	23	26	0	0
b5. Staying with friends, temporary tenure	6	6	0	0	0
b6. Place not meant for human habitation	30	19	11	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	2	0	2	0	0
bz. Total	101	61	40	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	5	0	5	0	0
c2. Psychiatric hospital or other psychiatric facility	1	1	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	1	1	0	0	0
c5. Jail, prison or juvenile detention facility	1	1	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	8	3	5	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	5	5	0	0	0
d4. Client doesn't know/Client refused	0	0	0	0	0
d5. Data not collected (no exit interview completed)	0	0	0	0	0
dz. Total	5	5	0	0	0

e. Total	163	91	72	0	0
f1. Total persons exiting to positive housing destinations	49	22	27	0	0
f2. Total persons whose destinations excluded them from the calculation	6	1	5	0	0
f3. Percentage	31.21%	24.44%	40.30%	0.00%	0.00%

Q23c: Exit Destination – All Persons

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	2	2	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	23	13	10	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	37	6	31	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	12	7	5	0	0
a10. Staying or living with friends, permanent tenure	1	1	0	0	0
a11. Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
az. Total	75	29	46	0	0
b. Temporary destinations					
b1. Emergency shelter	24	19	5	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	53	25	28	0	0
b5. Staying with friends, temporary tenure	10	9	1	0	0
b6. Place not meant for human habitation	34	21	13	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	2	0	2	0	0
bz. Total	123	74	49	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	5	0	5	0	0
c2. Psychiatric hospital or other psychiatric facility	1	1	0	0	0
c3. Substance abuse treatment facility or detox center	1	1	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	1	1	0	0	0
c5. Jail, prison or juvenile detention facility	2	2	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	10	5	5	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	5	5	0	0	0
d4. Client doesn't know/Client refused	0	0	0	0	0
d5. Data not collected (no exit interview completed)	0	0	0	0	0
dz. Total	5	5	0	0	0

e. Total	213	113	100	0	0
f1. Total persons exiting to positive housing destinations	75	29	46	0	0
f2. Total persons whose destinations excluded them from the calculation	6	1	5	0	0
f3. Percentage	36.23%	25.89%	48.42%	0.00%	0.00%

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Able to maintain the housing they had at project start--Without a subsidy	147	84	63	0	0
b. Able to maintain the housing they had at project start--With the subsidy they had at project start	10	1	9	0	0
c. Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	27	4	23	0	0
d. Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	4	4	0	0	0
e. Moved to new housing unit--With on-going subsidy	0	0	0	0	0
f. Moved to new housing unit--Without an on-going subsidy	3	2	1	0	0
g. Moved in with family/friends on a temporary basis	5	4	1	0	0
h. Moved in with family/friends on a permanent basis	0	0	0	0	0
i. Moved to a transitional or temporary housing facility or program	0	0	0	0	0
j. Client became homeless moving to a shelter or other place unfit for human habitation	6	6	0	0	0
k. Client went to jail/prison	0	0	0	0	0
l. Client died	0	0	0	0	0
m. Client doesn't know/Client refused	0	0	0	0	0
n. Data not collected (no exit interview completed)	10	8	2	0	0
o. Total	213	113	100	0	0

Q25a: Number of Veterans

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Chronically homeless veteran	0	0	0	0
b. Non-chronically homeless veteran	1	1	0	0
c. Not a veteran	253	130	123	0
d. Client Doesn't Know/Client Refused	0	0	0	0
e. Data Not Collected	0	0	0	0
f. Total	254	131	123	0

Q26b: Number of Chronically Homeless Persons by Household

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Chronically homeless	2	2	0	0	0
b. Not chronically homeless	238	116	122	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	14	13	1	0	0
e. Total	254	131	123	0	0

HUD ESG - CAPER

Run SAGE Export

Start Date	January 1, 2018
End Date	December 31, 2018
Reportable Days	365
Print Date	April 3, 2019

Q4a: Project Identifiers in HMIS

Organization name	GreenHouse17
Organization ID	EJ4912
Project name	Default Emergency shelter Location
Project ID	EJ4912P01
HMIS Project Type	1
Method of tracking ES	0
If HMIS Project ID = 6, is the Services Only affiliated with a residential project?	0
Identify the Project ID's of the housing projects this project is affiliated with	0

Q5a Report Validations Table

1. Total number of persons served	254
2. Number of adults (age 18 or over)	175
3. Number of children (under age 18)	79
4. Number of persons with unknown age	0
5. Number of leavers	213
6. Number of adult leavers	150
7. Number of adult and head of household leavers	150
8. Number of stayers	41
9. Number of adult stayers	25
10. Number of veterans	1
11. Number of chronically homeless persons	2
12. Number of youth under age 25	26
13. Number of parenting youth under age 25 with children	5
14. Number of adult heads of household	174
15. Number of child and unknown-age Heads of household	0
16. Heads of households and adult stayers in the project 365 days or more	0

Q6a. Data Quality: Personally Identifiable Information

	Client Doesn't Know / Refused	Information Missing	Data Issues	% of Error Rate
Name	0	0	0	0.00%
Social Security Number	0	0	0	0.00%
Date of birth	0	0	0	0.00%
Race	0	0		0.00%
Ethnicity	0	0		0.00%
Gender	0	0		0.00%
Overall Score				0.00%

Q6b. Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	0	0.00%
Project Entry Date	0	0.00%
Relationship to Head of Household	0	0.00%
Client Location	0	0.00%
Disabling Condition	0	0.00%

Q6c. Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	0	0.00%
Income and Sources at Entry	0	0.00%
Income and Sources at Annual Assessment	0	0.00%
Income and Sources at Exit	0	0.00%

Q6d. Data Quality Chronic Homelessness

	Count of total records	Missing time in institution	Missing time in housing	Approximate Date started DK/R/missing	Number of times DK/R/missing	Number of months DK/R/missing	% of records unable to calculate
ES, SH, Street Outreach	174			0	0	0	0.00%
TH	0	0	0	0	0	0	0.00%
PH (all)	0	0	0	0	0	0	0.00%
TOTAL	174						0.00%

Q6e. Data Quality: Timeliness

	Number of Project Entry Records	Number of Project Exit Records
0 days	254	228
1-3 days	0	0
4-6 days	0	0
7-10 days	0	0
11+ days	0	0

Q6f. Data Quality: Inactive Records: Street Outreach and Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)			
Bed Night (All clients in ES - NBN)			

Q7a: Number of Persons Served

	a. Total	b. Without children	c. With children and adults	d. With only children	e. Unknown household type
a. Adults	175	131	44		0
b. Children	79		79	0	0
c. Client Doesn't Know/ Client Refused	0	0	0	0	0
d. Data Not Collected	0	0	0	0	0
e. Total	254	131	123	0	0

Q8a. Number of Households Served

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
Total Households	174	130	44	0	0

Q8b: Point-in-Time Count of Households on the Last Wednesday

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
January	21	12	9	0	0
April	22	14	8	0	0
July	27	23	4	0	0
October	23	15	8	0	0

Q9a: Number of Persons Contacted

	Total	a. First contact - NOT staying on the Streets ES or SH	b. First contact - WAS staying on Streets ES or SH	c. First contact - Worker unable to determine
a1. Contacted once?	0	0	0	0
a2. Contacted 2-5 times?	0	0	0	0
a3. Contacted 6-9 times?	0	0	0	0
a4. Contacted 10 or more times?	0	0	0	0
az. Total persons contacted	0	0	0	0

Q9b: Number of Persons Engaged

	Total	a. First contact - NOT staying on the Streets ES or SH	b. First contact - WAS staying on Streets ES or SH	c. First contact - Worker unable to determine
b1. Engaged after 1 contact?	0	0	0	0
b2. Engaged after 2-5 contacts?	0	0	0	0
b3. Engaged after 6-9 contacts?	0	0	0	0
b4. Engaged after 10 or more contacts?	0	0	0	0
bz. Total persons engaged	0	0	0	0
c. Rate of engagement (%)	0.00%	0.00%	0.00%	0.00%

Q10a: Gender of Adults

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Male	0	0	0	0
b. Female	173	129	44	0
c. Transgender Male to Female	2	2	0	0
d. Transgender Female to Male	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0
f. Client Doesn't Know/Client Refused	0	0	0	0
g. Data Not Collected	0	0	0	0
h. Total	175	131	44	0

Q10b: Gender of Children

	Total	a. With children and adults	b. With only children	c. Unknown household type
a. Male	44	44	0	0
b. Female	35	35	0	0
c. Transgender Male to Female	0	0	0	0
d. Transgender Female to Male	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0
f. Client Doesn't Know/Client Refused	0	0	0	0
g. Data Not Collected	0	0	0	0
h. Total	79	79	0	0

Q10c: Gender of Persons Missing Age Information

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Male	0	0	0	0	0
b. Female	0	0	0	0	0
c. Transgender Male to Female	0	0	0	0	0
d. Transgender Female to Male	0	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0	0
f. Client Doesn't Know/Client Refused	0	0	0	0	0
g. Data Not Collected	0	0	0	0	0
h. Total	0	0	0	0	0

Q10d: Gender by Age Ranges

	Total	a. Under age 18	b. Age 18-24	c. Age 25-61	d. Age 62 and over	e. Client Doesn't Know/Client Refused	f. Data not collected
a. Male	44	44	0	0	0	0	0
b. Female	208	35	16	154	3	0	0
c. Trans female (MTF or male to female)	2	0	2	0	0	0	0
d. Trans male (FTM or female to male)	0	0	0	0	0	0	0
e. Gender non-conforming (i.e. not exclusively male or female)	0	0	0	0	0	0	0
f. Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
g. Data Not Collected	0	0	0	0	0	0	0
g. Total	254	79	18	154	3	0	0

Q11: Age

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Under 5	37		37	0	0
b. 5 - 12	32		32	0	0
c. 13 - 17	10		10	0	0
d. 18 - 24	18	13	5		0
e. 25 - 34	58	33	25		0
f. 35 - 44	59	46	13		0
g. 45 - 54	31	30	1		0
h. 55 - 61	6	6	0		0
i. 62+	3	3	0		0
j. Client Doesn't Know/Client Refused	0	0	0	0	0
k. Data Not Collected	0	0	0	0	0
l. Total	254	131	123	0	0

Q12a: Race

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. White	177	102	75	0	0
b. Black or African-American	59	23	36	0	0
c. Asian	4	0	4	0	0
d. American Indian or Alaska Native	4	3	1	0	0
e. Native Hawaiian or Other Pacific Islander	0	0	0	0	0
f. Multiple races	10	3	7	0	0
g. Client Doesn't Know/Client Refused	0	0	0	0	0
h. Data Not Collected	0	0	0	0	0
i. Total	254	131	123	0	0

Q12b: Ethnicity

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Non-Hispanic/non-Latino	240	124	116	0	0
b. Hispanic/Latino	14	7	7	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	0	0	0	0	0
e. Total	254	131	123	0	0

Q13a1: Physical and Mental Health Conditions at Entry

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	22	19	3	0	0
b. Alcohol abuse	5	4	1	0	0
c. Drug abuse	21	18	3	0	0
d. Both alcohol and drug abuse	3	3	0	0	0
e. Chronic health condition	9	9	0	0	0
f. HIV/AIDS and related diseases	1	1	0	0	0
g. Developmental disability	3	3	0	0	0
h. Physical disability	20	19	1	0	0

Q13b1: Physical and Mental Health Conditions at Exit

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	32	25	7	0	0
b. Alcohol abuse	1	0	1	0	0
c. Drug abuse	25	20	5	0	0
d. Both alcohol and drug abuse	16	15	1	0	0
e. Chronic health condition	15	13	2	0	0
f. HIV/AIDS and related diseases	1	1	0	0	0
g. Developmental disability	3	3	0	0	0
h. Physical disability	16	12	4	0	0

Q13c1: Physical and Mental Health Conditions for Stayers

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	6	5	1	0	0
b. Alcohol abuse	3	3	0	0	0
c. Drug abuse	2	1	1	0	0
d. Both alcohol and drug abuse	1	1	0	0	0
e. Chronic health condition	1	1	0	0	0
f. HIV/AIDS and related diseases	0	0	0	0	0
g. Developmental disability	2	2	0	0	0
h. Physical disability	3	3	0	0	0

Q14a: Domestic Violence History

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	175	131	44	0	0
b. No	0	0	0	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	0	0	0	0	0
e. Total	175	131	44	0	0

Q14b: Persons Fleeing Domestic Violence

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	169	127	42	0	0
b. No	6	4	2	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	0	0	0	0	0
e. Total	175	131	44	0	0

Q15: Living Situation

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Homeless situations					
a1. Emergency shelter	23	17	6	0	0
a2. Transitional housing for homeless persons	0	0	0	0	0
a3. Place not meant for human habitation	129	94	35	0	0
a4. Safe haven	0	0	0	0	0
a5. Interim housing	0	0	0	0	0
az. Total	152	111	41	0	0
b. Institutional settings					
b1. Psychiatric facility	0	0	0	0	0
b2. Substance abuse or detox center	0	0	0	0	0
b3. Hospital (non-psychiatric)	1	1	0	0	0
b4. Jail, prison or juvenile detention	0	0	0	0	0
b5. Foster care home or foster care group home	0	0	0	0	0
b6. Long-term care facility or nursing home	0	0	0	0	0
b7. Residential project or halfway house with no homeless criteria	0	0	0	0	0
bz. Total	1	1	0	0	0
c. Other locations					
c01. PH for homeless persons	1	0	1	0	0
c02. Owned by client, no subsidy	0	0	0	0	0
c03. Owned by client, with subsidy	0	0	0	0	0
c04. Rental by client, no subsidy	4	3	1	0	0
c05. Rental by client, with VASH subsidy	0	0	0	0	0
c06. Rental by client with GPD TIP subsidy	0	0	0	0	0
c07. Rental by client, with other subsidy	0	0	0	0	0
c08. Hotel or motel paid by client	0	0	0	0	0
c09. Staying or living with friend(s)	1	1	0	0	0
c10. Staying or living with family	3	2	1	0	0
c11. Client Doesn't Know/Client Refused	0	0	0	0	0
c12. Data Not Collected	13	13	0	0	0
cz. Total	22	19	3	0	0
d. Total	175	131	44	0	0

Q20a: Type of Non-Cash Benefit Sources

	At entry	At Latest Annual Assessment for Stayers	At Exit for Leavers
a. Supplemental Nutritional Assistance Program	124	0	111
b. WIC	0	0	2
c. TANF Child Care services	0	0	0
d. TANF transportation services	0	0	0
e. Other TANF-funded services	0	0	0
f. Other source	0	0	0

Q21: Health Insurance

	At entry	At Latest Annual Assessment for Stayers	At Exit for Leavers
a. MEDICAID health insurance	183	0	154
b. MEDICARE health insurance	2	0	4
c. State Children's Health Insurance	5	0	8
d. VA Medical Services	2	0	1
e. Employer-provided health insurance	4	0	6
f. Health insurance through COBRA	0	0	0
g. Private pay health insurance	1	0	0
h. State Health Insurance for Adults	8	0	6
i. Indian Health Services Program	0	0	0
j. Other	0	0	0
k. No health insurance	49	0	37
l. Client doesn't know/Client refused	1	0	0
m. Data not collected	1	0	0
n. Number of adult stayers not yet required to have an annual assessment		41	
o. 1 source of health insurance	203	0	173
p. More than 1 source of health insurance	1	0	3

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
a. 0 to 7 days	58	57	1
b. 8 to 14 days	25	25	0
c. 15 to 21 days	17	11	6
d. 22 to 30 days	15	11	4
e. 31 to 60 days	51	42	9
f. 61 to 90 days	24	17	7
g. 91 to 180 days	48	37	11
h. 181 to 365 days	16	13	3
i. 366 to 730 days (1-2 Yrs)	0	0	0
j. 731 to 1095 days (2-3 Yrs)	0	0	0
k. 1096 to 1460 days (3-4 Yrs)	0	0	0
l. 1461 to 1825 days (4-5 Yrs)	0	0	0
m. More than 1825 days (> 5Yrs)	0	0	0
n. Data Not Collected	0	0	0
o. Total	254	213	41

Q22c: RRH/PSH Length of Time between Project Start Date and Housing Move-in Date

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. 7 days or less	0	0	0	0	0
b. 8 to 14 days	0	0	0	0	0
c. 15 to 21 days	0	0	0	0	0
d. 22 to 30 days	0	0	0	0	0
e. 31 to 60 days	0	0	0	0	0
f. 61 to 180 days	0	0	0	0	0
g. 181 to 365 days	0	0	0	0	0
h. 366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	0	0	0	0	0
Average length of time to housing	0	0	0	0	0
Persons who were exited without move-in	0	0	0	0	0
I. Total	0	0	0	0	0

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	Witn Only Children	Unknown Household Type
a. 0 to 7 days	58	34	24	0	0
b. 8 to 14 days	25	12	13	0	0
c. 15 to 21 days	17	7	10	0	0
d. 22 to 30 days	15	8	7	0	0
e. 31 to 60 days	51	30	21	0	0
f. 61 to 90 days	24	13	11	0	0
g. 91 to 180 days	48	22	26	0	0
h. 181 to 365 days	16	5	11	0	0
i. 366 to 730 days (1-2 Yrs)	0	0	0	0	0
j. 731 to 1095 days (2-3 Yrs)	0	0	0	0	0
k. 1096 to 1460 days (3-4 Yrs)	0	0	0	0	0
l. 1461 to 1825 days (4-5 Yrs)	0	0	0	0	0
m. More than 1825 days (> 5Yrs)	0	0	0	0	0
n. Data Not Collected	0	0	0	0	0
o. Total	254	131	123	0	0

Q23a: Exit Destination – More Than 90 Days

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	6	4	2	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	18	3	15	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	2	0	2	0	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0
a11. Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
az. Total	26	7	19	0	0
b. Temporary destinations					
b1. Emergency shelter	10	6	4	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	4	2	2	0	0
b5. Staying with friends, temporary tenure	4	3	1	0	0
b6. Place not meant for human habitation	4	2	2	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	0	0	0	0	0
bz. Total	22	13	9	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	1	1	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
c5. Jail, prison or juvenile detention facility	1	1	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	2	2	0	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	0	0	0	0	0
d4. Client doesn't know/Client refused	0	0	0	0	0
d5. Data not collected (no exit interview completed)	0	0	0	0	0
dz. Total	0	0	0	0	0

e. Total	50	22	28	0	0
f1. Total persons exiting to positive housing destinations	26	7	19	0	0
f2. Total persons whose destinations excluded them from the calculation	0	0	0	0	0
f3. Percentage	52.00%	31.82%	67.86%	0.00%	0.00%

Q23b: Exit Destination – 90 Days or less

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	2	2	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	17	9	8	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	19	3	16	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	10	7	3	0	0
a10. Staying or living with friends, permanent tenure	1	1	0	0	0
a11. Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
az. Total	49	22	27	0	0
b. Temporary destinations					
b1. Emergency shelter	14	13	1	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	49	23	26	0	0
b5. Staying with friends, temporary tenure	6	6	0	0	0
b6. Place not meant for human habitation	30	19	11	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	2	0	2	0	0
bz. Total	101	61	40	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	5	0	5	0	0
c2. Psychiatric hospital or other psychiatric facility	1	1	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	1	1	0	0	0
c5. Jail, prison or juvenile detention facility	1	1	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	8	3	5	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	5	5	0	0	0
d4. Client doesn't know/Client refused	0	0	0	0	0
d5. Data not collected (no exit interview completed)	0	0	0	0	0
dz. Total	5	5	0	0	0

e. Total	163	91	72	0	0
f1. Total persons exiting to positive housing destinations	49	22	27	0	0
f2. Total persons whose destinations excluded them from the calculation	6	1	5	0	0
f3. Percentage	31.21%	24.44%	40.30%	0.00%	0.00%

Q23c: Exit Destination – All Persons

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	2	2	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	23	13	10	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	37	6	31	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	12	7	5	0	0
a10. Staying or living with friends, permanent tenure	1	1	0	0	0
a11. Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
az. Total	75	29	46	0	0
b. Temporary destinations					
b1. Emergency shelter	24	19	5	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	53	25	28	0	0
b5. Staying with friends, temporary tenure	10	9	1	0	0
b6. Place not meant for human habitation	34	21	13	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	2	0	2	0	0
bz. Total	123	74	49	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	5	0	5	0	0
c2. Psychiatric hospital or other psychiatric facility	1	1	0	0	0
c3. Substance abuse treatment facility or detox center	1	1	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	1	1	0	0	0
c5. Jail, prison or juvenile detention facility	2	2	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	10	5	5	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	5	5	0	0	0
d4. Client doesn't know/Client refused	0	0	0	0	0
d5. Data not collected (no exit interview completed)	0	0	0	0	0
dz. Total	5	5	0	0	0

e. Total	213	113	100	0	0
f1. Total persons exiting to positive housing destinations	75	29	46	0	0
f2. Total persons whose destinations excluded them from the calculation	6	1	5	0	0
f3. Percentage	36.23%	25.89%	48.42%	0.00%	0.00%

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Able to maintain the housing they had at project start--Without a subsidy	147	84	63	0	0
b. Able to maintain the housing they had at project start--With the subsidy they had at project start	10	1	9	0	0
c. Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	27	4	23	0	0
d. Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	4	4	0	0	0
e. Moved to new housing unit--With on-going subsidy	0	0	0	0	0
f. Moved to new housing unit--Without an on-going subsidy	3	2	1	0	0
g. Moved in with family/friends on a temporary basis	5	4	1	0	0
h. Moved in with family/friends on a permanent basis	0	0	0	0	0
i. Moved to a transitional or temporary housing facility or program	0	0	0	0	0
j. Client became homeless moving to a shelter or other place unfit for human habitation	6	6	0	0	0
k. Client went to jail/prison	0	0	0	0	0
l. Client died	0	0	0	0	0
m. Client doesn't know/Client refused	0	0	0	0	0
n. Data not collected (no exit interview completed)	10	8	2	0	0
o. Total	213	113	100	0	0

Q25a: Number of Veterans

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Chronically homeless veteran	0	0	0	0
b. Non-chronically homeless veteran	1	1	0	0
c. Not a veteran	253	130	123	0
d. Client Doesn't Know/Client Refused	0	0	0	0
e. Data Not Collected	0	0	0	0
f. Total	254	131	123	0

Q26b: Number of Chronically Homeless Persons by Household

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Chronically homeless	2	2	0	0	0
b. Not chronically homeless	238	116	122	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	14	13	1	0	0
e. Total	254	131	123	0	0

Attachment 5.1.5 Minimal Requirements for Guests, excerpts from Resident Welcome Packet

Basic Communal Living Guidelines

For the emotional, mental, and physical safety of all residents, both young and adult, we must prohibit all alcohol and illegal drugs from the shelter. Also, we require all medications and weapons—such as guns, knives, etc.—to be turned into the front office. If you have weapons, we are happy to store them or help you determine a safe place outside of shelter for storage.

Should you struggle with substance abuse, we hope you will feel safe to inform us of your needs so we can support your sobriety goals or address your needs to use safely. We are not here to judge or make your life decisions; however, substance use can affect the community. We hope you will honor keeping all illegal substances out of the shelter.

For safety reasons, please keep all windows closed and locked. Please exit the building through the front lobby doors or the dining hall doors. Use the sign in and out log so we know whether you and your children are in the building in cases of emergency.

We know that keeping up with your "littles" can be really difficult in a large facility with long hallways and big outdoor spaces. Please know that you are responsible for supervising your children. Typically many adults are around to assist you, but you may get called to come and find your little occasionally should they escape you. Although lots of eyes are around, the only reliable eyes are yours.

Because many children have been exposed to physical violence we ask you to refrain from using physical violence or harsh verbal language in order to protect the trauma of your, as well as other, children that reside in shelter.

One of most controversial issues in shelter has historically been around chores. All people have their own threshold for cleanliness. As a courtesy please pick up after yourself, wash your own dishes, and take an extra minute to pick up toys or anything you see out of place. This is your home; however, your home is full of guests so taking extra steps goes a long way. A chore schedule is posted on the front office door weekly. Most chores take 30 minutes or less (much less time than cleaning your own home). You are responsible for your chore, bedroom, and for helping to keep the shelter clean.

Attachment 5.1.5 Minimal Requirements for Guests, excerpts from Resident Welcome Packet

We ask that you try to return to shelter on the last shuttle or by 9 pm every evening. On the rare occasion you may be running late, work late, or have an emergency occur, we ask that you call us and let us know you are safe but your plans have changed. If you do not call us by 9pm we will be reaching out to your emergency contacts to make sure you are safe and well. If we are unable to reach you by 9pm the following day we will depart you from the program. We will bag up and hold your belongings for two weeks, after which they will be donated to Goodwill.

If you are departed please know you can call us anytime, be reassessed for shelter or receive all of our non-residential support and services.

Although most folks that live here are very honest, occasionally we have had personal items turn up missing. We are not responsible for your personal items; however, we provide lockers and locks for money and other valuables you would like to protect. Please see an advocate for padlocks and locker assignment and return the padlock when you depart from shelter so that we may have for future residents.

To you beautiful smokers, the back porch smoking area is the primary place to smoke. We know that we are on 40 acres but we ask that you refrain from smoking on the front porch, use cigarette disposal towers, and that you please, please do not use mother earth as an ash tray. Smoking is allowed on the back porch 24/7 but please note that if an advocate feels there is a safety concern, residents will be directed to be in the building until the safety issue is resolved.

Another controversial issue often stems around how mothers parent their children. Try to remember that everyone has a story, background, and life experiences that impact how we parent. Try not to assume the worst, instead help a struggling mom keep up. It is not easy to keep up when one is exhausted themselves from trauma. Help one another. Children can use a village!! If concerns rise to the belief that maybe a child is being hurt, please report to staff for appropriate steps. The villagers must help, support, not judge, make allowances for trauma, and protect all at the same time. We are always available to help with concerns.

Quiet Time for all Residents and Children is 9 pm

Attachment 5.1.5 - Low-barrier to Service – Excerpt from the KCADV Member Program Service Standards, pgs 26-27.

IV. Program Policy Issues

Eligibility

A. Premise:

This policy assures equal provision of services to domestic violence clients and their dependents. Each domestic violence shelter shall assure that services are available to clients in the area development district in which the agency is located and shall accept referrals on a statewide basis if adequate capacity is available. Each domestic violence shelter shall cooperate with other domestic violence agencies on a statewide basis and may provide services to a client of another area development district in an emergency situation such as a temporary closure due to extreme weather or loss of power to utilities for example.

B. Criteria:

1. Persons eligible for the services of domestic violence programs include domestic violence victims and their legal dependents. Programs provide services to adults, emancipated minors, or minors seeking services for themselves who have a parent's, de facto custodian's or a guardian's permission to receive services. In addition, persons seeking services must:
    - Willingly agree to abide by program guidelines; and
    - Have the ability to take primary care of themselves and their dependents within a communal living facility.
2. Programs provide services (within the above guidelines) regardless of race, religion, color, national origin, gender, age, mental or physical disability, sexual orientation, citizenship, immigration status, marital status, or language spoken.
3. Programs provide services to eligible male victims. This may be done through collaboration with other organizations. Each program shall maintain a written policy committing to providing services to eligible male victims and develop protocols outlining the location(s) and methods by which shelter, advocacy/counseling, and other services are delivered to male victims needing services.

- No minor dependent males or females with their parent or guardian are denied access to services.

C. Special Needs and Circumstances:

1. *Alcohol or drug abuse and addictions:* Domestic violence programs shall not withhold services to persons who use alcohol or drugs offsite, solely based on the use of alcohol or substances. Programs shall provide a written policy demonstrating how repetitive substance/alcohol use, or the demonstration of behaviors incongruent with community living, may affect continued stay in shelter or limit services available to the resident. Programs are prohibited from drug testing residents requesting shelter or living in shelter.
2. In cases where clients require assisted living, eligibility is not withheld, but residential services may be made available through coordinated efforts between domestic violence program staff and other identified service providers.

D. Length of Stay:

1. Programs offer temporary shelter in a safe, secure facility. Clients are informed of any criteria that may impact or shorten this stay.
2. Once safety issues are resolved, length of stay is determined by the client's progress toward meeting self-identified goals.
3. Length of stay shall not be pre-determined (e.g. a "30 day stay"); however, a program utilizing phases or stages within its emergency shelter, may provide information to a client on the average time spent within each phase/stage with the understanding that the information is designed to help the client know what to expect as she moves forward in meeting her self-identified goals.
4. Reasons for limiting length of stay are documented in the case file and shared with the client in sufficient time for her to make other safe arrangements.

E. Repetitive Admissions:

1. Programs do not discriminate against a client by limiting the number of times of reentry or by requiring a time limit between re-entry. Programs do not maintain a "no readmit" list.

Attachments 5.1.5 – No fee documentation - Kentucky Coalition Against Domestic Violence, Member Program Service Standards, pg 43.

Emergency Shelter

Temporary lodging in a safe, secure facility for victims and their children. Situations may arise that require the placement of clients in alternative lodging.

A. Premise:

The volatile nature of intimate partner violence makes it imperative that victims have immediate access to a secure environment free from physical, emotional, and verbal abuse. Domestic violence programs provide an opportunity for victims and their children to gain information about the dynamics of domestic violence, explore their options in a violence-free atmosphere, and break the isolation and silence that accompanies an abusive relationship.

B. Criteria:

1. Domestic violence programs provide access, admittance and residence in temporary shelters for victims of domestic violence and their children free of charge, 24 hours a day, every day of the year.
2. On-site staff coverage is provided 24 hours a day, 7 days a week.
3. The first priority of the staff is to be responsive and accessible to a resident or crisis line caller.
4. Each domestic violence program shall establish a protocol ensuring that adequate staff is available during emergencies. A supervisor or designee shall be available in some manner of contact that allows for immediate response.
5. Each client has access to:
    - An emergency shelter that is structurally safe and accommodates the particular security concerns of domestic violence victims.
    - Emergency food, clothing, and hygiene items free of charge to clients and their dependent children. When medical services are needed the program helps clients access services.
6. Domestic violence shelters ensure that staff members:

Green House17

Nurturing lives
harmed by intimate partner abuse.

ATTACHMENT 5.1.5
Other Shelter Funding Sources

A. **KENTUCKY COALITION AGAINST DOMESTIC VIOLENCE (KCADV)** – Subcontract received as state-designated primary domestic violence service provider in the Bluegrass Area Development District. Includes state support from the Kentucky General Fund and Kentucky Trust & Agency, as well as U.S. Department of Health and Human Services funding received via the Family Violence Prevention & Services Act (FVPSA) and Temporary Assistance for Needy Families (TANF).

B. **VICTIMS OF CRIME ACT (VOCA)** – Federal pass-thru funding received via annual competitive application to the Kentucky Justice and Public Safety Cabinet to support shelter personnel, travel, and operation.

C. **VIOLENCE AGAINST WOMEN ACT (VAWA) STOP Formula** Grant – Federal pass-thru funding received via annual competitive application to the Kentucky Justice and Public Safety Cabinet to support legal services for victims living in emergency shelter.

D. **OFFICE OF VIOLENCE AGAINST WOMEN (OVW) TRANSTIONAL HOUSING FOR VICTIMS OF DOMESTIC VIOLENCE GRANT** – Federal funding to support delivery of supportive housing service for victims of domestic violence.

E. **EMERGENCY SOLUTIONS GRANT (ESG**) – Shelter Component – Federal pass-thru funding received via annual competitive application to LFUCG Special Grants and Programs Office to support shelter operations.

F. **UNITED WAY OF THE BLUEGRASS –** Funding supports shelter operations and integration of innovative nature-based healing programming with traditional services for victims of domestic violence.

G. **HEART OF KENTUCKY UNITED WAY** – Funding supports shelter operations.

H. **BEREA COLLEGE APPLACHIAN FUND** – Funding supports shelter operations.

I. **FARM SOCIAL ENTERPRISE –** Funding generated from sales of value-added products from the farm on the property that surrounds the emergency shelter supports nature-based healing and stability services, as well as a portion of shelter operations.

J. **DONATIONS AND FUNDRAISING –** Funding received from individuals, corporations, faith groups, foundations, and special events supports shelter personnel and operations.

K. **IN-KIND DONATIONS –** Estimated market value of non-perishable food and hygiene supplies collected during annual statewide donation drive for domestic violence shelters.