# PART III

# Invitation to Bid No. 158-2018

# 2019 Capacity Assurance Program Flow Monitoring Field Services

| Place: | Lexington, Kentucky |
|--------|---------------------|
| Date:  | December 6, 2018    |

FORM OF PROPOSAL

This Proposal Submitted by

ADS LLC

340 The Bridge Street, Suite 204, Huntsville, AL 35806 (Name and Address of Bidding Contractor)

(Hereinafter called "Bidder"), organized and existing under the laws of the State of DE \_\_\_\_, doing business as ADS Environmental Services \_\_\_\_ "a corporation," "a partnership", or an "individual" as applicable.

To:

1.

Lexington-Fayette Urban County Government

(Hereinafter called "OWNER") Office of the Director of Purchasing 200 East Main Street, 3rd Floor

Lexington, KY 40507

# Gentlemen:

4

The Bidder. compliance in with your Invitation for Bids Flow Monitoring Field Services having examined the Plans and Specifications with related documents, having examined the site for proposed Work, and being familiar with all of the conditions surrounding the construction of the proposed Project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the Project in accordance with the Contract Documents, within the time set forth therein, and at the lump sum and/or unit prices stated hereinafter. These prices are to cover all expenses incurred in performing the Work required under the Contract Documents, of which this proposal is a part. The OWNER will issue work orders for work to be performed under this Contract.

BIDDER hereby agrees to commence work under this contract on or before a date to be specified in the Notice to Proceed and to fully complete the project within the time provided in the Purchase Order or Work Orders issued by the OWNER. BIDDER further agrees to pay liquidated damages, the sum of \$\( \frac{400}{2} \) for each consecutive calendar day thereafter.

The Bidder hereby acknowledges receipt of the following addenda:

| Addendum No. | Date | NONE |
|--------------|------|------|
| Addendum No. | Date |      |
| Addendum No. | Date |      |
| Addendum No. |      |      |
| Addendum No. | Date |      |
| Addendum No  | Date |      |
| Addendum No  | Date |      |
| Addendum No  | Date |      |

Insert above the number and the date of any Addendum issued and received. If none has been issued and received, the word "NONE" should be inserted.

# 2. <u>LEGAL STATUS OF BIDDER</u>

| Bidde           | r ADS LLC  |
|-----------------|--|
| Date _          | December 6, 2018   |
| * 1.            | A corporation duly organized and doing business under the laws of the State or DE for whom Joseph J. Goustin bearing the official title of Assistant Treasurer whose signature is affixed to this Bid/Proposal, is duly authorized to execute contracts. |
| <del>: 2.</del> | A Partnership, all of the members of which, with addresses are: (Designate general partners as such)   |
|                 |  |
|                 |  |
|                 |  |
| <del>3.</del>   | An individual, whose signature is affixed to this Bid/Proposal (please print name)   |
|                 |  |
|                 | *(The Bidder shall fill out the appropriate form and strike out the other two.)  |

# 3. <u>BIDDERS AFFIDAVIT</u>

|   | penalty of perjury as follows:   |  |  |  |  |  |
|---|--|--|--|--|--|--|
| 1.  | His/her name is Joseph J. Goustin and he/she is the individual submitting the bid or is the authorized representative of ADS LLC   |  |  |  |  |  |
|   | , the entity submitting the bid (hereinafter   |  |  |  |  |  |
|   | referred to as "Bidder").  |  |  |  |  |  |
| 2.  | Bidder will pay all taxes and fees, which are owed to the Lexington-Fayette Urban County Government at the time the bid is submitted, prior to award of the contract and will maintain a "current" status in regard to those taxes and fees during the life of the contract.   |  |  |  |  |  |
| 3.  | Bidder will obtain a Lexington-Fayette Urban County Government business license, if applicable, prior to award of the contract.  |  |  |  |  |  |
| 4.  | 4. Bidder has authorized the Division of Central Purchasing to verify the above-mentioned information with the Division of Revenue and to disclose to the Urban County Council that taxes and/or fees are delinquent or that a business license has not been obtained.   |  |  |  |  |  |
| 5.  |  |  |  |  |  |  |
| 6. Bidder has not knowingly violated any provision of Chapter 25 of the Lexingto Fayette Urban County Government Code of Ordinances, known as the "Ethics Act." |  |  |  |  |  |  |
| 7.  | Bidder acknowledges that "knowingly" for purposes of this Affidavit means, with respect to conduct or to circumstances described by a statute or ordinance defining an offense, that a person is aware or should have been aware that his conduct is of that nature or that the circumstance exists.  Further, Affiant sayeth naught.  (Affiant) |  |  |  |  |  |
| STATE OF  | Alabama  |  |  |  |  |  |
| COUNTY OF   | Madison  |  |  |  |  |  |
| The foregoing   | instrument was subscribed, sworn to and acknowledged before me by  |  |  |  |  |  |
| Joseph  | J. Goustin on this the 6th day of December , 2018.   |  |  |  |  |  |
| My Commission   | on expires:  Angust 23, 2022  MINIMUM  |  |  |  |  |  |
|   | NOTARY PUBLIC, STATE AT LARGE  |  |  |  |  |  |

# 4. BID SCHEDULE – SCHEDULE OF VALUES

The Bidder agrees to perform all the Work described in the Specifications and shown on the Plans for the following proposed lump sum and/or unit prices, if applicable, which shall include the furnishing of all labor, materials, supplies, equipment and/or vehicle usage, services, all items of cost, overhead, taxes (federal, state, local), and profit for the Contractor and any Subcontractor involved, within the time set forth herein. If unit prices are applicable, Bidder must make the extensions and additions showing the total amount of bid.

Form of proposal must include unit bid prices written in words, unit price written in numbers and total amount bid (unit price x quantity) per line item OR bid may be considered non-responsive. In case of price discrepancy, unit bid price written in words will prevail followed by unit price written in numbers then total amount bid per line item.

If a discrepancy between the unit price and the item total exists, the unit price prevails except:

If the unit price is illegible, omitted, or the same as the item total, item total prevails and the unit price is the quotient of the item total and the quantity.

If the unit price and the item total are illegible or are omitted, the bid may be determined nonresponsive. If a lump sum total price is illegible or is omitted, the bid may be determined nonresponsive.

For a lump sum based bid, the item total is the bid amount the Division uses for bid comparison.

For a unit price based bid, the sum of the item totals is the bid amount the Division uses for bid comparison.

The LFUCG's decision on the bid amount is final.

The contract, if awarded, will be on the basis of materials and equipment specified in the specifications without consideration of possible substitute or "or equal" items.

The estimated quantities of items of unit price work are not guaranteed and are solely for the purpose of comparison of bids and determining an initial Contract price. Determination of the actual quantities and classification of unit price work performed by the Contractor will be made by the Engineer in accordance with the General Conditions.

| Item<br>No. | Description w/Unit Bid Price Written in Words   | Estimated Quantity | Unit            | Unit Price       | Total Bid<br>Amount |
|-------------|---|--------------------|-----------------|------------------|---------------------|
| 1.          | Installation, Removal & Calibration of Temporary Flow Meter for five hundred Zero Cents (per Each)  Dollars and           | 93                 | Each            | \$ <u>500.00</u> | \$46,500.00         |
| 2.          | Operation & Maintenance of Temporary Flow  Meter for  six hundred ninety-five Dollars and  zero Cents (per Meter-month)   | 372                | Meter-<br>month | \$ <u>695.00</u> | \$ 258,540.00       |
| 3.          | Installation, Removal & Calibration of Temporary Rain Gage for two hundred seventy-five Dollars and zero Cents (per Each) | 12                 | Each            | \$275.00         | \$_3,300.00         |

| Item<br>No. | Description w/Unit Bid Price Written in Words  | Estimated Quantity | Unit           | Unit Price         | Total Bid<br>Amount |
|-------------|--|--------------------|----------------|--------------------|---------------------|
| 4.          | Operation & Maintenance of Temporary Rain Gage for two hundred Dollars and zero Cents (per Gage-month) | 48                 | Gage-<br>month | \$_200.00          | \$ 9,600.00         |
| 5.          | Monthly Data Packet for one thousand two hundred seventy-five Dollars and zero Cents (per Each)        | 4                  | Each           | \$ <u>1,275.00</u> | \$_5,100.00         |
| 6.          | Final Report for one thousand nine hundred fifty Dollars and zero Cents (per Each)                     | I                  | Each           | \$_1,950.00        | \$_1,950.00         |
| 7.          | Kickoff/Progress Meetings for zero Dollars and zero Cents (per Each)                                   | 4                  | Each           | \$ <u>0</u>        | \$ <u>0</u>         |

| TOTAL OF ALL BID PRICES FOR 158-2018                | Project (Items 1 through 30) in words and figures. |
|---|--|
| In case of discrepancy, the amount shown in words w | vill govern.                                       |
| three hundred twenty-five thousand, n               |  |
|   | (\$ 325,900.00 ).                                  |

The quantities indicated in the Bid Schedule reflect those anticipated for the 2019 monitoring season. Estimated quantities may change after the contract is awarded. Final quantities will be at the OWNER's discretion. The CONTRACTOR shall specify the unit price for each item in the Bid Schedule without regard to quantity. The CONTRACTOR will not be permitted to alter the unit price identified in the Bid Schedule for changes in estimated quantities for any Item No.

Additional information regarding the preliminary monitoring sites for 2019 is provided in Section 4.06 of the Technical Specifications.

Monitoring equipment used to perform the work shall be furnished by the CONTRACTOR. Ownership of monitoring equipment remains with the CONTRACTOR. No equipment is to be provided to the OWNER as part of this contract.

| Submitted by:        | ADS LLC                                  |                           |
|----------------------|--|---------------------------|
| •                    | Firm                                     |                           |
|                      | 340 The Bridge Street, Suite 204 Address |                           |
| Bid must be signed:  | Huntsville, AL 35806 City, State & Zip   | ∠Assistant Treasurer      |
| (original signature) | Signature of Authorized Compan           | ny Representative – Title |
|                      |  |                           |
|                      | Joseph J. Goustin                        |                           |
|                      | Representative/s Name (Typed or Printed) |                           |
|                      | 256-430-3366                             | 256-430-6633              |
|                      | Area Code – Phone – Extension            | Fax#                      |
|                      | jgoustin@idexcorp.com  E-Mail Address    |                           |
|                      | E-wan Address                            |                           |
|                      |  |                           |
|                      |  |                           |
|                      |  |                           |

Huntsville, AL 35806

**OFFICIAL ADDRESS:** 

340 The Bridge Street, Suite 204

ADS LLC

SEAL 1990
DELAWARE
COMPANY

By signing this form you agree to ALL terms, conditions, and associated forms in this bid package

(Seal if Bid is by Corporation)

# 5. STATEMENT OF BIDDER'S QUALIFICATIONS

The following statement of the Bidder's qualifications is required to be filled in, executed, and submitted with the Proposal:

| 1. | Name of Bidder: ADS LLC   |
|----|---|
| 2. | Permanent Place of Business: 340 The Bridge Street, Suite 204, Huntsville, AL 35806   |
| 3. | When Organized: July 1975   |
| 4. | Where Incorporated: Delaware (as of 1990)   |
| 5. | Construction Plant and Equipment Available for this Project:  |
|    | 150 Area/ Velocity Flow Meters  |
|    | 40 Rain Gauge Data Loggers  |
|    | 5 Fully equipped trucks for flow monitoring   |
|    | All necessary Safety equipment  |
|    | (Attach Separate Sheet If Necessary)  |
| 6. | Financial Condition:  |
|    | If specifically requested by the OWNER, the apparent low Bidder is required to submit its latest three (3) years audited financial statements to the OWNER'S Division of Central Purchasing within seven (7) calendar days following the bid opening. |
| 7. | In the event the Contract is awarded to the undersigned, surety bonds will be furnished by:   |
|    | Liberty Mutual Insurance Company  Signed: A · Volpacki (Representative of Surety)   |
| 8. | The following is a list of similar projects performed by the Bidder: (Attach separate sheet if necessary).  |

| NAME                         | <b>LOCATION</b>                  | CONTRACT SUM             |
|------------------------------|----------------------------------|--------------------------|
| LFUCG-PO 00149931            | Lexington, KY                    | ~\$86,184                |
| MSDGC-Flow Monitoring Servi  | ices Cincinnati, OH              | ~\$2,100,000             |
| Terrace Villa Metering       | Montgomery Co, OH                | ~\$30,000                |
| Beaver Creek Master Plan     | Greene County, OH                | ~\$107,000               |
| Flow Monitoring Study        | Pittsburgh, PA                   | ~\$1,500,000             |
|                              | entract and bonded the following |                          |
| NAME                         | <u>LOCATION</u>                  | CONTRACT SUM             |
| None                         |                                  |                          |
| :                            |                                  |                          |
|                              |                                  |                          |
|                              |                                  |                          |
|                              |                                  |                          |
| List Key Bidder Personnel wh | no will work on this Project.    |                          |
| NAME                         | POSITION DESCRIPTION             | NO. OF YEARS WITH BIDDER |
| Tim Calder, P.E.             | Project Manager                  | 32                       |
| Pam Good                     | Sr. Data Analyst                 | 16+                      |
| Scott Warren                 | Field Manager                    | 30                       |
| Jay Merck                    | Crew Leader                      | 12                       |

9.

10.

| 11. | DBE Participation on current bonded projects under contract: |
|-----|--|
|     |  |

| SUBCONTRACTORS<br>(LIST) | PROJECT<br>(SPECIFIC TYPE) | <u>DBE</u> | % of WORK    |
|--------------------------|----------------------------|------------|--------------|
| None                     |                            |            |              |
|                          |                            |            |              |
| S <del></del>            | -                          |            | ×            |
| ( <del></del>            | -                          |            |              |
|                          |                            |            | <del> </del> |
| ·                        | <del>(40 - 1</del>         |            |              |
| <del></del>              | <del></del>                |            |              |

# (USE ADDITIONAL SHEETS IF NECESSARY)

12. We acknowledge that, if we are the apparent low Bidder, we may be required to submit to the OWNER within 7 calendar days following the Bid Opening, a sworn statement regarding all current work on hand and under contract, and a statement on the OWNER'S form of the experience of our officers, office management and field management personnel. Additionally, if requested by the OWNER, we will within 7 days following the request submit audited financial statements and loss history for insurance claims for the 3 most recent years (or a lesser period stipulated by the OWNER).

# 6. <u>LIST OF PROPOSED SUBCONTRACTORS</u>

The following list of proposed subcontractors is required by the OWNER to be executed, completed and submitted with the BIDDER'S FORM OF PROPOSAL. All subcontractors are subject to approval of the Lexington-Fayette Urban County Government. Failure to submit this list completely filled out may be cause for rejection of bid.

| BRANCH OF WORK - LIST EACH<br>Work   | SUBCONTRACTOR   | <b>DBE</b> | % of    |
|--|---|------------|---------|
| MAJOR ITEM Such as: Grading, bituminous paving, concrete, seeding and protection, construction staking, etc. |   | Yes/No     |         |
| 1field labor   | Environmental and Safety Name:                            | N          | 10%     |
|  | Address: 10045 Springfield Pike, Ste Cincinnati, OH 45215 | 7          |         |
| 2  | Name:   |            | <u></u> |
|  | Address:  |            |         |
| 3  | Name:   |            |         |
|  | Address:  |            |         |
| 4  | Name:   |            |         |
|  | Address:  |            |         |
| 5  | Name:   |            |         |
|  | Address:  |            |         |
| 5  | Name:   |            |         |
|  | Address:  |            |         |
| 7  | Name:   |            |         |
|  | Address:  |            |         |

(Attach additional sheet(s) if necessary.)

# 7. LEXINGTON FAYETTE URBAN COUNTY GOVERNMENT MWDBE PARTICIPATION GOALS, FORMS, AND GOOD FAITH EFFORTS

#### A. GENERAL

- 1) The LFUCG request all potential contractors to make a concerted effort to include Minority-Owned (MBE), Woman-Owned (WBE), Disadvantaged (DBE) Business Enterprises and Veteran-Owned Small Businesses (VOSB) as subcontractors or suppliers in their bids.
- 2) Toward that end, the LFUCG has established 10% of total procurement costs as a Goal for participation of Minority-Owned, Woman-Owned and Disadvantaged Businesses on this contract.
- 3) The LFUCG has also established a 3% of total procurement costs as a Goal for participation of Veteran-Owned Small Businesses.
- 4) It is therefore a request of each Bidder to include in its bid, the same goal (10%) for MWDBE participation, the same goal (3%) veteran participation and other requirements as outlined in this section.

### B. PROCEDURES

- 1) The successful bidder will be required to report to the LFUCG, the dollar amounts of all payments submitted to Minority-Owned, Veteran-Owned and Woman-Owned subcontractors and suppliers for work done or materials purchased for this contract. (See Subcontractor Monthly Payment Report)
- 2) Replacement of a Minority-Owned, Veteran-Owned or Woman-Owned subcontractor or supplier listed in the original submittal must be requested in writing and must be accompanied by documentation of Good Faith Efforts to replace the subcontractor / supplier with another MWDBE Firm; this is subject to approval by the LFUCG. (See LFUCG MWDBE Substitution Form)
- 3) For assistance in identifying qualified, certified businesses to solicit for potential contracting opportunities, bidders may contact:
  - a) The Lexington-Fayette Urban County Government, Division of Central Purchasing (859-258-3320)
- 4) The LFUCG will make every effort to notify interested MWDBE and veteran subcontractors and suppliers of each Bid Package, including information on the scope of work, the pre-bid meeting time and location, the bid date, and all other pertinent information regarding the project.

# C. DEFINITIONS

1) A Minority-Owned Business Enterprise (MBE) is defined as a business which is certified as being at least 51% owned and operated by persons of African American, Hispanic, Asian, Pacific Islander, American Indian or Alaskan Native Heritage.

- 2) A Woman-Owned Business Enterprise (WBE) is defined as a business which is certified as being at least 51% owned and operated by one or more Non-Minority Females.
- 3) A Disadvantaged Business (DBE) is defined as a business which is certified as being at least 51% owned and operated by a person(s) that are economically and socially disadvantaged.
- 4) A Veteran-Owned Small Business (VOSB) is defined as a business which is certified as being at least 51% owned and operated by a veteran and/or a service disabled veteran.
- 5) Good Faith Efforts are efforts that, given all relevant circumstances, a bidder or proposer actively and aggressively seeking to meet the goals, can reasonably be expected to make. In evaluating good faith efforts made toward achieving the goals, whether the bidder or proposer has performed the efforts outlined in the Obligations of Bidder for Good Faith Efforts outlined in this document will be considered, along with any other relevant factors.

# D. OBLIGATION OF BIDDER FOR GOOD FAITH EFFORTS

- 1) The bidder shall make a Good Faith Effort to achieve the Participation Goal for MWDBE and Veteran subcontractors/suppliers. The failure to meet the goal shall not necessarily be cause for disqualification of the bidder; however, bidders not meeting the goal are required to furnish with their bids written documentation of their Good Faith Efforts to do so.
- 2) Award of Contract shall be conditioned upon satisfaction of the requirements set forth herein.
- 3) The Form of Proposal includes a section entitled "MWDBE Participation Form". The applicable information must be completed and submitted as outlined below.
- 4) Failure to submit this information as requested may be cause for rejection of bid.

# E. DOCUMENTATION REQUIRED FOR GOOD FAITH EFFORTS

- 1) Bidders reaching the Goal are required to submit only the MWDBE Participation Form." The form must be fully completed including names and telephone number of participating MWDBE firm(s); type of work to be performed; estimated value of the contract and value expressed as a percentage of the total Lump Sum Bid Price. The form must be signed and dated, and is to be submitted with the bid.
- 2) Bidders not reaching the Goal must submit the "MWDBE Participation Form", the "Quote Summary Form" and a written statement documenting their Good Faith Effort to do so. If bid includes no MWDBE participation, bidder shall enter "None" on the subcontractor / supplier form). In addition, the bidder must submit written proof of their Good Faith Efforts to meet the Participation Goal:

- a. Advertised opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting minority, women and disadvantaged businesses not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBE firms and Veteran-Owned businesses to participate.
- b. Included documentation of advertising in the above publications with the bidders good faith efforts package
- c. Attended LFUCG Central Purchasing Economic Inclusion Outreach event
- d. Attended pre-bid meetings that were scheduled by LFUCG to inform MWDBEs and/or Veteran-Owned businesses of subcontracting opportunities
- e. Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and MWDBE firms and Veteran-Owned businesses.
- f. Requested a list of MWDBE and/or Veteran subcontractors or suppliers from LFUCG and showed evidence of contacting the companies on the list(s).
- g. Contacted organizations that work with MWDBE companies for assistance in finding certified MWBDE firms and Veteran-Owned businesses to work on this project. Those contacted and their responses should be a part of the bidder's good faith efforts documentation.
- h. Sent written notices, by certified mail, email or facsimile, to qualified, certified

MWDBEs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively.

- i. Followed up initial solicitations by contacting MWDBEs and Veteran-Owned Businesses to determine their level of interest.
- j. Provided the interested MWBDE firm and/or Veteran-Owned business with adequate and timely information about the plans, specifications, and requirements of the contract.
- k. Selected portions of the work to be performed by MWDBE firms and/or Veteran-Owned businesses in order to increase the likelihood of meeting the contract goals. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MWDBE and Veteran participation, even when the prime contractor may otherwise perform these work items with its own workforce
- 1. Negotiated in good faith with interested MWDBE firms and Veteran-Owned businesses not rejecting them as unqualified without sound reasons based on a

thorough investigation of their capabilities. Any rejection should be so noted in writing with a description as to why an agreement could not be reached.

- m. Included documentation of quotations received from interested MWDBE firms and Veteran-Owned businesses which were not used due to uncompetitive pricing or were rejected as unacceptable and/or copies of responses from firms indicating that they would not be submitting a bid.
- n. Bidder has to submit sound reasons why the quotations were considered unacceptable. The fact that the bidder has the ability and/or desire to perform the contract work with its own forces will not be considered a sound reason for rejecting a MWDBE and/or Veteran-Owned business's quote. Nothing in this provision shall be construed to require the bidder to accept unreasonable quotes in order to satisfy MWDBE and Veteran goals.
- o. Made an effort to offer assistance to or refer interested MWDBE firms and Veteran-Owned businesses to obtain the necessary equipment, supplies, materials, insurance and/or bonding to satisfy the work requirements of the bid proposal
- p. Made efforts to expand the search for MWBE firms and Veteran-Owned businesses beyond the usual geographic boundaries.
- q. Other--any other evidence that the bidder submits which may show that the bidder has made reasonable good faith efforts to include MWDBE and Veteran participation.

Note: Failure to submit any of the documentation requested in this section may be cause for rejection of bid. Bidders may include any other documentation deemed relevant to this requirement which is subject to review by the MBE Liaison. Documentation of Good Faith Efforts must be submitted with the Bid, if the participation Goal is not met.



#### MINORITY BUSINESS ENTERPRISE PROGRAM

Sherita Miller, MPA
Minority Business Enterprise Liaison
Division of Central Purchasing
Lexington-Fayette Urban County Government
200 East Main Street
Lexington, KY 40507
smiller@lexingtonky.gov
859-258-3323

OUR MISSION: The mission of the Minority Business Enterprise Program is to facilitate the full participation of minority and women owned businesses in the procurement process and to promote economic inclusion as a business imperative essential to the long term economic viability of Lexington-Fayette Urban County Government.

To that end the city council adopted and implemented resolution 167-91—Disadvantaged Business Enterprise (DBE) 10% Goal Plan in July of 1991. The resolution states in part (a full copy is available in Central Purchasing):

"A Resolution supporting adoption of the administrative plan for a ten percent (10%) Minimum goal for disadvantaged business enterprise participation in Lexington-Fayette Urban County Government construction and professional services contracts; Providing that as part of their bids on LFUCG construction contracts, general Contractors shall make a good faith effort to award at least ten percent (10%) of All subcontracts to disadvantaged business enterprises; providing that divisions of LFUCG shall make a good faith effort to award at least ten percent of their Professional services and other contracts to disadvantaged business enterprises..."

A Disadvantaged Business Enterprise is defined as a business that has been certified as being at least 51% owned, operated and managed by a U.S. Citizen of the following groups:

- African-American
- Hispanic-American
- Asian/Pacific Islander
- Native American/Native Alaskan
- Non-Minority Female
- Economically and Socially Disadvantaged

In addition, to that end the city council also adopted and implemented resolution 167-91—Veteran-owned Businesses, 3% Goal Plan in July of 2015. The resolution states in part (a full copy is available in Central Purchasing):

"A resolution adopting a three percent (3%) minimum goal for certified veteran-owned small businesses and service disabled veteran-owned businesses for certain of those Lexington-Fayette Urban County contracts related to

construction for professional services, and authorizing the Division of Purchasing to adopt and implement guidelines and/or policies consistent with the provisions and intent of this resolution by no later than July 1, 2015."

We have compiled the list below to help you locate certified MBE, WBE and DBE certified businesses. Below is a listing of contacts for LFUCG Certified MWDBEs and Veteran-Owned Small Businesses in

| Business  | Contact                                   | Email Address                | Phone        |
|---|---|------------------------------|--------------|
| LFUCG   | Sherita Miller                            | smiller@lexingtonky.gov      | 859-258-3323 |
| Commerce Lexington – Minority<br>Business Development | Tyrone Tyra                               | ttyra@commercelexin_ton.com  | 859-226-1625 |
| Tri-State Minority Supplier Diversity<br>Council      | Susan Marston                             | smarshmi@ismsdc.com          | 502-365-9762 |
| Small Business Development Council                    | Shirie Hawkins<br>UK SBDC                 | smucktó-ulty cdu             | 859-257-7666 |
| Community Ventures Corporation                        | Phyllis Alcorn                            | nalcorn g or to arg          | 859-231-0054 |
| KY Transportation Cabinet (KYTC)                      | Melvin Bynes                              | Melvin.bynes2@ky.gov         | 502-564-3601 |
| KYTC Pre-Qualification                                | Shella Eagle                              | Shella.Eagle@ky.gov          | 502-782-4815 |
| Ohio River Valley Women's<br>Business Council (WBENC) | Sheila Mixon                              | smixon@orvwbq.org            | 513-487-6537 |
| Kentucky MWBE Certification Program                   | Yvette Smith, Kentucky<br>Finance Cabinet | Yvette.Smith@ky.gov          | 502-564-8099 |
| National Women Business Owner's<br>Council (NWBOC)    | Janet Harris-Lange                        | janet@nwboc.org              | 800-675-5066 |
| Small Business Administration                         | Robert Coffey                             | robertcoffev@sba.gov         | 502-582-5971 |
| LaVoz de Kentucky                                     | Andres Cruz                               | lavozdeky@vahoo.com          | 859-621-2106 |
| The Key News Journal                                  | Patrice Muhammad                          | paatricem@keynewsjournal.com | 859-373-9428 |



# LFUCG MWDBE PARTICIPATION FORM Bid/RFP/Quote Reference # 158-2018

The MWDBE and/or Veteran subcontractors listed have agreed to participate on this Bid/RFP/Quote. If any substitution is made or the total value of the work is changed prior to or after the job is in progress, it is understood that those substitutions must be submitted to Central Purchasing for approval immediately. Failure to submit a completed form may cause rejection of the bid.

| MWDBE Company,<br>Name, Address,<br>Phone, Email   | Work to be<br>Performed | Total Dollar Value of<br>the Work | % Value of Total<br>Contract |
|--|-------------------------|-----------------------------------|------------------------------|
| <ol> <li>Environmental and<br/>Safety Solutions, Inc.<br/>10045 Springfield Pike<br/>Suite 7<br/>Cincinnati, OH 45215</li> </ol> | field labor             | TBD                               | 10%                          |
| 2.   |                         |                                   | ·                            |
| 3.   |                         |                                   |                              |
| 4.   |                         |                                   |                              |

| accomplishing                                   |   |
|---|---|
| the work contained in this Bid/RFP/Quote. As    | ny misrepresentation may result in the termination of the     |
| contract and/or be subject to applicable Federa | l and State laws concerning false statements and false claims |
| ADS LLC   | I I I ot at a   |
| Company   | Company Representative  |
| December 6, 2018                                | Joseph J. Goustin, Asst. Treasurer                            |
| Date  | Title   |
|   |   |

The undersigned company representative submits the above list of MWDBE firms to be used in



# LFUCG MWDBE SUBSTITUTION FORM Bid/RFP/Quote Reference #\_\_\_\_158-2018

The substituted MWDBE and/or Veteran subcontractors listed below have agreed to participate on this Bid/RFP/Quote. These substitutions were made prior to or after the job was in progress. These substitutions were made for reasons stated below and are now being submitted to Central Purchasing for approval. By the authorized signature of a representative of our company, we understand that this information will be entered into our file for this project.

|  |   | 1 -,                                     |   |                                      |                              |
|--|---|--|---|--------------------------------------|------------------------------|
| SUBSTITUTED<br>MWDBE Company<br>Name, Address, Phone,<br>Email | MWDBE Formally<br>Contracted/ Name,<br>Address, Phone,<br>Email | Work to Be<br>Performed                  | Reason for the<br>Substitution            | Total Dollar<br>Value of the<br>Work | % Value of Total<br>Contract |
| 1.   |   |  |   |                                      |                              |
| 2.   |   |  |   |                                      |                              |
| 3.   |   |  |   |                                      | -                            |
| 4.   |   |  |   |                                      |                              |
| The undersigned acknow applicable Federal and                  | owledges that any misr<br>State laws concerning                 | epresentation may<br>false statements ar | result in termination<br>ad false claims. | n of the contract                    | and/or be subject to         |
| Company  |   | Comp                                     | any Representati                          | ive                                  |                              |
| Date   |   | Title                                    |   |                                      |                              |

# MWDBE QUOTE SUMMARY FORM Bid/RFP/Quote Reference # 158-2018

The undersigned acknowledges that the minority and/or veteran subcontractors listed on this form did submit a quote to participate on this project. Failure to submit a completed form may cause rejection of the bid.

| Company Name ADS LLC                    | Contact Person Rob Grob 859-512-8204 |  |
|---|--------------------------------------|--|
| Address/Phone/Email                     | Bid Package / Bid Date               |  |
| 340 The Bridge St., Suite 204           |                                      |  |
| Huntsville, AL 35806 rgrob@idexcorp.com | 12/10/2018                           |  |

| MWDBE<br>Company Address                    | Contact<br>Person | Contact<br>Information<br>(work phone<br>Email, cell) | Date<br>Contacted | Services<br>to be<br>performed | Method of<br>Communication<br>(email, phone<br>meeting, ad,<br>event etc) |                      | MBE * AA HA AS NA Female | Veteran |
|---|-------------------|---|-------------------|--------------------------------|---|----------------------|--------------------------|---------|
| Environmental and<br>Safety Solutions, Inc. | Lonnie<br>Grayson | 513-825-2885  | 12/3/2018         | field labor                    | phone   | TBD 10% of total bid | AA                       |         |
|   |                   |   |                   |                                |   |                      |                          |         |
|   |                   |   |                   |                                |   |                      |                          |         |
|   |                   |   |                   |                                |   |                      | ,                        |         |
|   |                   |   |                   |                                |   |                      |                          |         |
|   |                   |   |                   |                                |   |                      |                          |         |

(MBE designation / AA=African American / HA= Hispanic American/AS = Asian American/Pacific Islander/NA= Native American)

The undersigned acknowledges that all information is accurate. Any misrepresentation may result in termination of the

| Date  | Title   |
|---|---|
| December 6, 2018                                | Joseph J. Goustin, Asst. Treasurer                        |
| Company   | Company Representative                                    |
| ADS LLC   | _ HAT TELL  |
| contract and/ or be subject to applicable Feder | al and State laws concerning false tag thents and claims. |



# LFUCG SUBCONTRACTOR MONTHLY PAYMENT REPORT

The LFUCG has a 10% goal plan adopted by city council to increase the participation of minority and women owned businesses in the procurement process. The LFUCG also has a 3% goal plan adopted by cited council to increase the participation of veteran owned businesses in the procurement process. In order to measure that goal LFUCG will track spending with MWDBE end vendors on a monthly basis. By the signature below of an authorized company representative, you certify that the information is correct, and that each of the representations set forth below is true. Any misrepresentation may result in termination of the contract and/or prosecution under applicable Federal and State laws concerning false statements and false claims. Please submit this form monthly to the Division of Central Purchasing/ 200 East Main Street / Room 338 / Lexington, KY 40507.

| Bid/RFP/  | Bid/RFP/Quote # |                       |  |                             |  |                       |                     |  |
|---|-----------------|-----------------------|--|-----------------------------|--|-----------------------|---------------------|--|
| Total Con                                       | tract Amou      | ınt Awarded           | to Prime                                   | Contractor i                | for this Project_  |                       |                     |  |
| Project Name/                                   | Contract #      |                       |  | Work Period/ F              | rom:   | To:                   |                     |  |
| Company Name                                    | e:              |                       |  | Address:                    |  |                       |                     |  |
| Federal Tax ID:                                 |                 |                       |  | Contact Person:             |  |                       |                     |  |
| Subcontractor                                   | Description     | Total                 | % of Total                                 | Total                       | Purchase Order   | Scheduled             | Scheduled           |  |
| Vendor ID<br>(name,<br>address,<br>phone, email | of Work         | Subcontract<br>Amount | Contract Awarded to Prime for this Project | Amount Paid for this Period | number for<br>subcontractor work<br>(please attach PO)         | Project<br>Start Date | Project End<br>Date |  |
|   |                 |                       |  |                             |  |                       |                     |  |
|   |                 |                       |  |                             |  |                       |                     |  |
|   |                 |                       |  |                             |  |                       |                     |  |
|   |                 |                       |  |                             |  |                       |                     |  |
|   |                 |                       |  |                             |  |                       |                     |  |
|   |                 |                       |  |                             |  |                       |                     |  |
| correct, and                                    | that each       | of the repres         | entations s                                | set forth belo              | tative, you certify<br>ow is true. Any 1<br>1 under applicable | misreprese            | ntations may        |  |
|   |                 | ents and false        |  |                             |  |                       |                     |  |
| Company   |                 |                       | 7  | Company Repr                | esentative   |                       |                     |  |
| Date  |                 |                       | ī  | litle                       |  |                       |                     |  |

# LFUCG STATEMENT OF GOOD FAITH EFFORTS Bid/RFP/Quote #\_N/A

have utilized the following Good Faith Efforts to obtain the maximum participation by MWDBE and Veteran-Owned business enterprises on the project and can supply the appropriate documentation. Advertised opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting minority, women and disadvantaged businesses not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBE firms and Veteran-Owned businesses to participate. Included documentation of advertising in the above publications with the bidders good faith efforts package \_\_\_ Attended LFUCG Central Purchasing Economic Inclusion Outreach event Attended pre-bid meetings that were scheduled by LFUCG to inform MWDBEs and/or Veteran-Owned Businesses of subcontracting opportunities \_ Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and MWDBE firms and Veteran-Owned businesses Requested a list of MWDBE and/or Veteran subcontractors or suppliers from LFUCG and showed evidence of contacting the companies on the list(s). Contacted organizations that work with MWDBE companies for assistance in finding certified MWBDE firms and Veteran-Owned businesses to work on this project. Those contacted and their responses should be a part of the bidder's good faith efforts documentation. Sent written notices, by certified mail, email or facsimile, to qualified, certified MWDBEs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively. Followed up initial solicitations by contacting MWDBEs and Veteran-Owned businesses to determine their level of interest. Provided the interested MWBDE firm and/or Veteran-Owned business with adequate and timely information about the plans, specifications, and requirements of the contract. \_ Selected portions of the work to be performed by MWDBE firms and/or Veteran-Owned businesses in order to increase the likelihood of meeting the contract goals. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MWDBE and Veteran

By the signature below of an authorized company representative, we certify that we

| iten  | ns with its own workforce  | •  |   |
|---|--|--|---|
| on a  | Negotiated in good faith vened businesses not rejecting the a thorough investigation of their vriting with a description as to w   | m as unqualified without capabilities. Any rejection   | sound reasons based on should be so noted                     |
| pric  | Included documentation of and Veteran-Owned business sing or were rejected as unacce icating that they would not be su   | which were not used on<br>ptable and/or copies of re   | lue to uncompetitive  |
| con<br>reje<br>prov   | Bidder has to submit sound cceptable. The fact that the bidder tract work with its own forces cting a MWDBE and/or Veteral vision shall be construed to require to satisfy MWDBE and Veteral | der has the ability and/or of will not be considered an-Owned business's quo ire the bidder to accept un | desire to perform the a sound reason for ste. Nothing in this |
| Vet   | Made an effort to offer assist eran-Owned businesses to obtain trance and/or bonding to satisfy t  | the necessary equipment  | , supplies, materials,  |
| busi  | Made efforts to expand the s   |  | and Veteran-Owned   |
| bidd<br>part  | Otherany other evidence that ler has made reasonable good for icipation.   |  |   |
| caus<br>relev<br>Docu   | FE: Failure to submit any of the object for rejection of bid. Bidders is want to this requirement which umentation of Good Faith Efforcipation Goal is not met.                              | may include any other doo<br>is subject to approval by   | cumentation deemed<br>y the MBE Liaison.                      |
| The undersigned acl<br>in termination of the<br>false statements and<br>ADS LLC | knowledges that all information is<br>e contract and/or be subject to ap<br>claims.  | accurate. Any misrepresent pplicable Federal and State   | ntations may result<br>laws concerning                        |
| Company   |  | Company Representative   |   |
| December 6, 2018  Date  |  | Joseph J. Goustin, Asst. T   | reasurer  |
| Date  |  | Title  |   |

participation, even when the prime contractor may otherwise perform these work

# 8. <u>AUTHENTICATION OF BID AND STATEMENT OF NON-COLLUSION AND CONFLICT OF INTEREST</u>

I hereby swear (or affirm) under the penalty for false swearing:

- 1. That I am the Bidder (if the Bidder is an individual), a partner of the Bidder (if the Bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the Bidder is a corporation);
- 2. That the attached bid has been arrived at by the Bidder independently, and has been submitted without collusion with, and without any agreement, understanding or planned common course of action, with any other contractor, vendor of materials, supplies, equipment or services described in the Invitation to Bid, designed to limit independent bidding or competition;
- 3. That the contents of the bid or bids have not been communicated by the Bidder or its employees or agents to any person not an employee or agent of the Bidder or its surety on any bond furnished, with the bid or bids, and will not be communicated to any such person, prior to the official opening of the bid or bids;
- 4. That the Bidder is legally entitled to enter into the contracts with the Lexington-Fayette Urban County Government, and is not in violation of any prohibited conflict of interest;
- 5. (Applicable to corporation only) That as a foreign corporation, we are registered with the Secretary of State, Commonwealth of Kentucky, and authorized to do business in the State X or, that as a domestic corporation, we are in good standing with the Secretary of State, Commonwealth of Kentucky \_\_\_\_. Check the statement applicable.
- 6. This offer is for 60 calendar days from the date this bid is opened. In submitting the above, it is expressly agreed that, upon proper acceptance by the Lexington-Fayette Urban County Government of any or all items bid above, a contract shall thereby be created with respect to the items accepted.
- 7. That I have fully informed myself regarding the accuracy of the statements made in this statement.
- 8. That I certify that Subcontractors have not and will not be awarded to any firm(s) that have been debarred from noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 As Amended, Executive Order 11246 As Amended or any other Federal Law.

# 9. STATEMENT OF EXPERIENCE

| NAME OF INDIVIDUAL: Dean George   |
|---|
| POSITION/TITLE: Region Manager  |
| STATEMENT OF EXPERIENCE: Mr. George has been working in the water and wastewater              |
| industry for over 22 years. He is currently ADS Region Manager for EPA Regions 5 and 7 and    |
| has direct oversight for all projects in this area.   |
| NAME OF INDIVIDUAL: Tim Calder, P.E.  |
| POSITION/TITLE: Sr. Project Manager   |
| STATEMENT OF EXPERIENCE: Over 32 years experience working out of the Erlanger, KY             |
| office on many of our flow monitoring and SSES projects including a 200 meter project for the |
| MSDGC in Cincinnati, OH   |
| NAME OF INDIVIDUAL: Pam Good  |
| POSITION/TITLE: Sr. Data Analyst  |
| STATEMENT OF EXPERIENCE: Working in the sanitary and wastewater field for over 16 years       |
| with primary data analyst experience for projects including Indianapolis, IN and Anderson, IN |
|   |

| NAME OF INDIVIDUAL: Scott Warren   |   |  |  |  |  |  |  |
|--|---|--|--|--|--|--|--|
| POSITION/TITLE: Field Manager  |   |  |  |  |  |  |  |
| STATEMENT OF EXPERIENCE: Over 30 years experience installing and maintaining |   |  |  |  |  |  |  |
| flow monitoring equipment and SSES related                                   | d projects in the Midwest.                          |  |  |  |  |  |  |
|  |   |  |  |  |  |  |  |
| NAME OF INDIVIDUAL: Jay Merck  |   |  |  |  |  |  |  |
| POSITION/TITLE: Crew Leader  |   |  |  |  |  |  |  |
| STATEMENT OF EXPERIENCE: 12 year   | ars experience in the sanitary and wastewater field |  |  |  |  |  |  |
|  |   |  |  |  |  |  |  |
|  |   |  |  |  |  |  |  |
| NAME OF INDIVIDUAL:  | Joseph J. Goustin/Treasurer                         |  |  |  |  |  |  |
| POSITION/TITLE:  | Hal Kimbrough/V.P. and General Manager              |  |  |  |  |  |  |
| STATEMENT OF EXPERIENCE:   | Florian Pfefferle, President                        |  |  |  |  |  |  |
|  | Denise Cade, Secretary                              |  |  |  |  |  |  |
|  | Ramona Bolden-Fether, AAO                           |  |  |  |  |  |  |

<sup>\*</sup> Include all officers, office management's, Affirmative Action officials, and field management personnel. (Attach separate sheets if necessary.)

# 10. EQUAL OPPORTUNITY AGREEMENT

# The Law

- \* Title VII of the Civil Rights Act of 1964 (amended 1972) states that it is unlawful for an employer to discriminate in employment because of race, color, religion, sex, age (40-70 years) or national origin.
- \* Executive Order No. 11246 on Nondiscrimination under Federal contract prohibits employment discrimination by contractor and subcontractor doing business with the Federal Government or recipients of Federal funds. This order was later amended by Executive Order No. 11375 to prohibit discrimination on the basis of sex.
- \* Section 503 of the Rehabilitation Act of 1973 States:

The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap.

- \* Section 2012 of the Vietnam Era Veterans Readjustment Act of 1973 requires Affirmative Action on behalf of disabled veterans and veterans of the Vietnam Era by contractors having Federal Contracts.
- \* Section 206 (A) of Executive Order 12086, Consolidation of Contract Compliance Functions for Equal Employment Opportunity, states:

The Secretary of Labor may investigate the employment practices of any Government contractor or sub-contractor to determine whether or not the contractual provisions specified in Section 202 of this order have been violated.

The Lexington-Fayette Urban County Government practices Equal Opportunity in recruiting, hiring and promoting. It is the Government's intent to affirmatively provide employment opportunities for those individuals who have previously not been allowed to enter into the mainstream of society. Because of its importance to the local Government, this policy carries the full endorsement of the Mayor, Commissioners, Directors, and all supervisory personnel. In following this commitment to Equal Employment Opportunity and because the Government is the benefactor of the Federal funds, it is both against the Urban County Government policy and illegal for the Government to let contracts to companies which knowingly or unknowingly practice discrimination in their employment practices. Violation of the above mentioned ordinances may cause a contract to be canceled and the contractor may be declared ineligible for future consideration.

Please sign this statement in the appropriate space acknowledging that you have read and understand the provisions contained herein. Return this document as part of your application packet.

# **Bidders**

| I/We  | agree  | to  | comply  | with  | the | Civil  | Rights | Laws   | listed | above   | that | govern | employment | rights | of |
|-------|--------|-----|---------|-------|-----|--------|--------|--------|--------|---------|------|--------|------------|--------|----|
| minor | ities, | WO1 | men. Vi | etnam | vet | erans, | handic | apped, | and a  | ged per | sons | •      |            |        |    |

Signature Name of Business

The Entity (regardless of whether construction contractor, non-construction contractor or supplier) agrees to provide equal opportunity in employment for all qualified persons, to prohibit discrimination in employment because of race, color, creed, national origin, sex or age, and to promote equal employment through a positive, continuing program from itself and each of its subcontracting agents. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices.

The Kentucky equal Employment Opportunity Act of 1978 (KRS 45.560-45.640) requires that any count, city, town, school district, water district, hospital district, or other political subdivision of the state shall include in directly or indirectly publicly funded contracts for supplies, materials, services, or equipment hereinafter entered into the following provisions:

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age or national origin;
- (2) The contractor will state in all solicitations or advertisements for employees placed by or on behalf of the contractors that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age or national origin;
- (3) The contract will post notices in conspicuous places, available to employees and applicants for employment, setting forth the provisions of the non-discrimination clauses required by this section; and
- (4) The contractor will send a notice to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding advising the labor union or workers' representative of the contractor's commitments under the nondiscrimination clauses

The Act further provides:

KRS 45.610. Hiring minorities – Information required

- (1) For the length of the contract, each contractor shall hire minorities from other sources within the drawing area, should the union with which he has collective bargaining agreements be unwilling to supply sufficient minorities to satisfy the agreed upon goals and timetable.
- (2) Each contractor shall, for the length of the contract, furnish such information as required by KRS 45.560 to KRS 45.640 and by such rules, regulations and orders issued pursuant thereto and will permit access to all books and records pertaining to his employment practices and work sites by the contracting agency and the department for purposes of investigation to ascertain compliance with KRS 45.560 to 45.640 and such rules, regulations and orders issued pursuant thereto.

KRS 45.620. Action against contractor - Hiring of minority contractor or subcontractor

- (1) If any contractor is found by the department to have engaged in an unlawful practice under this chapter during the course of performing under a contract or subcontract covered under KRS 45.560 to 45.640, the department shall so certify to the contracting agency and such certification shall be binding upon the contracting agency unless it is reversed in the course of judicial review.
- (2) If the contractor is found to have committed an unlawful practice under KRS 45.560 to 45.640, the contracting agency may cancel or terminate the contract, conditioned upon a program for future compliance approved by the contracting agency and the department. The contracting agency may declare such a contractor ineligible to bid on further contracts with that agency until such time as the contractor complies in full with the requirements of KRS 45.560 45.640.
- (3) The equal employment provisions of KRS 45.560 to 45.640 may be met in part by a contractor by subcontracting to a minority contractor or subcontractor. For the provisions of KRS 45.560 to 45.640, a minority contractor or subcontractor shall mean a business that is owned and controlled by one or more persons disadvantaged by racial or ethnic circumstances.

# KRS 45.630 Termination of existing employee not required, when

Any provision of KRS 45.560 to 45.640 notwithstanding, no contractor shall be required to terminate an existing employee upon proof that that employee was employed prior to the date of the contract.

#### KRS 45.640 Minimum skills

Nothing in KRS 45.560 to 45.640 shall require a contractor to hire anyone who fails to demonstrate the minimum skills required to perform a particular job.

It is recommended that all of the provisions quoted above to be included as <u>special conditions</u> in each contract. In the case of a contract exceeding \$250,000, the contractor is required to furnish evidence that his work-force in Kentucky is representative of the available work-force in the area from which he draws employees, or to supply an Affirmative Action plan which will achieve such representation during the life of the contract.

# 11. EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION POLICY

| It is the policy of  | ADS LLC  |
|----------------------|--|
|                      |  |
| re that all applicar | its for employment and all employees are treated on a fair and equitable |

to assure that all applicants for employment and all employees are treated on a fair and equitable basis without regard to their race, religion, sex, color, handicap, natural origin or age.

Such action shall include employment, promotion, demotion, recruitment or recruitment advertising, layoff or termination, rates of pay and other forms of compensation, and selection for training, whether apprenticeship and/or on-the-job-training.

Furthermore, this company agrees to make special recruitment efforts to hire the protected class whenever feasible. This company also agrees to adhere to all applicable federal, state, and local laws relating to Equal Employment Opportunity for all individuals.

# 12. WORKFORCE ANALYSIS FORM

Name of Organization: ADS LLC

| Categories          | Total      | W (N Hisps | White<br>(Not<br>Hispanic or<br>Latino) | Hispanic or<br>Latino | nic or | Black or<br>African-<br>American<br>(Not Hispanic<br>or Latino |   | Native Hawaiian and Other Pacific Islander (Not Hispanic or Latino |   | Asian (Not<br>Hispanic<br>or Latino | American Indian<br>or Alaskan<br>Native (not<br>Hispanic or<br>Latino | n Indian<br>Iskan<br>e (not<br>nic or<br>ino | Two or more<br>races (Not<br>Hispanic or<br>Latino | Not ic or | Total | <u> </u> |
|---------------------|------------|------------|---|-----------------------|--------|--|---|--|---|-------------------------------------|---|--|--|-----------|-------|----------|
|                     |            | Σ          | ь                                       | Σ                     | ш      | Σ  | ш | E  | Σ | ш                                   | Σ   | ш  | Σ  | ш         | 2     | ш        |
| Administrators      | 7          | 9          |   |                       |        | -  |   |  |   |                                     |   |  |  |           |       |          |
| Professionals       | 55         | 25         | 16                                      | -                     |        | ත<br>භ   |   |  |   | _                                   |   |  |  |           |       |          |
| Superintendents     |            |            |   |                       |        |  |   |  |   |                                     |   |  |  |           |       |          |
| Supervisors         | 54         | 37         | G                                       | 2                     |        | 4 2  |   |  |   |                                     |   |  |  |           |       |          |
| Foremen             | <b>X</b> o |            |   |                       |        |  |   |  |   |                                     |   |  |  | T         |       |          |
| Technicians         | 4          | ဗ          |   |                       |        | -  |   |  |   |                                     |   |  |  |           |       |          |
| Protective Service  |            |            |   |                       |        |  |   |  |   |                                     |   |  |  |           |       |          |
| Para-Professionals  |            |            |   |                       |        |  |   |  |   |                                     |   |  |  |           |       |          |
| Office/Clerical     | 24*        | 12         | 00                                      | 2                     |        | _  |   |  |   | _                                   |   |  |  |           |       |          |
| Skilled Craft       | 69         | 37         |   | 11                    | _      | 17 1   |   |  |   |                                     | -   |  |  |           |       |          |
| Service/Maintenance | -          | _          |   |                       |        |  |   |  |   |                                     |   |  |  |           | T     |          |
| Total:              | 214        | 121        | 33                                      | 16                    | _      | 25 1   | 4 |  |   | 7                                   | -   |  |  |           |       |          |
|                     |            |            |   |                       |        |  |   |  |   |                                     |   |  |  |           |       |          |

Prepared by: Marion Beach, HR Representative / Katherine McAuley, Sales Administrator

Date: 12 / 6 / 2018

(Name and Title)

\* - this number includes Sales

# EVIDENCE OF INSURABILITY 13.

# LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONSTRUCTION PROJECT okerage agreeing to provide coverage)

| (Use separate form for each Agency of Bro | Names Insured: ADS LLC | 340 The Bridge Street, Suite 204, Huntsville, AL 35806 |
|---|------------------------|--|
|   | Names Insure           | Address:   |

Address:

Phone: (256)430-3366

Employee ID:

Project to be insured: 2019 Capacity Assurance Program Flow Monitoring Field Services Bid No. 158-2018

In lieu of obtaining certificates of insurance at this time, the undersigned agrees to provide the above Named Insured with the minimum coverage listed below. These are outlined in the Insurance and Risk Management of Part V (Special Conditions), including all requirements, and conditions:

| Section                                    |          | Minimum Limits and          | Limits Provided  | Name of             | A.M. Best's |        |
|--|----------|-----------------------------|------------------|---------------------|-------------|--------|
| Items                                      | Coverage | Policy Requirements         | To Insured       | Insurer             | Code        | Rating |
| SC-3, Section 2, Part 4.1 – see provisions | CGL      | \$1,000,000 per occ. And    | \$ 2,000,000 and | Liberty Mutual Fire | 23035       | 9      |
|  |          | \$2,000,000 aggregate       | 4,000,000        | Insurance Company   | 27077       |        |
| SC-3, Section 2, Part 4.1 – see provisions | AUTO     | \$2,000,000/per occ.        | \$ 2,000,000     | Liberty Mutual Fire | 23035       |        |
|  |          |                             |                  | Insurance Company   |             |        |
| SC-3, Section 2, Part 4.1 – see provisions | WC       | Statutory w /endorsement as | \$2,000,000      | Liberty Insurance   | 42404       |        |
|  |          | noted                       |                  | Comoration          |             |        |

Section 2 includes required provisions, statements regarding insurance requirements, and the undersigned agrees to abide by all provisions for the coverage's checked above unless stated otherwise Aashish Chauhan when submitting.

Name of Authorized Representative

Senior Vice President

|     |       |       | 312-627-6000        |
|-----|-------|-------|---------------------|
| Zip |       | State | City                |
|     | 60661 | IL    | Chicago             |
| 1   |       |       | Street Address      |
|     |       |       | 540 W. Madison      |
| ř   |       |       | Agency or Brokerage |
|     |       |       | Marsh USA Inc.      |

Authorized Signature 12/05/2018 NOTE: Authorized signatures may be the agent's if agent has placed insurance through an agency agreement with the insurance If insurance is brokered, authorized signature must be that of authorized representative of insurer.

Date

Telephone Number

#### 14. **DEBARRED FIRMS**

| PROJECT NAME:                                      | 2019 CAPACITY ASSURANCE PROGREE FLOW MONITORING FIELD SERVICES  |  |
|--|---|--|
| BID NUMBER:  | 158-2018  |  |
| LEXINGTON-FAYI<br>LEXINGTON, KY                    | ETTE URBAN COUNTY GOVERN  | NMENT                                  |
| firms that has been de                             | shall certify that Subcontractors have<br>barred for noncompliance with the Fe<br>964 As Amended, Executive Order 112                                   | deral Labor Standards, Title VI of the |
| Owner with the bid pr                              | plete the attached certification in duplicoposal. The Owner (grantee) shall trace Government, Division of Community.                                    | insmit one copy to the Lexington-      |
| not and will not award<br>this bid, to any firm th | by certifies that the firm of ADS LLC a subcontract, in connection with any lat has been debarred for noncompliantights Act of 1964, Executive Order 11 | ce with the Federal labor Standards,   |
| ADS LLC Name of Firm Submit                        | ting Bid  |  |
| Signature of Authorize                             | J. E at 1   |  |
| Assistant Treasu<br>Title                          | wer   |  |
| December 6, 2018                                   |   |  |
| Date   |   |  |

#### 14. **DEBARRED FIRMS**

| PROJECT NAME:                                      | FLOW MONITORING FIELD SERVICE  | <u>S</u>                                |
|--|--|---|
| BID NUMBER:  | 158-2018   |   |
| LEXINGTON-FAYI<br>LEXINGTON, KY                    | ETTE URBAN COUNTY GOVER  | NMENT                                   |
| firms that has been de                             | shall certify that Subcontractors have<br>barred for noncompliance with the Fe<br>64 As Amended, Executive Order 11                                  | ederal Labor Standards, Title VI of the |
| Owner with the bid pr                              | olete the attached certification in dupl<br>oposal. The Owner (grantee) shall tra<br>Government, Division of Communit                                | ansmit one copy to the Lexington-       |
| not and will not award<br>this bid, to any firm th | by certifies that the firm of ADS LLC a subcontract, in connection with an at has been debarred for noncompliar ghts Act of 1964, Executive Order 11 | y contract award to it as the result of |
| ADS LLC  |  |   |
| Name of Firm Submitt                               | ting Bid   | -                                       |
| 2124   | tw L   |   |
| Signature of Authorize                             |  |   |
| Assistant Treasu                                   | ver  |   |
| Title  |  |   |
|  |  |   |
| December 6, 2018                                   |  |   |
| Date   |  | (a)                                     |
|  |  |   |

2019 CAPACITY ASSURANCE PROGRAM

#### 15. DEBARMENT CERTIFICATION

All contractors/subcontractors shall complete the following certification and submit it with the bid proposal.

The contractor/subcontractor certifies in accordance with Executive Order 12549 (Debarment and Suspension 2/18/86) that to the best of its knowledge and belief, that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared negligible, or voluntarily excluded from covered transactions or contract by any Federal department or agency for noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 as amended, Executive Order 11246 as amended or any other Federal law;
  - a) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - b) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(a) of this certification; and
  - c) Have not within a three year period preceding this bid has one or more public (Federal, State or local) transactions or contracts terminated for cause or default.
- 2) Where the contractor is unable to certify to any of the statements in this certification, such prospective contractors shall attach an explanation to this certification form.

| Firm Name:   | ADS LLC                                 |                                    |
|--------------|---|------------------------------------|
| Project:     | 158-2018                                |                                    |
| Printed Name | and Title of Authorized Representative: | Joseph J. Goustin, Asst. Treasurer |
| Signature:   | A Dit at L                              |                                    |
| Date:        | December 6, 2018                        |                                    |

**END OF SECTION** 

### 15. DEBARMENT CERTIFICATION

All contractors/subcontractors shall complete the following certification and submit it with the bid proposal.

The contractor/subcontractor certifies in accordance with Executive Order 12549 (Debarment and Suspension 2/18/86) that to the best of its knowledge and belief, that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared negligible, or voluntarily excluded from covered transactions or contract by any Federal department or agency for noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 as amended, Executive Order 11246 as amended or any other Federal law;
  - a) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - b) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(a) of this certification; and
  - c) Have not within a three year period preceding this bid has one or more public (Federal, State or local) transactions or contracts terminated for cause or default.
- 2) Where the contractor is unable to certify to any of the statements in this certification, such prospective contractors shall attach an explanation to this certification form.

| Firm Name:   | Environmental and Safety Solutions, I     | nc                                   |
|--------------|---|--------------------------------------|
| Project:     | ADS                                       |                                      |
| Printed Name | e and Title of Authorized Representative: | Lonnie C. Grayson, President and CEO |
| Signature:   | Juni Collen                               |                                      |
| Date:        | 12/06/2018                                |                                      |

**END OF SECTION** 



# **BID BOND**

| Bond Number: N/A   |  |
|--|--|
| KNOW ALL MEN BY THESE PRESENTS, that we ADS  | LLC  |
| 340 The Bridge Street, Suite 204, Huntsville AL 35806 and LIBERTY MUTUAL INSURANCE COMPANY, a "Surety"), are held and firmly bound unto Lexington-Fay Floor, 200 East Main Street, Lexington KY 40507 the penal sum of Five percent of amount bid  | , as principal (the "Principal"), Massachusetts stock insurance company, as surety (the vette Urban County Government Division of Purchasing, Third , as obligee (the "Obligee"), in   |
| for the payment of which sum well and truly to be mad heirs, executors, administrators, successors and assign  | Dollars (\$5% of bid), le, the said Principal and the said Surety, bind ourselves, our s, jointly and severally, firmly by these presents.   |
| WHEREAS, the Principal has submitted a bid for: 2019 Bid no. 158-2018  | Capacity Assurance Program Flow Monitoring Field Services  |
| period be specified, within sixty (60) days after opening, in accordance with the terms of such bid, and give s contract documents, or in the event of the failure of the bonds, if the Principal shall pay to the Obligee the differ the amount specified in said bid and such larger amount another party to perform the work covered by said bid, the finite full force and effect. In no event shall the liability here PROVIDED AND SUBJECT TO THE CONDITION PRobe submitted in writing by registered mail, to the atter within 120 days of the date of this bond. Any suit und | ECEDENT, that any claim by Obligee under this bond must nation of the Surety Law Department at the address above, ler this bond must be instituted before the expiration of one of this paragraph are void or prohibited by law, the minimum |
| DATED as of this <u>10th</u> day of <u>December</u>  | , <u>2018</u> .  |
| WITNESS / ATTEST   | ADS LLC (Principal)  |
|  | By: (Seal)  Name: Title:   |
|  | LIBERTY MUTUAL INSURANCE COMPANY   |
|  | By: A. Kolpacke (Seal) Attorney-in-Fact Renee A. Kolpacki  |

| Notarial A | cknowledgement -   | - Attorney in Fa | act                 |                       |                                       |
|------------|--------------------|------------------|---------------------|-----------------------|---------------------------------------|
| STATE OF   | F Wisconsin        |                  | 0.0                 |                       |                                       |
| County of  | Marathon           |                  | S.S.                |                       |                                       |
|            |                    |                  |                     |                       |                                       |
|            |                    |                  |                     |                       |                                       |
|            |                    |                  |                     |                       |                                       |
|            |                    |                  |                     |                       |                                       |
| On this    | 10th               | day of           | December            | , 2018                | , before me,                          |
| Crystal    | l Duberstein       |                  |                     |                       | a Notary Public in and for said       |
| Marath     | ion                |                  |                     | County, St            | ate aforesaid, residing therein, duly |
| commission | ned and sworn, pe  | rsonally appeare | ed                  | Renee A. Kol          | packi                                 |
| know to me | e to be the person | whose name is s  | subscribed to the w | ithin instrument as t | he attorney in fact of                |
|            |                    | Lib              | perty Mutual Insura | nce Company           |                                       |
|            | wledged to me that | t he subscribed  | the name of Libert  | y Mutual Insurance    | Company thereto as surety, and his    |
| IN WI      | TNESS WHEREC       | F, I have hereur | nto set my hand and | d affixed my official | seal, at my office in said county of  |
| Marath     | on                 | Au               | At D D              | the day and year in   | this certificate first above written. |
| Notary     | Public in and for  | the county of _  | Marathon            |                       |                                       |
| State of   | Wisconsin          |                  |                     |                       |                                       |
| My cor     | mmission expires   |                  | 9-28-19             |                       |                                       |
|            |                    |                  |                     |                       |                                       |

CRYSTAL DUBERSTEIN
Notary Public
State of Wisconsin

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 8188316

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company West

West American Insurance Company

# **POWER OF ATTORNEY**

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Crystal Duberstein; Pam Fromm; Renee A. Kolpacki; Phil Lazarski; Derek Menard; Marc Sacia

all of the city of Wausau state of WI each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 24th day of August 2018

1919 CO 1919 C

STATE OF PENNSYLVANIA COUNTY OF MONTGOMERY

guarantees.

Not valid for mortgage, note, loan, letter of credit,

currency rate, interest rate or residual value

SS

The Ohio Casualty Insurance Company Liberty Mutual Insurance Company West American Insurance Company

By: If avid I laws

David M. Carey, Assistant Secretary

On this 24th day of August , 2018 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written

OF SYLVANT

COMMONWEALTH OF PENNSYLVANIA

Notarial Seai
Teresa Pastella, Notary Public
Upper Merion Twp. Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Maa lastella Notary Bublic

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF. I have hereunto set my hand and affixed the seals of said Companies this 10th day of December , 20 18



Renee C. Llewellyn Assistant Secretary