



JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

Sole Source Purchases are defined clearly, based upon a legitimate need, and are limited to a single supplier. Sole source purchases are normally not allowed except when based upon strong technological grounds such as operational compatibility with existing equipment and related parts or upon a clearly unique and/or cost effective feature requirement. The use of sole source purchases must be justified and shall be limited only to those specific instances in which compatibility or technical performance needs are being satisfied.

Sole Source Services are defined as a service provider providing technical expertise of such a unique nature that the service provider is clearly and justifiably the only practicable source available to provide the service. The justification shall be based on the uniqueness of the service, sole availability at the location required, or warranty or defect correction service obligations of the service provider.

This form must be filled out for the request to purchase any good or non-professional service that requires a competitive procurement process (informal quotes (\$2,499-\$10,000), formal quotes (\$10,001 - \$19,999.99), or formal bid (\$20,000 or more) as defined in the LFUCG's Purchasing Manual. This form must be completed in its entirety and attached to the purchase requisition.

Note: Sole Source Purchase requests for goods exceeding \$20,000 will require approval by the Urban County Council by submitting an Administrative Review Form. A copy of this form must be signed off by Central Purchasing and attached to the Administrative Review Form.

Requesting Division

Name Kevin Wente Division/Dept Planning Preservation & Dev
Phone 258-3436 Email kwente@lexingtonky.gov

Type of Purchase: () Goods/Materials/Equipment ☒ Services

Cost: \$40,000.00 / year

Sole Source Request for the Purchase of: Buildingeye software to leverage data within Accela to review development + permitting activity.

☐ One Time Purchase ☒ To Establish Sole Source Provider Contract
(subject to annual review and approval by Central Purchasing and/or Urban County Council)

Vendor Information

Business Name Buildingeye, Inc

Contact Name Sean Featherstone

Address 100 Pine St, Suite 1250 San Francisco CA 94111

Phone (650) 656-2620 Email sean@buildingeye.net

STATEMENT OF NEED: (Add additional pages as needed)



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My division/department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the LFUCG. I know of no conflict of interest on my part, and I have no personal involvement in any way with this request. No gratuities, favors, or compromising actions have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials, persons or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

1. Describe the product or service and list the necessary features this product provides that are not available from any other option.

Buildingeye software provides users an intuitive means to analyze development activity throughout Fayette County. By leveraging information within Accela Land Management, Buildingeye allows mobile and desktop users the ability to observe construction-related activities in the planning phase or actively under construction.

2. Below are eligible reasons for sole source. Check one and describe.

☐ Licensed or patented product or service. No other vendor provides this. Warranty or defect correction service obligations to the consultant. Describe why it is mandatory to use this licensed or patented product or service.

☒ Existing LFUCG equipment, inventory, custom-built information system, custom-built data inventory system, or similar products or programs. Describe. If product is off-the-shelf, list efforts to find other vendors (i.e. web site search, contacting the manufacturer to see if other dealers are available to service this region, etc.)

Buildingeye is an off-the-shelf product; Accela Civic Insight is a comparable software offering many of the same features; however, the cost of implementing Buildingeye was less than the product offered by Accela.

☐ Uniqueness of the service. Describe.

☐ The LFUCG has established a standard for this manufacturer, supplier, or provider and there is only one vendor. Attach documentation from manufacturer to confirm that only one dealer provides the product.

☐ Factory-authorized warranty service available only from this single dealer. Sole availability at the location required. Describe.

☐ Used item with bargain price (describe what a new item would cost). Describe.

☐ Other – The above reasons are the most common and established causes for an eligible sole source. If you have a different reason, please describe:

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3. Describe efforts to find other vendors or consultants (i.e. phone inquiries, web site search, contacting the manufacturer to see if other dealers are available to service region, etc.).

Web searches among other jurisdictions that employ Accela Land Management were facilitated. In the course of our research, we discovered very few products available on the market with the features offered by Buildingeye. The software is designed for both mobile and desktop users and the intuitive means to navigate the software was a strong selling point.

4. How was the price offered determined to be fair and reasonable? (Explain what the basis was for comparison and include cost analyses as applicable.)

The price was compared to Accela Civic Insight as well as costs associated with developing a solution in-house. Buildingeye provides an off-the-shelf solution with a cost that is less than the alternatives.

5. Describe any cost savings realized or costs avoided by acquiring the goods/services from this supplier.

In addition to the cost savings described above, other savings associated with the implementation of Buildingeye is time. Once implemented, Buildingeye will provide a convenient means for staff and constituents to review all development & construction-related activities throughout Fayette County; this will ultimately reduce the number of phone calls to LFUCG personnel, i.e. Legislative Aids, staff, etc.